

PENNFIELD CHARTER TOWNSHIP
REGULAR MEETING MINUTES
MARCH 13, 2012

Supervisor Behnke called the meeting to order at 6:30 PM at the Pennfield Middle School

Cafeteria. Present were Supervisor Behnke, Clerk Case, Trustees Bartlett, Beard, Bordine-Houseman and Ensign. Treasurer Phillips was excused. Supervisor Behnke led the Pledge of Allegiance. There were five residents present.

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PRESENTATIONS/PROCLAMATIONS

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None

CITIZEN/PUBLIC COMMENTS

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One resident asked questions about the permit process.

ADDITIONS/DELETIONS TO THE AGENDA

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It was moved by Trustee Bartlett and supported by Trustee Bordine-Houseman to accept the Agenda as presented. **Motion carried.**

CONSENT AGENDA

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It was moved by Trustee Bartlett and supported by Trustee Bordine-Houseman to accept the Consent Agenda as presented. **Motion carried.** The Consent Agenda consists of the following items:

1. Meeting Minutes of January 24, 2012 (Budget Workshop #1)
2. Meeting Minutes of February 14, 2012 (Regular Board Meeting)
3. Meeting Minutes of February 21, 2012 (Budget Workshop #2)
4. Utilities Division monthly report – see addendum
5. Code Compliance monthly report – see addendum
6. Permits Department monthly report – see addendum
7. Assessor Department monthly report – see addendum
8. Cemetery Department monthly report – see addendum

DEPARTMENT REPORTS

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POLICE: Lt. Steve Eddy was present from the Calhoun County Sheriff's Department to

give the monthly report. The stats for the month are as follows: 120 traffic citations, 207

verbal warnings, 21 traffic crashes, 68 arrests, 65 self generated complaints, 238 dispatched complaints and 1,438 property inspections.

FIRE: Chief Smith was present to give the monthly report. There were 62 calls as follows: 1 fire, 51 rescue & medical emergencies, 2 hazardous conditions, 4 service calls, 3 good intent calls and 1 false alarm.

UNFINISHED BUSINESS

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None

NEW BUSINESS

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1. Adoption of Pennfield Charter Township Resolution 12-03

PENNFIELD CHARTER TOWNSHIP RESOLUTION 12-03

(a Resolution amending the monthly municipal water consumption rate as well as the monthly sanitary sewer consumption rate and the monthly sanitary sewer readiness to serve charge effective April 1, 2012)

WHEREAS, the City of Battle Creek is in the process of increasing the monthly municipal water consumption rate and sanitary sewer consumption rate that it charges the Charter Township of Pennfield by 5%, and

WHEREAS, the City of Battle Creek is also in the process of increasing the monthly sanitary sewer readiness to serve charge by 5%, and

WHEREAS, Pennfield Charter Township needs to adjust the monthly water readiness to serve in order to meet our bond obligations, so

THEREFORE BE IT RESOLVED, that Pennfield Charter Township Board hereby sets the following water and sewer charges effective April 1, 2012:

WATER

Monthly Consumption Rate (per 100 cubic feet) \$ 3.11

Monthly Readiness to Serve Rate for 5/8 inch and 3/4 inch water meters \$ 9.12

Monthly Readiness to Serve Rate for the following water meter sizes:

1 inch meter \$ 22.79

1 1/2 inch meter \$ 45.58

2 inch meter \$ 72.93

3 inch meter \$ 136.74

4 inch meter \$ 227.90

6 inch

meter

\$ 455.79

8 inch

meter	\$ 729.26
10 inch meter	\$ 1,048.30

Fire Hydrant Use

Consumption Rate for water per 100 cubic feet	\$ 3.11
Readiness to serve Rate for water per day	\$.31

SEWER

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Monthly Consumption Rate (per 100 cubic feet)	\$ 2.38
Monthly Readiness to Serve Rate for 5/8 inch and 3/4 inch sewer meters	\$ 12.88

Monthly Readiness to Serve Rate for the following sewer meter sizes:

1 inch meter	\$ 32.21
1 1/2 inch meter	\$ 64.41
2 inch meter	\$ 103.05
3 inch meter	\$ 193.22
4 inch meter	\$ 322.03
6 inch meter	\$ 644.05
8 inch meter	\$ 1,030.48

10 inch meter

\$ 1,481.31

Monthly Flat Rate for un-metered sewer account

\$ 36.68

AND FURTHER BE IT RESOLVED, that the adoption of this resolution hereby amends Pennfield Charter Township Resolution #11-05.

Moved by: Trustee Bartlett

Supported by: Trustee Bordine-Houseman

Supervisor Behnke – Yes

Trustee Bartlett – Yes

Clerk Case – Yes

Trustee Beard – Yes

Treasurer Phillips – Excused

Trustee Bordine-Houseman – Yes

Trustee Ensign – Yes

Vote shows: 6 yes and -0- no and 1 excused. **Resolution 12-03 is adopted.**

2. Adoption of Pennfield Charter Township Resolution 12-04

PENNFIELD CHARTER TOWNSHIP RESOLUTION 12-04

(a Resolution amending the charges for Returned checks and ACH [Automated Clearing House] returns)

WHEREAS, Pennfield Charter Township is handling more returned checks for non-sufficient funds and closed accounts then before and ACH returns,

WHEREAS, bank charges for returned checks and ACH returns has increased, so

THEREFORE BE IT RESOLVED, that the Pennfield Charter Township Board hereby sets the returned check fee and ACH returned fee to **\$30.00** beginning April 1, 2012.

AND FURTHER BE IT RESOLVED, that the adoption of this resolution hereby amends Pennfield Charter Township Resolution #11-07.

Moved by: Trustee Bartlett

Supported by: Trustee Bordine-Houseman

Supervisor Behnke – Yes

Trustee Bartlett – Yes

Clerk Case – Yes

Trustee Beard – Yes

Treasurer Phillips – Excused

Trustee Bordine-Houseman – Yes

Trustee Ensign – Yes

Vote shows 6 yes, -0- no and 1 excused. **Resolution 12-04 is adopted.**

TREASURER'S MONTHLY REPORT

February, 2012 report shows the following balances on hand:

General Fund	\$787,812.07
DDA	\$1,528.11
Metro Act-Maint.	\$16,029.70
Parks	\$13,019.32
Public Safety	\$4,344.81
Sewer	\$839,903.15
Water	\$730,163.86
Trust& Agency	\$6,786.11
Tax Collection	\$1,929,117.05
TOTAL:	\$4,328,701.18

It was moved by Trustee Bartlett and supported by Trustee Bordine-Houseman to approve the Treasurer's Monthly Report as presented. **Motion carried.**

PAYMENT OF MONTHLY BILLS

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It was moved by Trustee Bartlett and supported by Trustee Bordine-Houseman to approve the payment of the monthly bills in the amount of \$184,757.80. **Motion carried.**

EXTENDED PUBLIC COMMENTS

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One resident inquired about the Wal-Mart project and commented on the Calhoun County Road Commission in regards to filling pot holes.

TOWNSHIP BOARD COMMENTS

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Trustee Ensign asked a question about the Pennfield School Board. No other comments were made.

ANNOUNCEMENT MADE BY CHAIRPERSON

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The next regularly scheduled Township Board Meeting will be April 10, 2012. The next monthly recycling weekend will be March 24th and 25th at the Township Office, near the Police Department Building. The Township Office will be closed on Friday, April 6, 2012 for Good Friday. There will be a Public Meeting for Truth in Taxation/Budget adoption on February 28, 2012 at 6:00 PM at the Pennfield Middle School Cafeteria.

A motion was made by Trustee Bartlett and supported by Trustee Bordine-Houseman to adjourn the meeting at 6:50 PM. **Motion carried.**

Robert P. Behnke

Supervisor

Kathleen R. Case

Clerk