

**PENNFIELD CHARTER TOWNSHIP
REGULAR MEETING MINUTES
AUGUST 13, 2013**

Supervisor Behnke called the meeting to order at 6:30 PM at the Pennfield Middle School cafeteria. Present were Supervisor Behnke, Clerk Case, Treasurer Phillips and Trustees Beard, Harris and Skelding. Trustee Damerow was excused. Supervisor Behnke led the Pledge of Allegiance. There were 9 residents present.

PRESENTATIONS/PROCLAMATIONS

None

CITIZEN/PUBLIC COMMENTS

Jerry Peterson, from the Calhoun County Road Department was present to give an update on the roads. Steve Frisbie, Calhoun County Commissioner, gave an update on the roads and 9-1-1.

ADDITIONS/DELETIONS TO AGENDA

It was moved by Treasurer Phillips and supported by Trustee Harris to approve the Agenda as presented. **Motion carried.**

CONSENT AGENDA

It was moved by Treasurer Phillips and supported by Trustee Harris to approve the Consent Agenda as presented. **Motion carried.** The Consent Agenda consists of the following items:

1. Meeting minutes of July 9, 2013
2. Utilities Division monthly report (see addendum)
3. Code Compliance monthly report (see addendum)
4. Permits Department monthly report (see addendum)
5. Assessor Department monthly report (see addendum)
6. Cemetery Department monthly report (see addendum)
7. Zoning/Township monthly report

DEPARTMENT REPORTS

POLICE: Lt. Aaron Wiersma from the Calhoun County Sheriff's Department was present to give the monthly report. The monthly stats are as follows: 116 traffic citations, 167 verbal warnings, 11 traffic crashes, 63 arrests, 64 self generated complaints, 252 dispatched complaints, 1,244 property inspections.

FIRE: Chief Smith was present to give the monthly report. The monthly stats are as follows: 7 fires, 68 rescue & medical emergencies, 6 hazardous conditions, 3 service calls, 7 good intent calls and 3 false alarms.

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Adoption of Pennfield Charter Township Resolution 13-36

PENNFIELD CHARTER TOWNSHIP RESOLUTION 13-36
(a Resolution approving an agreement with Consumers Energy for [568]
streetlights currently located in Pennfield Township)

BE IT RESOLVED, that the Pennfield Township Board hereby approves the proposed agreement with Consumers Energy for (568) streetlights currently located in Pennfield Township.

Moved by: Treasurer Phillips

Supported by: Trustee Harris

Supervisor Behnke – Yes

Trustee Beard – Yes

Clerk Case – Yes

Trustee Damerow – Excused

Treasurer Phillips – Yes

Trustee Harris – Yes

Trustee Skelding – Yes

Vote shows 6 yes, -0- no, and 1 excused. **Resolution 13-36 is adopted.**

2. Adoption of Pennfield Charter Township Resolution 13-37

**PENNFIELD CHARTER TOWNSHIP RESOLUTION 13-37
(a Resolution authorizing the expenditure of \$6,079.00 for paver patching on a portion of Pennfield Road east of the bridge and west of McAllister Road)**

WHEREAS, the Pennfield Township Board is concerned about the condition and safety of those using Pennfield Road, especially during the school year, and

WHEREAS, the Calhoun County Road Department has offered to pay half of the \$12,158.00 cost associated with having a section of Pennfield Road “paver patched” by Lakeland Asphalt, so

THEREFORE BE IT RESOLVED, that the Pennfield Township Board hereby authorizes the expenditure of up to \$6,079.00 from its METRO FUND Account as its portion of the cost associated with the paver patching of Pennfield Road from the eastside of the bridge to a point just west of McAllister Road.

Moved by: Treasurer Phillips

Supported by: Trustee Harris

Supervisor Behnke – Yes

Trustee Beard – Yes

Clerk Case – Yes

Trustee Damerow – Excused

Treasurer Phillips – Yes

Trustee Harris – Yes

Trustee Skelding – Yes

Vote shows 6 yes, -0- no and 1 excused. **Resolution 13-37 is adopted.**

TREASURER’S MONTHLY REPORT

July, 2013 report shows the following balances on hand:

General Fund	\$771,551.72
DDA	\$1,528.11
Metro Act-Maint.	\$13,915.92
Parks	\$13,030.82
Public Safety	\$3,055.06
Sewer	\$834,302.45
Water	\$785,295.88
Trust & Agency	\$6,691.50
Tax Collection	\$209,872.07
TOTAL:	\$2,639,243.53

It was moved by Trustee Beard and supported by Trustee Harris to approve the Treasurer’s monthly report as presented. **Motion carried.**

PAYMENT OF MONTHLY BILLS

It was moved by Treasurer Phillips and supported by Trustee Harris to approve the payment of the monthly bills in the amount of \$185,015.04. **Motion carried.**

EXTENDED PUBLIC COMMENTS

A resident complimented the Board on the decision to use Metro Funds vs. General Fund monies for road repair to Pennfield Road. Andy Halder, Chairperson for the “Committee for a Safer Pennfield” spoke regarding the Public Safety Election and thanking the Board for their help.

TOWNSHIP BOARD MEMBER COMMENTS

Trustee Beard commented on a letter from “Citizens for Responsible Government”.

ANNOUNCEMENTS MADE BY CHAIRPERSON

The next regularly scheduled Township Board Meeting will be September 10, 2013. The Township office will be closed on September 2, 2013 in observance of Labor Day. The next monthly recycling weekend will be August 24th and 25th.

It was moved by Treasurer Phillips and supported by Trustee Harris to adjourn the meeting at 7:15 PM. **Motion carried.**

Robert P. Behnke, Jr.
Supervisor

Kathleen R. Case
Clerk

ADDENDUM A – DEPARTMENT REPORTS

UTILITIES

The stats for the month of July, 2013 are as follows: 1, 200 meter reads, 14 corrective work orders and 12 Miss Digs.

CODE ENFORCEMENT

The following was completed in the month July, 2013:

1. Conducted property inspections for new complaints and follow up inspections of previous complaints.
2. Received 45 new complaints as follows: 30 grass, 10 junk & trash, 1 inoperable vehicle and 4 Township Ordinances.

CEMETERY

Burial	July 12, 2013	\$500.00
Burial	July 31, 2013	\$500.00
Foundation	July 25, 2013	\$150.00
TOTAL:		\$1,150.00

PERMITS

Building	10 permits (PB13-023 thru PB13-033)	\$2,286.08
Electrical	5 permits (PE13-022 thru PE13-027)	\$700.00
Mechanical	5 permits (PM13-027 thru PM13-031)	\$572.00
Zoning	2 permits (PZ13-007 thru PZ13-008)	\$140.00
TOTAL:		\$3,698.08

