

**PENNFIELD CHARTER TOWNSHIP
REGULAR MEETING MINUTES
JULY 12, 2016**

Supervisor Behnke called the meeting to order at 6:00 PM at the Pennfield Middle School cafeteria. Present were Supervisor Behnke, Clerk Case, Trustees Beard, Damerow, Harris and Skelding. Treasurer Jackson was excused. Supervisor Behnke led the Pledge of Allegiance. There were 9 residents present.

CITIZEN/PUBLIC COMMENT

Michelle Gregoire introduced herself and stated that she is running for State Representative.

ADDITIONS/DELETIONS TO THE AGENDA

It was moved by Trustee Beard and supported by Trustee Damerow to approve the agenda as presented. **Motion carried.**

APPROVAL OF THE CONSENT AGENDA

It was moved by Trustee Beard and supported by Trustee Damerow to approve the Consent Agenda as presented. **Motion carried.** The Consent Agenda consists of the following items:

1. Meeting minutes of June 13, 2016, June 14, 2016 and June 22, 2016
2. Utilities Division monthly report – see addendum
3. Code Compliance monthly report – see addendum
4. Permits Department monthly report – see addendum
5. Assessor Department monthly report – see addendum
6. Cemetery Department monthly report – see addendum
7. Zoning/Township monthly report
8. SAW Grant monthly report
9. Life Care Ambulance monthly report

DEPARTMENT REPORTS

POLICE: Lt. Wiersma was present from the Calhoun County Sheriff's Department to give the monthly report. The monthly stats are as follows: 159 traffic citations, 193 verbal warnings, 13 traffic crashes, 115 arrests, 60 self generated complaints, 152 dispatched complaints and 1,034 property inspections.

FIRE: Chief Smith was present from the Fire Department to give the monthly report. The stats are as follows: 4 fires, 65 rescue & medical emergencies, 4 hazardous conditions, 2 service calls, 6 good intent calls and 1 false alarm.

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Discussion of possible revocation of Conditional Use Permit for the property at 1049 Capital Avenue N.E.

The Board agreed to give the owner, Mr. Singh, 15 days to get the property into compliance.
Motion carried.

2. Adoption of Pennfield Charter Township Resolution 16-47

**PENNFIELD CHARTER TOWNSHIP RESOLUTION 16-47
(a Resolution approving the bid of Tustin’s Asphalt Sealing in the amount of \$5,150.00 for crack repair, patch repair, sealcoating and striping of the township parking lots and driveways, including Fire Station #2)**

BE IT RESOLVED, that the Pennfield Charter Township Board hereby approves the bid of Tustin’s Asphalt Sealing in the amount of \$ 5,150.00 for crack repair, patch repair, sealcoating and striping of township parking lots and driveways, including Fire Station #2.

Moved by: Trustee Beard

Supported by: Trustee Damerow

Supervisor Behnke – Yes

Trustee Beard – Yes

Clerk Case – Yes

Trustee Damerow – Yes

Treasurer Jackson – Excused

Trustee Harris – Yes

Trustee Skelding – Yes

Vote shows 6 yes, -0- no and 1 excused. **Resolution 16-47 is adopted.**

3. Adoption of Pennfield Charter Township Resolution 16-48

It was moved by Trustee Beard and supported by Trustee Skelding to table Resolution 16-48 for further investigation. **Motion carried.**

4. Adoption of Pennfield Charter Township Resolution 16-49

PENNFIELD CHARTER TOWNSHIP RESOLUTION 16-49

(a Resolution authorizing the Township Executive Committee to negotiate and sign a lease agreement with Tom & Amy Shirley, 19596 Capital Avenue, NE, for the use of the former Gieske garage currently located on property owned by Pennfield Township)

BE IT RESOLVED, that the Pennfield Charter Township Board hereby authorizes the Township Executive to negotiate and sign a lease agreement with Tom & Amy Shirley, 19596 Capital Avenue, NE for the use of the former Gieske garage currently located on property owned by Pennfield Township

Moved by: Trustee Beard

Supported by: Trustee Damerow

Supervisor Behnke – Yes

Trustee Beard – Yes

Clerk Case – Yes

Trustee Damerow – Yes

Treasurer Jackson – Excused

Trustee Harris – Yes

Trustee Skelding – Yes

Vote shows 6 yes, -0- no and 1 excused. **Resolution 16-49 is adopted.**

TREASURER’S MONTHLY REPORT

June, 2016 monthly report shows the following balances:

General Fund	\$851,949.66
Road Bond	\$2,859,709.06
Metro Act – Maint.	\$2,928.18
Parks	\$5,360.42
Public Safety	\$342.13
Sewer	\$888,289.77
Sewer – SAW Grant	(\$3,881.62)
Water	\$1,050,402.64
Trust & Agency	\$6,400.00
Tax Collection	\$18.85
TOTAL:	\$5,661,519.09

It was moved by Trustee Skelding and supported by Trustee Damerow to approve the Treasurer’s monthly report. **Motion carried.**

PAYMENT OF MONTHLY BILLS

It was moved by Trustee Beard and supported by Trustee Damerow to approve the payment of the monthly bills. **Motion carried.**

EXTENDED PUBLIC COMMENTS

1. A resident stated that there is no stop sign at the intersection of Viking and Eastwood, also had questions on eviction of renters and removing of tenants possessions.
2. Ryan Herbstreith was present and introduced himself to the Board and stated that he is running for Township Trustee.

TOWNSHIP BOARD MEMBER COMMENTS

Trustee Skelding – None

Trustee Harris – None

Clerk Case – None

Trustee Damerow – Had road questions

Trustee Beard – Expressed his appreciation to the Fire Department and Police Department

ANNOUNCEMENTS BY CHAIRPERSON

Supervisor Behnke stated that he met with MDOT about the traffic light at the intersection of M-66 and Pennfield Road. MDOT stated that a study would be done in the future. The next monthly recycling weekend will be July 23rd and 24th. The next monthly Board Meeting will be on Tuesday, August 9, 2016.

A motion was made by Trustee Beard and supported by Trustee Damerow to adjourn the meeting at 7:26 PM. **Motion carried.**

Robert P. Behnke – Supervisor

Kathleen R. Case – Clerk

ADDENDUM A – DEPARTMENT REPORTS

UTILITIES

The stats for the month June, 2016 are as follows: 1,200 meter reads, 8 corrective work orders and 16 Miss Digs.

CODE ENFORCEMENT

The following was completed for the month of June, 2016:

1. Conducted property inspections for new complaints and follow up inspection of Previous complaints.
2. Received 58 new complaints: 1 front yard parking, 44 grass, 3 inoperable vehicles, 9 junk/trash, 1 Township Ordinance.

ASSESSOR

1. All Homestead, Property Transfer Affidavits & Deeds are current. There were 14 transfers of property for the month: 12 were regular sales and 2 were foreclosure related.
2. Miscellaneous phone & in person inquiries about assessments & descriptions.
3. Acquired dump truck for cemetery.

CEMETERY

Sale of Grave	\$500.00
2 Burials	\$1,150.00
TOTAL:	\$1,650.00

PERMITS

Building – 8	\$2,234.86
Electrical – 8	\$1,124.00
Mechanical – 12	\$2,286.16
Plumbing – 3	\$484.00
Zoning – 1	\$70.00
TOTAL:	\$6,199.02

