

**PENNFIELD CHARTER TOWNSHIP
REGULAR BOARD MEETING MINUTES
NOVEMBER 10, 2015**

Supervisor Behnke called the meeting to order at 6:00 PM at the Pennfield Middle School Cafeteria. Present were Supervisor Behnke, Clerk Case, Treasurer Phillips, Trustees Beard, Damerow, Harris and Skelding. Supervisor Behnke led the Pledge of Allegiance. There were three residents present.

CITIZEN/PUBLIC COMMENT

A resident has concerns with the new road paving on Lynch and Clear Lake Road and the lack of the Sheriff patrolling rural areas.

PRESENTATIONS/PROCLAMATIONS

None

ADDITIONS/DELETIONS TO THE AGENDA

It was moved by Trustee Beard and supported by Trustee Skelding to approve the Agenda as presented. **Motion carried.**

APPROVAL OF CONSENT AGENDA

It was moved by Trustee Beard and supported by Trustee Skelding to approve the Consent Agenda as presented. **Motion carried.** The Consent Agenda consists of the following items:

1. Meeting minutes of October 13, 2015
2. Utilities Division monthly report – see addendum
3. Code Compliance monthly report – see addendum
4. Permits Department monthly report – see addendum
5. Assessors Department monthly report – see addendum
6. Cemetery Department monthly report – see addendum
7. Zoning/Township monthly report
8. SAW Grant monthly report
9. Life Care Ambulance monthly report

DEPARTMENT REPORTS

POLICE: Lt. Wiersma was present from the Calhoun County Sheriff's Department to give the monthly report. The monthly stats are as follows: 235 traffic citations, 286 verbal warnings, 31 traffic crashes, 132 arrests, 67 self generated complaints, 215 dispatched complaints and 1,335 property inspections.

FIRE: Captain Collins was present from the Fire Department to give the monthly report. The stats are as follows: 55 rescue & medical emergencies, 7 hazardous conditions, 2 service calls, 4 good intent calls and 3 false alarms.

UNFINISHED BUSINESS

1. Proposed Rental, Vacant Property & Property Maintenance Ordinances

NEW BUSINESS

1. **Adoption of Pennfield Charter Township Resolution 15-53**

**PENNFIELD CHARTER TOWNSHIP RESOLUTION #15-53
(a Resolution to adopt a street lighting ad valorem
assessment/millage rate for Fiscal Year 2015-2016)**

WHEREAS: it has been the policy of the Pennfield Charter Township Board to levy a special ad valorem assessment/millage rate against those properties within two hundred feet of a street light, or within a street lighting district, and

WHEREAS: it has been projected by the Pennfield Charter Township Board that the cost for the operation of street lights will be approximately \$87,500.00 in 2015, and

WHEREAS: the taxable value of those properties is projected to be \$94,715,780.00 for 2015,

SO, THEREFORE, BE IT RESOLVED, that the Pennfield Charter Township Board hereby places a special ad valorem assessment against all properties within two hundred feet of a street light, or within a street lighting district, in the amount of .9240 mills. That this ad valorem assessment shall become part of the 2015 Winter Tax Roll.

Moved by: Trustee Beard
Supervisor Behnke – Yes
Clerk Case – Yes
Treasurer Phillips – Yes

Supported by: Trustee Skelding
Trustee Beard – Yes
Trustee Damerow – Yes
Trustee Harris – Yes
Trustee Skelding – Yes

Vote shows 7 yes, 0- no. **Resolution 15-53 is adopted.**

4. Re-hiring of Andrew Chantrenne

It was moved by Trustee Beard and supported by Trustee Skelding to approve to re-hire Andrew Chantrenne as a paid on call firefighter. **Motion carried.**

TREASURER’S MONTHLY REPORT

October, 2015 monthly report shows the following balances:

General Fund	\$451,364.31
Road Bond	\$4,951,011.05
Metro Act – Maint.	\$9,285.09
Parks	\$13,064.09
Public Safety	\$3,082.06
Sewer	\$888,486.76
Sewer – Saw Grant	(\$2,524.34)
Water	\$998,603.13
Trust & Agency	\$7,188.99
Tax Collection	\$56,261.84
TOTAL:	\$7,375,822.97

It was moved by Trustee Beard and supported by Trustee Skelding to approve the Treasurer’s report. **Motion carried.**

PAYMENT OF MONTHLY BILLS

It was moved by Trustee Beard and supported by Trustee Skelding to approve the payment of the monthly bills in the amount of \$195,325.21. **Motion carried.**

EXTENDED PUBLIC COMMENTS

None

TOWNSHIP BOARD MEMBER COMMENTS

Trustee Skelding: Thank you to all Veterans

Trustee Harris: Questions on road paving

Clerk Case: None

Treasurer Phillips: Winter tax bills are going out soon

Trustee Damerow: Good response from the Calhoun County Road Dept. filling potholes in a timely manner.

Trustee Beard: Comments on the Planning Commission meeting regarding the Recreational plan.

ANNOUNCEMENTS BY CHAIRPERSON

The next regularly scheduled Township Board meeting will be December 8, 2015. The next monthly recycling weekend will be November 21st and November 22nd. The Township office will be closed on November 26th and 27th for the Thanksgiving Holiday.

A motion was made by Trustee Beard and supported by Trustee Skelding to adjourn the meeting at 6:40 PM. **Motion carried.**

Robert P. Behnke, Jr. – Supervisor

Kathleen R. Case – Clerk

ADDENDUM A – DEPARTMENT REPORTS

UTILITIES

The stats for the month of October, 2015 are as follows: 1,200 meter reads, 16 corrective work orders and 8 Miss Digs.

CODE ENFORCEMENT

The following was completed for the month of October, 2015:

1. Conducted property inspections for new complains and follow up inspections of previous complaints.
2. Received 20 new complaints: 2 front yard parking, 4 grass, 4 inoperable vehicle, 8 junk/trash, 2 Township Ordinance.

ASSESSOR

The following was completed for the month of October, 2015:

1. All Homestead, Property Transfer Affidavits & Deeds are current. There were 8 transfers of property for the month: All were regular sales
2. Visited property to update photo & sketching records
3. Answered description & split questions from property owners
4. Attended MAA 3 day Assessing renewal course

CEMETERY

4 Burials	\$2,100.00
-----------	------------

PERMITS

6 Building	\$6,444.32
6 Electrical	\$956.00
10 Mechanical	\$1,067.00
5 Zoning	\$350.00
TOTAL:	\$8,817.32

