

**PENNFIELD CHARTER TOWNSHIP
REGULAR MEETING MINUTES
AUGUST 9, 2016**

Supervisor Behnke called the meeting to order at 6:00 PM at the Pennfield High School Media Room. Present were Supervisor Behnke, Clerk Case, Treasurer Jackson, Trustees Beard, Damerow, Harris and Skelding. Supervisor Behnke led the Pledge of Allegiance. There were 12 residents present.

CITIZEN/PUBLIC COMMENT

1. State Representative John Bizon was present and stated that there has been a staff change in his office. Director of Constituents Mikel Warren is being replaced by Karen Todd. Call 1-517-373-0555 if you need assistance from his office.
2. A resident reported that there has been a Stop Sign placed at the corner of Viking and Eastwood Drive.

ADDITIONS/DELETIONS TO THE AGENDA

It was moved by Trustee Damerow and supported by Trustee Harris to approve the Agenda as presented. **Motion carried.**

APPROVAL OF THE CONSENT AGENDA

It was moved by Trustee Damerow and supported by Trustee Harris to approve the Consent Agenda as presented. **Motion carried.** The Consent Agenda consists of the following items:

1. Meeting Minutes of July 12, 2016
2. Utilities Division monthly report – see addendum
3. Code Compliance monthly report – see addendum
4. Permits Department monthly report – see addendum
5. Assessor Department monthly report – see addendum
6. Cemetery Department monthly report – see addendum
7. Zoning/Township monthly report
8. SAW Grant monthly report
9. Life Care Ambulance monthly report

DEPARTMENT REPORTS

POLICE: Lt. Wiersma was present from the Calhoun County Sheriff's Department to give the monthly report. The monthly stats are as follows: 230 traffic citations, 280 verbal warnings, 17 traffic crashes, 92 arrests, 52 self generated complaints, 184 dispatched complaints and 1,423 property inspections.

FIRE: Chief Smith was present from the Fire Department to give the monthly report. The stats are as follows: 3 fires, 79 rescue & medical emergencies, 20 hazardous conditions, 8 service calls, 6 good intent calls and 2 false alarms.

UNFINISHED BUSINESS

1. Pennfield Charter Township Resolution 16-48.

NEW BUSINESS

1. Adoption of Pennfield Charter Township Resolution 16-50

PENNFIELD CHARTER TOWNSHIP RESOLUTION #16-50

(a Resolution authorizing the Township Supervisor to join with the other Out-City Users, if necessary, in seeking judicial protection to ensure the ongoing provision of wastewater treatment services, including necessary maintenance services on all sanitary sewer lines, grinder pumps and grinder pump stations located within the governmental jurisdiction of each Out-City User)

WHEREAS, the City of Battle Creek has indicated in a letter dated July 22, 2016, **that effective September 1, 2016, it will no longer abide by the terms of the 1985 Intergovernmental Wastewater Service Contract, and**

WHEREAS, the City has further stated that it will no longer provide necessary maintenance services on the Out-City Users sanitary sewer lines, grinder pumps and grinder pump stations if a new intergovernmental wastewater agreement is not reached by **September 1, 2016,** and

WHEREAS, the parties are still in the midst of negotiations on the replacement contract and it is unlikely that a new agreement will be in place by the time of **the City’s unilaterally imposed September 1, 2016, deadline,** and

WHEREAS, any interruption in the proper functioning of the wastewater treatment system, including proper maintenance of sanitary sewer lines, grinder pumps and grinder pump stations, **would threaten the public health, safety and welfare of the residents of Pennfield Township,**

NOW, THEREFORE, BE IT RESOLVED, that the Pennfield Charter Township Board hereby authorizes the Township Supervisor to join with the other Out-City Users in seeking judicial protection, if necessary, to ensure the ongoing provision of wastewater treatment services, including necessary maintenance services on all sanitary sewer lines, grinder pumps and grinder pump stations located within the governmental jurisdiction of each Out-City User consistent with the terms of the 1985 Intergovernmental Wastewater Service Contract while the parties finalize their negotiations.

Moved by: Trustee Damerow
Supervisor Behnke – Yes
Clerk Case – Yes
Treasurer Jackson – Yes

Supported by: Trustee Harris
Trustee Beard – Yes
Trustee Damerow – Yes
Trustee Harris – Yes Trustee Skelding – Yes

Vote shows 7 yes, -0- no. **Resolution 16-50 is adopted.**

TREASURER’S MONTHLY REPORT

July, 2016 monthly reports shows the following balances:

General Fund	\$766,050.34
Road Bond	\$2,854,326.78
Metro Act – Maint.	\$10,090.89
Parks	\$5,360.86
Public Safety	\$342.13
Sewer	\$905,313.37
Sewer – SAW Grant	(\$12,724.74)
Water	\$1,095,578.74
Trust & Agency	\$6,400.00
Tax Collection	\$148, 679.87
TOTAL:	\$5,779,41824

It was moved by Trustee Damerow and supported by Trustee Harris to approve the Treasurer’s monthly report. **Motion carried.**

PAYMENT OF MONTHLY BILLS

It was moved by Trustee Damerow and supported by Trustee Harris to approve the payment of the monthly bills. **Motion carried.**

EXTENDED PUBLIC COMMENTS

Judge Paul Beardslee, of 10th District Court was present and introduced himself and asked for a vote in the November 8, 2016 General election. Residents had questions/comments on the following: roads, striping of roads, garage sale signs, political signs and streetlights.

TOWNSHIP BOARD MEMBER COMMENTS

- Trustee Skelding – Asked for an update on the Hammer ZBA and needs a contact for Consumers Energy regarding the installation of the new meters
- Trustee Harris – Inquiring about having one garbage hauler in the Township
- Clerk Case – Gave Primary election update
- Treasurer Jackson – None
- Trustee Damerow – Question about the drain in the Viking/Eastwood area
- Trustee Beard – Road comments

ANNOUNCEMENTS BY CHAIRPERSON

The next monthly recycling weekend will be August 27th and 28th. The next monthly Board Meeting will be on Tuesday, September 13, 2016.

A motion was made by Trustee Damerow and supported by Trustee Harris to adjourn the meeting at 7:06 PM. **Motion carried.**

Robert P. Behnke – Supervisor

Kathleen R. Case – Clerk

ADDENDUM A – DEPARTMENT REPORTS

UTILITIES

The stats for the month of July, 2016 are as follows: 1,200 meter reads, 12 corrective work orders and 10 Miss Digs. Service line break at 239 Sharon and a fire hydrant hit on the corner of Morgan Road and East Avenue.

CODE ENFORCEMENT

The following was completed for the month of July, 2016:

1. Conducted property inspections for new complaints and follow up inspections of previous complaints.
2. Received 27 new complaints: 1 front yard parking, 14 grass, 3 inoperable vehicles, 9 junk/trash.

ASSESSOR

1. All Homestead, Property Transfer Affidavits & Deeds are current. There were 10 transfers of property for the month: all were regular sales.
2. Miscellaneous phone & in person inquiries about assessments & descriptions.
3. Visited properties to update photos & information.
4. Conducted July Board of Review.

CEMETERY

Burials – 3	\$1,450.00
Foundations – 1	\$200.00
Sale of grave – 5	\$2,500.00
TOTAL:	\$4,150.00

PERMITS

Building – 8	\$2,385.96
Electrical – 12	\$1,832.00
Mechanical – 7	\$1,056.00
Plumbing – 5	\$2,759.00
Rental - 5	\$800.00
Zoning – 4	\$280.00
TOTAL:	\$9,112.96

