

**PENNFIELD CHARTER TOWNSHIP
REGULAR MEETING MINUTES
AUGUST 14, 2012**

Supervisor Behnke called the meeting to order at 6:30 PM at the Pennfield Middle School cafeteria. Present were Supervisor Behnke, Clerk Case, Trustees, Bartlett, Beard, Bordine-Houseman and Ensign. Treasurer Phillips was excused.

PRESENTATIONS/PROCLAMATIONS

None

CITIZEN/PUBLIC COMMENTS

- Citizen spoke about the M-66 road closure and the need for detour signs and road closure signs.
- Citizen came to the meeting to express gratitude to the Calhoun County Sheriff's Department for the good job they did in handling a situation in his neighborhood.

ADDITIONS/DELETIONS TO THE AGENDA

Supervisor Behnke added Pennfield Charter Township Resolution #12-37 to the agenda under item D. The proposed Pennfield Charter Township Fireworks Ordinance discussion has now moved to Item E on the Agenda.

CONSENT AGENDA

It was moved by Trustee Bordine-Houseman and approved by Trustee Ensign to accept the modified Consent Agenda. **Motion carried.** The Consent Agenda consists of the following items:

1. Meeting Minutes of July 10, 2012
2. Utilities Division monthly report – see addendum
3. Code Compliance monthly report – see addendum
4. Permits Department monthly report – see addendum
5. Assessors Department monthly report – see addendum
6. Cemetery Department monthly report – see addendum

DEPARTMENT REPORTS

POLICE: Lt. Steve Eddy was present from the Calhoun County Sheriff's Department to give the monthly report. The stats for the month are as follows: 129 traffic citations, 231 verbal warnings, 10 traffic crashes, 76 arrests, 61 self generated complaints, 295 dispatched complaints and 1194 property inspections.

FIRE: Chief Smith was present to give the monthly report. There were 90 calls as follows: 10 fire, 48 rescue & medical emergencies, 18 hazardous conditions, 10 services calls, 6 good intent calls, one false call and one special incident.

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Update the list of Financial Institutions as eligible depositories

It was moved by Trustee Bordine-Houseman and supported by Trustee Ensign to approve an updated listing of eligible depositories for investing by adding Chemical Bank and Huntington Bank. **Motion carried.**

2. Adoption of Pennfield Charter Township Resolution #12-35

**PENNFIELD CHARTER TOWNSHIP RESOLUTION 12-35
(a Resolution agreeing to contribute a total of \$7,000 for
skip paving and pavement markings on both Huntington
and Pine Lake Road)**

WHEREAS, the Michigan Department of Transportation (MDOT) is replacing the M-66 bridge over Wanondoga Creek in Pennfield Township, and has posted a detour routing traffic to M-78, I-69 and I-194/M-66; and

WHEREAS, Pennfield Township expressed concern that many of their roads would be impacted due to the long detour route posted by MDOT, and requested “No Thru Truck” routes on several roads; and

WHEREAS, in response to Pennfield Township’s concerns, the Board of Calhoun County Road Commissioners approved Traffic Control Order #12-180-002, restricting commercial truck traffic on local roads impacted by the detour; and

WHEREAS, the absence of a feasible detour route for the motoring public has resulted in a dramatic increase in the traffic on our local road system; and

WHEREAS, this increase in traffic on many local roads in Pennfield Township has accelerated road deterioration causing safety concerns; and

WHEREAS, Calhoun County Road Commission made a non-budgeted emergency expenditure of \$30,000.00 for 480 tons of asphalt and pavement marking to address the safety concerns and road deterioration created by MDOT’s M-66 bridge replacement project.

NOW, THEREFORE BE IT RESOLVED, that the Pennfield Township Board hereby agrees to contribute a total of \$7,000.00 to the Calhoun County Road Commission towards the non-budgeted emergency expenditure of \$30,000.00 incurred by the Calhoun County Road Commission for skip paving operations performed on roads impacted by the M-66 bridge replacement project.

Moved by: Trustee Bordine-Houseman

Supported by: Trustee Ensign

Supervisor Behnke – Yes

Trustee Bartlett – Yes

Clerk Case – Yes

Trustee Beard – Yes

Treasurer Phillips – Excused

Trustee Bordine-Houseman – Yes

Trustee Ensign – Yes

Vote shows: 6 yes, -0- no, and one excused. **Resolution #12-35 is adopted.**

3. Adoption of Pennfield Charter Township Resolution of #12-36

**PENNFIELD CHARTER TOWNSHIP RESOLUTION 12-36
(a Resolution requesting reimbursement of monies expended by
Pennfield Charter Township due to the Michigan Department of
Transportation M-66 bridge closure)**

WHEREAS, the Michigan Department of Transportation (MDOT) is replacing the M-66 Bridge over Wanondaga Creek in Pennfield Township, and has posted a detour routing traffic to M-78, I-69, I-94 and I-194/M-66; and

WHEREAS, Pennfield Township expressed concern that many of their roads would be impacted due to the long detour route posted by MDOT, and requested “No thru Truck” routes on several roads; and

WHEREAS, in response to Pennfield Township’s concerns, the Board of Calhoun County Road Commissioners approved Traffic Control Order #12-180-002, restricting commercial truck traffic on local roads impacted by the detour; and

WHEREAS, the absence of a feasible detour route for the motoring public has resulted in a dramatic increase in the traffic on our local road system; and

WHEREAS, this increase in traffic on many local roads in Pennfield Township has accelerated Road deterioration causing safety concerns; and

WHEREAS, Calhoun County Road Commission made a non-budgeted emergency expenditure of \$30,000.00 for 480 tons of asphalt and pavement marking to address the safety concerns and road deterioration created by MDOT’s M-66 bridge replacement project; and

WHEREAS, Pennfield Township has incurred an expense of \$2,700.00 for the placement of signs restricting truck traffic on the local roads near the M-66 bridge replacement, and

WHEREAS, the Pennfield Township Board has pledged \$7,000.00 towards the \$30,000.00 emergency expenditure made by the Calhoun County Road Commission for 480 tons of asphalt and pavement markings, so

NOW, THEREFORE BE IT RESOLVED, that the Pennfield Township Board hereby requests a financial reimbursement of \$9,700.00 (\$2,700.00 for traffic signs and \$7,000.00 paid to the Calhoun County Road Commission for emergency road repairs) from MDOT due to the absence of a feasible detour route for the motoring public and

FURTHER BE IT RESOLVED, that a copy of this resolution be provided to State Senator Mike Nofs and State Representative Jase Bolger along with a letter officially requesting their assistance in securing this reimbursement for Pennfield Township.

Moved by: Trustee Bordine-Houseman Supported by: Trustee Ensign

Supervisor Behnke – Yes	Trustee Bartlett – Yes
Clerk Case – Yes	Trustee Beard – Yes
Treasurer Phillips – Excused	Trustee Bordine-Houseman – Yes
	Trustee Ensign – Yes

Vote shows: 6 yes, -0- no and one excused. **Resolution # 12-36 is adopted.**

4. Adoption of Pennfield Charter Township Resolution #12-37

PENNFIELD CHARTER TOWNSHIP RESOLUTION 12-37
(a Resolution awarding demolition contracts for the following properties
within Pennfield Township: 934 Capital Avenue N.E., 124 Eastwood Drive and
8316 Bellevue Road in the amount of \$13,905.00)

BE IT RESOLVED, that the Pennfield Township Board hereby awards a demolition contract to Starfire, Inc. for the following properties:

934 Capital Avenue N.E.	\$3,905.00
124 Eastwood Drive	\$4,000.00
8316 Bellevue Road	\$6,000.00

Moved by: Trustee Bordine-Houseman Supported by: Trustee Ensign

Supervisor Behnke – Yes	Trustee Bartlett – Yes
Clerk Case – Yes	Trustee Beard – Yes
Treasurer Phillips – Excused	Trustee Bordine-Houseman – Yes
	Trustee Ensign – Yes

Vote shows: 6 yes, -0- no and one excused. **Resolution #12-37 is adopted.**

5. Proposed Township Fireworks Ordinance – DISCUSSION

A discussion took place to adopt an Ordinance to regulate fireworks usage in Pennfield Township.

TREASURER'S MONTHLY REPORT

July, 2012 report shows the following balances on hand:

General Fund	\$885,325.11
DDA	\$1,528.11
Metro Act – Maint.	\$16, 184.93
Parks	\$13,023.49
Public Safety	\$3,376.16
Sewer	\$821,652.97
Water	\$705,915.93
Trust & Agency	\$7,383.61
Tax collection	\$176,106.28
TOTAL:	\$2,630,496.59

It was moved by Trustee Bordine-Houseman and supported by Trustee Ensign to approve the monthly Treasurer's report as presented. **Motion carried.**

PAYMENT OF MONTHLY BILLS

It was moved by Trustee Bordine-Houseman and supported by Trustee Ensign to approve the payment of the monthly bills in the amount of \$224,763.27. **Motion carried.**

EXTENDED PUBLIC COMMENTS

A resident had questions about the procedure of how houses get on the Dangerous Buildings List.

TOWNSHIP BOARD MEMBER COMMENTS

Clerk Case gave election results. Trustees Bordine-Houseman and Beard thanked a resident for coming and sharing good news and also commented on our Police and Fire Departments.

ANNOUNCEMENTS BY CHAIRPERSON

The next regularly scheduled Township Board meeting will be on September 11, 2012. The next monthly recycling weekend will be August 25th and 26th. Currently on display at the Township Office is a restored gas pump that was done by a local resident. It is located on the front porch.

It was moved by Trustee Bordine-Houseman and supported by Trustee Ensign to adjourn the meeting at 7:49 PM. **Motion carried.**

Robert P. Behnke, Jr., Supervisor

Kathleen R. Case, Clerk

ADDENDUM A – DEPARTMENT REPORTS

UTILITIES

The stats for the month of July, 2012 are as follows: 1,200 meter reads, 14 corrective work orders and 17 Miss Digs.

ASSESSOR

The following was accomplished for the month of July, 2012:

1. All Homestead and Property Transfer Affidavits are current. There were 20 transfers of property processed for the month. 11 were regular sales and 9 were foreclosure related.
2. Conducted July Board of Review meeting for Principal Residence Exemptions, Poverty Exemptions and late Personal Property filings.
3. Conducted miscellaneous phone & in person inquiries about assessment & descriptions.

CODE ENFORCEMENT

The following was accomplished for the month of July, 2012:

1. Conducted property inspections for new complaints and follow up inspections of previous complaints.
2. Received 21 new complaints for the month as follows: 8 tall grass, 6 junk & trash, 3 inoperable vehicles, one front yard parking and 3 Township Ordinances.

PERMITS

Building	6 permits (PB12-032 thru PB12-037)	\$1,348.44
Electrical	6 permits (PE12-036 thru PE12-042)	\$728.00
Mechanical	11 permits (PM12-036 thru PM12-046)	\$1,411.00
Plumbing	4 permits (PP12-021 thru PP12-024)	\$450.00
Zoning	2 permits (PZ12-006 thru PZ12-007)	\$140.00
TOTAL:	29 PERMITS	\$4,077.44

CEMETERY

Ashes	7/01/12	\$300.00
Ashes	7/10/12	\$300.00
Full burial	7/14/12	\$650.00
Full burial	7/15/12	\$500.00
TOTAL:		\$1,750.00

