

**PENNFIELD CHARTER TOWNSHIP
REGULAR MEETING MINUTES
JULY 10, 2012**

Supervisor Behnke called the meeting to order at 6:30 PM at the Pennfield Middle School cafeteria. Present were Supervisor Behnke, Clerk Case, Treasurer Phillips, Trustees, Bartlett, Beard, Bordine-Houseman and Ensign. Supervisor Behnke led the Pledge of Allegiance. There were 10 residents present.

PRESENTATIONS/PROCLAMATIONS

None

CITIZEN/PUBLIC COMMENTS

None

ADDITIONS/DELETIONS TO THE AGENDA

It was moved by Trustee Beard and supported by Trustee Bartlett to accept the Agenda as Presented. **Motion carried.**

CONSENT AGENDA

It was moved by Trustee Beard and supported by Trustee Bartlett to accept the Consent Agenda as presented. **Motion carried.** The Consent Agenda consists of the following items:

1. Meeting Minutes of July 10, 2012
2. Utilities Division monthly report – see addendum
3. Code Compliance monthly report – see addendum
4. Permits Department monthly report – see addendum
5. Assessor Department monthly report – see addendum
6. Cemetery Department monthly report – see addendum

DEPARTMENT REPORTS

POLICE: Lt. Steve Eddy was present from the Calhoun County Sheriff's Department to give the monthly report. The stats for the month are as follows: 148 traffic citations, 257 verbal warnings, 16 traffic crashes, 67 arrests, 64 self generated complaints, 282 dispatched complaints and 1,155 property inspections.

FIRE: Chief Smith was present to give the monthly report. There were 90 calls as follows: 4 fire, 61 rescue & medical emergencies, 4 hazardous conditions, 13 service calls, 6 good intent calls and 2 false alarms.

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Adoption of Pennfield Charter Township Resolution #12-33.

PENNFIELD CHARTER TOWNSHIP RESOLUTION 12-33

(a Resolution to approve an agreement with Asphalt Solutions for the seal coating, crack repair and line marking of Township driveways and parking lots located in and around the Township Office at a cost not to exceed \$ 3,237.00)

WHEREAS, the Pennfield Township Board wishes to seal coat, crack repair and line marking of Township driveways and parking lots located in and around the Township Office, and

WHEREAS, the lowest bidder to do this work was Asphalt Solutions, so

THEREFORE IT BE RESOLVED, that the Pennfield Township Board does hereby approve an agreement with Asphalt Solutions in an amount not to exceed \$ 3,237.00.

Moved by: Trustee Beard

Supported by: Trustee Bartlett

Supervisor Behnke – Yes

Trustee Bartlett – Yes

Clerk Case – Yes

Trustee Beard – Yes

Treasurer Phillips – Yes

Trustee Bordine-Houseman – Yes

Trustee Ensign – Yes

Vote shows 7 yes, -0- no. **Resolution #12-33 is adopted.**

2. Adoption of Pennfield Charter Township Resolution #12-34.

A motion was made by Trustee Beard and supported by Trustee Bartlett to discuss and amend Resolution #12-34 to the following:

PENNFIELD CHARTER TOWNSHIP RESOLUTION 12-34

(a Resolution supporting the 911 Dispatch Funding Ballot Question as it relates to the future funding of the Calhoun County Consolidated Dispatch Center)

WHEREAS, Pennfield Township has contributed revenue to the 911 dispatching efforts of the Calhoun County Consolidated Dispatch Authority since its inception, and, and

WHEREAS, the Pennfield Township Board supported the creation of the Calhoun County Consolidated Dispatch Authority in order to ensure fair and adequate funding for County-wide 911 dispatching, and

WHEREAS, the Calhoun County Board of Commissioners has voted to place a ballot question on the August 7th Primary Election seeking support for a telephone surcharge not to exceed \$2.25 per month, per device, to fund 911 dispatching in Calhoun County, so

THEREFORE IT BE RESOLVED, that the Pennfield Township Board does hereby support the 911 telephone surcharge to provide 911 dispatching to the residents of Pennfield Township, and

BE IT FURTHER RESOLVED, that the Pennfield Township Board hereby dedicates any General Fund savings realized by Pennfield Township as a result of an affirmative vote by the voters of Calhoun County to the continuation of Public Safety services within the Township.

Moved by: Trustee Beard

Supported by Trustee Bartlett

Supervisor Behnke – Yes
Clerk Case – Yes
Treasurer Phillips – Yes

Trustee Bartlett – Yes
Trustee Beard – Yes
Trustee Bordine-Houseman – Yes
Trustee Ensign – Yes

Vote shows 7 yes, -0- no. **Resolution #12-34 is adopted.**

3. Approval of GSA, Inc./G. Singh Special land use permit.

It was moved by Trustee Beard and supported by Trustee Bartlett to discuss the approval of GSA, Inc./G. Singh special land use permit. After a discussion, a roll call vote was taken:

Supervisor Behnke – No
Clerk Case – No
Treasurer Phillips – No

Trustee Bartlett – No
Trustee Beard – No
Trustee Bordine-Houseman – No
Trustee Ensign – No

Vote shows 7 no, and -0- yes. **The land use permit is denied.** The property remains on the Dangerous Buildings list.

TREASURER’S MONTHLY REPORT

June, 2012 report shows the following balances on hand:

General Fund	\$934,710.38
DDA	\$1,528.11
Metro Act – Maint.	\$17,134.93
Parks	\$13,022.62
Public Safety	\$3,376.16
Sewer	\$808,573.14

Water	\$667,093.45
Trust & Agency	\$9,303.70
Tax collection	\$34.43
TOTAL:	\$2,454,776.92

It was moved by Trustee Beard and supported by Trustee Bartlett to approve the monthly Treasurer’s report as presented. **Motion carried.**

PAYMENT OF MONTHLY BILLS

It was moved by Trustee Beard and supported by Trustee Bartlett to approve the payment of the monthly bills in the amount of \$109,146.16. **Motion carried.**

EXTENDED PUBLIC COMMENTS

None

TOWNSHIP BOARD MEMBER COMMENTS

Trustee Ensign inquired about Sprint’s 4G capabilities. Clerk Case is gearing up for the upcoming Primary Election on August 7th. Treasurer Phillips asked to be excused for next months meeting due to her Treasurers conference. Trustee Beard would like to discuss and look into fireworks usage.

ANNOUNCEMENT MADE BY CHAIRPERSON

The next regularly scheduled Township Board meeting will be on August 14, 2012. The next Monthly recycling weekend will be July 28th and 29th.

It was moved by Trustee Beard and supported by Trustee Bartlett to adjourn the meeting at 7:39 PM. **Motion carried.**

Robert P. Behnke, Jr.
Supervisor

Kathleen R. Case
Clerk

ADDENDUM A- DEPARTMENT REPORTS

UTILITIES

The stats for the month of June, 2012 are as follows: 1,200 meter reads, 10 corrective work orders and 40 Miss Digs.

ASSESSOR

The following was accomplished for the month of June, 2012:

1. All Homestead and Property Transfer Affidavits are current. There were seven transfers of property processed for the month: 5 were regular sales and 2 were foreclosure related.
2. Conducted miscellaneous phone & in person inquiries about assessments & descriptions.

CODE ENFORCEMENT

The following was accomplished for the month of June, 2012:

1. Conducted property inspections for new complaints and follow up inspection of previous complaints.
2. Received 19 new complaints for the month as follows: 16 tall grass and 3 junk & trash.

PERMITS

Building	9 permits (PB12-022 thru PB12-030)	\$1,945.00
Electrical	6 permits (PE12-030 thru PE12-035)	\$650.00
Mechanical	6 permits (PM12-030 thru PM12-035)	\$820.00
Plumbing	1 permit (PP12-020)	\$150.00
TOTAL:		\$3,565.00

CEMETERY

Full burial	6/26/12	\$500.00
Ashes burial	6/29/12	\$300.00
TOTAL:		\$800.00