

***Pennfield Charter Township
20260 Capital Avenue, NE
Battle Creek, Michigan 49017***

**Pennfield Charter Township
Planning Commission Meeting
Minutes of January 5, 2016**

The meeting was called to order by Chairperson Bartlett at 6:03 pm at the Pennfield Middle School cafeteria. Members present were Jon Bartlett, Jack Pooler, JR Walter, Brad Messenger and Tammi Damerow. Curtis Whitaker and Paul Anderson were excused. A quorum was met.

Others present included: Township Supervisor Rob Behnke, Lee Evans of Southcentral Michigan Planning Council, Ingrid Ault from the MSU Extension- Calhoun County and Jen Bomba from the Calhoun County Planning Department.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF MEETING MINUTES

A motion was made by Brad Messenger to approve the Planning Commission Meeting Minutes of November 24, 2015 as presented, supported by Tammi Damerow. Motion carried.

**DISCUSSION ON THE DEVELOPMENT OF THE 5 YEAR
RECREATIONAL PLAN**

The board members discussed the final version of the Pennfield Township Parks and Recreation Plan 2016-2021 that they developed for consideration by the Pennfield Township Board.

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Lee Adams discussed the next steps associated with the process of gaining approval from the Michigan Department of Natural Resources (MDNR) for future funding of projects. He also mentioned that the Township Board would be required to conduct a public hearing on the recreational plan prior to final consideration by the Township Board. Supervisor Behnke indicated that the public hearing would occur on Tuesday, February 9, 2016 at 6:00pm at the Pennfield Middle School cafeteria. He also noted that the public hearing notice would be published in both the Battle Creek Shopper and the Battle Creek Enquirer (under legal notices in the BC Enquirer) and that a hard copy of the recreational plan would be available for public review at the Township Office during normal business hours and that a copy would be posted on the township website, www.pennfieldtwp.com.

NEW BUSINESS

A motion was made by Brad Messenger that the Pennfield Township Parks and Recreation Plan 2016-2021, as developed by the Pennfield Township Planning Commission, be forwarded to the Pennfield Township Board for consideration of approval after the board conducts the necessary public hearing, supported by Jack Pooler. Motion carried with unanimous support.

PUBLIC COMMENTS

Ingrid Ault announced that she would be conducting a class on Thursday, February 4, 2016 at 4:00pm at the Garden Level Room of the Calhoun County Building in Marshall.

BOARD MEMBER COMMENTS

Each board member expressed their pleasure with the work that was done on the recreational plan. This was something they wanted to do for the past few years.

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CHAIRPERSON COMMENTS/ANNOUNCEMENTS

Jon Bartlett expressed his pleasure with what was accomplished with the recreational plan. He thanked everyone for their contributions in developing the plan, including Lee Adams, Jen Bomba and Ingrid Ault.

ADJOURNMENT

A motion was made by Jack Pooler to adjourn the meeting at 7:05pm, supported by Tammi Damerow. Motion carried.

Submitted by,

Rob Behnke
Acting Recording Secretary