

**PENNFIELD CHARTER TOWNSHIP
REGULAR MEETING MINUTES
OCTOBER 14, 2014**

Supervisor Behnke called the meeting to order at 6:30 PM at the Pennfield Middle School Cafeteria. Present were Supervisor Behnke, Clerk Case, Treasurer Phillips, Trustees Damerow, Harris and Skelding. Trustee Beard was excused. Supervisor Behnke led the Pledge of Allegiance. There were six residents present.

CITIZEN/PUBLIC COMMENT

None

PRESENTATIONS/PROCLAMATIONS

None

ADDITIONS/DELETIONS TO THE AGENDA

It was moved by Trustee Damerow and supported by Trustee Skelding to approve the Agenda as presented. **Motion carried.**

CONSENT AGENDA

It was moved by Trustee Damerow and supported by Trustee Skelding to approve the Consent Agenda as presented. **Motion carried.** The Consent Agenda consists of the following items:

1. Meeting minutes of September 9, 2014
2. Utilities Division monthly report (see addendum)
3. Code Compliance monthly report (see addendum)
4. Permits Department monthly report (see addendum)
5. Assessors Department monthly report (see addendum)
6. Cemetery Department monthly report (see addendum)
7. Zoning/Township monthly report
8. SAW Grant monthly report
9. Hiring of Desiree Ramos
10. Termination of employment for Justin Reniger (paid on call firefighter)

DEPARTMENT REPORTS

POLICE: No one was present from the Calhoun County Sheriff's Department to give the monthly report. The monthly stats are as follows: 173 traffic citations, 226 verbal warnings, 17 traffic crashes, 99 arrests, 50 self generated complaints, 298 dispatched complaints and 1,752 property inspections.

FIRE: Chief Smith was present from the Fire Department to give the monthly report. The monthly stats are as follows: 60 rescue & medical emergencies, 16 hazardous conditions, five service calls, 3 good intent calls and 2 false alarms.

UNFINISHED BUSINESS

1. Proposed Truck Route Ordinance
2. Proposed updates to Water/Sewer Ordinances
3. BS&A Training update
4. Zoning/Website Administrator position

NEW BUSINESS

1. Approval of Life Care Ambulance Agreement

It was moved by Trustee Damerow and supported by Trustee Skelding to approve the Life Care Ambulance Agreement. **Motion carried.**

TREASURER'S MONTHLY REPORT

September, 2014 report shows the following balances on hand

General Fund	\$515,906.80
Metro Act – Maint.	\$19,330.33
Parks	\$13,036.29
Public Safety	\$3,082.06
Sewer	\$870,556.32
Sewer – SAW Grant	(\$6,973.76)
Water	\$934,221.22
Trust & Agency	\$6,307.82
Tax Collection	\$88,292.70
TOTAL:	\$2,443,759.78

PAYMENT OF MONTHLY BILLS

It was moved by Trustee Damerow and supported by Trustee Skelding to approve the payment of the monthly bills in the amount of \$255,260.89. **Motion carried.**

EXTENDED PUBLIC COMMENTS

1. Steve Frisbie, Calhoun County Commissioner was present to give a road update.
2. A resident had questions regarding the proposed Truck Route Ordinance and Sheriff's bldg.
3. A resident had questions regarding the status of the petition to lower of the speed limit on Pine Lake Road.

TOWNSHIP BOARD MEMBER COMMENTS

Trustee Damerow: Reminder that the PHS Varsity football team is hosting a "Give Back Night" on October 24th

Treasurer Phillips: None

Clerk Case: Reminder to vote at the upcoming November 4th General Election

Trustee Harris: Comment on the paving of Morgan Road

Trustee Skelding: Question regarding the monies that the County received and what did they do with it?

ANNOUNCEMENTS MADE BY CHAIRPERSON

The next regularly scheduled Township Board Meeting will be Wednesday, November 12, 2014. The next monthly recycling weekend will be October 25th and 26th. The Township office will be closed on Tuesday, November 11, 2014 for Veterans Day.

It was moved by Trustee Damerow and supported by Trustee Skelding to adjourn the meeting at 7:20 PM. **Motion carried.**

Robert P. Behnke, Jr. – Supervisor

Kathleen R. Case – Clerk

ADDENDUM A – DEPARTMENT REPORTS

UTILITIES

The stats for the month of September, 2014 are as follows: 1,200 meter reads, 4 corrective work orders and 20 Miss Digs.

CODE ENFORCEMENT

The following was completed for the month of September, 2014:

1. Conducted property inspections for new complaints and follow up inspections of previous complaints.
2. Received 17 new complaints: 3 front yard parking, 10 grass, 2 inoperable vehicles, 2 junk & trash.

ASSESSOR

The following was completed for the month of September, 2014:

1. All Homestead, Property Transfer Affidavits & Deeds are current. There were 13 transfers of property processed for the month: All were regular sales.
2. Conducted property reviews & photos.
3. Miscellaneous phone & in person inquiries about assessment & descriptions.

CEMETERY

7 grave sales	\$3,180.00
3 burials	\$1,100.00
2 foundations	\$500.00
TOTAL:	\$4,780.00

PERMITS

4 Building permits	\$2,088.92
13 Electrical permits	\$2,436.00
11 Mechanical permits	\$1,578.00
4 Plumbing permits	\$758.00
TOTAL:	\$6,860.92

