

PENNFIELD CHARTER TOWNSHIP

REGULAR MEETING MINUTES

APRIL 13, 2010

Supervisor Behnke called the meeting to order at 6:30 pm at the Pennfield Middle School cafeteria. Present were Supervisor Behnke, Clerk Case, Treasurer Phillips, Trustees Bartlett, Beard, Bordine-Houseman and Ensign. There were seven residents present.

Supervisor led the Pledge of Allegiance.

PRESENTATIONS/PROCLAMATIONS

Supervisor Behnke presented a representative from the Substance Abuse Council with the following proclamation:

CERTIFICATE OF PROCLAMATION

APRIL IS ALCOHOL AWARENESS MONTH

WHEREAS, alcohol use by young people is dangerous because of risks associated with acute impairment and threats to long-term development and well being, and

WHEREAS, it is illegal to give or allow underage youth to drink alcohol in your home, even with their parents' permission, and

WHEREAS, anyone found guilty of providing alcohol to underage youth can face up to a \$1,000.00 fine and sixty days in jail, in addition to any civil action that can be brought as a result of damages or injury related to the offense, and

WHEREAS, each year about 5,000 people who are under 21 die as a result of underage drinking. These deaths occur from motor vehicle crashes, homicides, suicides, falls, burns and drowning, and

WHEREAS, alcohol abuse is linked to as many as two-thirds of all sexual assaults and date rapes of teens and college students and is a major factor in unprotected sex among youth, increasing their risk for unplanned pregnancy and sexually transmitted infections; and

WHEREAS, youth that consume alcohol before the age of 15 are 40% more likely to develop alcohol dependence as adults. However, if consumption of alcohol can be delayed until the legal age of 21, serious alcohol-related problem can be reduced by 70%.

- Local leaders and alcohol free youth throughout the county are invited to help prevent underage drinking by volunteering to teach 5th grade students about the dangers of alcohol during April and May. The Substance Abuse Council will provide training and materials for "Tech-In" presenters.

- Residents, parents, educators, business owners, community leaders and youth are encouraged and welcomed to join the Substance Abuse Council's Underage Drinking Prevention Forum to meet the year-round challenge to reduce and prevent underage drinking.

WHEREAS, the Pennfield Charter Township Board of Trustees asks residents to refuse to provide alcoholic beverages to underage youth and to take the necessary action to prevent this illegal and unhealthy practice, including reporting underage drinking by calling their local law enforcement, and

NOW THEREFORE BE IT RESOLVED, that the Pennfield Charter Township Board of Trustees not only discourages the use of alcohol by those below the legal age of consumption but also exhorts all residents of Pennfield Charter Township to refuse to provide alcoholic beverage to those underage youth, and will continue to take the necessary action to prevent this illegal and unhealthy activity. The Pennfield Charter Township Board of Trustees calls upon all citizens, parents, youth , governmental agencies, public and private institutions, businesses and workplaces, hospitals and schools in Pennfield Charter Township to support efforts that will reduce and prevent underage drinking in our community.

IN WITNESS WHEREOF, I Robert P. Behnke, Jr., Supervisor of the Charter Township of Pennfield, have hereunto set by hand and affixed the Seal of the Charter Township this 13th day of April, 2010.

CITIZEN/PULIC COMMENTS (AGENDA ITEMS ONLY)

None

ADDITIONS/DELETIONS TO AGENDA

There were no additions or deletions to the agenda. It was moved by Trustee Beard and supported by Trustee Bordine-Houseman to accept the agenda as presented. **Motion carried.**

CONSENT AGENDA

It was moved by Trustee Beard and supported by Trustee Bordine-Houseman to approve the Consent Agenda. **Motion carried.** The Consent Agenda consists of the following

items:

- 1) Meeting Minutes of March 9, 2010
- 2) Meeting Minutes of March 30, 2010
- 3) Utilities Division monthly report (see Addendum A)
- 4) Code Compliance monthly report (see Addendum A)
- 5) Permits Department monthly report (see Addendum A)
- 6) Assessors Department monthly reports (see Addendum A)

DEPARTMENT REPORTS

POLICE: No one from the Calhoun County Sheriff's Department was present to give the monthly report. The stats for the month are as follows: 184 traffic citations, 172 verbal warnings, 13 traffic crashes, 144 arrests, 112 self general complaints, 188 dispatched complaints and 815 property inspections.

FIRE: Chief Smith gave the fire report the month of March, 2010. The stats are as follows: There were 67 calls: 4 fire, 54 rescue & emergency, 5 service calls and 6 good intent calls.

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Pennfield Charter Township Resolution #10-29

PENNFIELD CHARTER TOWNSHIP RESOLUTION 10-29

(a Resolution amending the Pennfield Charter Township Permit Application)

BE IT RESOLVED, that the Pennfield Township Board hereby amends its current Pennfield Charter Township Permit Application to include a fee of \$295.00 for a ***Interpretation of the Zoning Ordinance*** request and to include language that would allow Township and/or County officials or agents to enter the property or properties for inspection purposes if an application is made for appearance before the Pennfield Charter Township Planning Commission and/or the Pennfield Township Zoning Board of Appeals.

Moved by: Trustee Beard Supported by: Trustee Bordine-Houseman

Supervisor Behnke – Yes Trustee Bartlett – Yes

Clerk Case – Yes Trustee Ensign – Yes

Treasurer Phillips – Yes Trustee Beard – Yes

Trustee Bordine-Houseman – Yes

Vote shows 7 yes, -0- no and -0- excused. **Resolution #10-29 stands adopted.**

2. Pennfield Charter Township Resolution #10-30

PENNFIELD CHARTER TOWNSHIP RESOLUTION 10-30

(a Resolution setting the compensation for Township Board Trustees)

BE IT RESOLVED, that the Pennfield Township Board hereby agrees to reduce the compensation for Township Board Trustees from \$100.00 per Township Board meeting to \$75.00 per Township Board meeting effective April 1, 2010.

Moved by: Trustee Beard Supported by: Trustee Bordine-Houseman

Supervisor Behnke – Yes Trustee Bartlett – Yes

Clerk Case – Yes Trustee Ensign – Yes

Treasurer Phillips – Yes Trustee Beard – Yes

Trustee Bordine-Houseman – Yes

Vote shows 7 yes, -0- no and -0- excused. **Resolution #10-30 stands adopted.**

3. Approval to hire a temporary employee

It was moved by Trustee Beard and supported by Trustee Bordine-Houseman to hire a temporary employee by the Township Supervisor for the Water/Sewer Department until such time the regular employee in that department is able to return to work from a broken ankle. The rate of pay will be \$12.00 per hour and no benefits. **Motion carried.**

TREASURER'S REPORT

March, 2010 report shows the following balances on hand:

General Fund \$1,541,334.10

DDA \$227.38

Metro Act – Maint. \$6,914.72

Parks \$12,991.60

Public Safety \$0.00

Sewer \$912,774.35

Water \$663,593.23

Trust & Agency \$6,663.78

Tax collection \$1.00

TOTALS: \$3,144,500.16

PAYMENT OF BILLS

It was moved by Trustee Beard and supported by Trustee Bordine-Houseman to approve the payment of the monthly bills in the amount of \$ 493,282.89 (see Addendum). **Motion carried.**

CITIZEN/PUBLIC COMMENT

Two citizens spoke: 1) Regarding if Wal-Mart was still planning to build and the status of repairing the railroad tracks on McAllister Road and announcing a Neighborhood Watch Meeting on April 22, 2010 at Grace Community Church. 2) Announcing a paper drive on Saturday, April 24, 2010 at Violet Hinton's office sponsored by the Pennfield Optimist Club.

TOWNSHIP BOARD COMMENTS

Clerk Case spoke regarding the upcoming May school election. Trustee Beard inquired about the County 911 Dispatch center with regards to the articles in the Battle Creek Enquirer and Supervisor Behnke commented on his inquiries.

ANNOUNCEMENTS MADE BY THE CHAIRPERSON

The next Township Board meeting is scheduled for May 11, 2010. The next recycling weekend is April 24th and 25th.

It was moved by Trustee Beard and supported by Trustee Bordine-Houseman to adjourn the meeting a 7:00 pm. **Motion carried.**

Robert P. Behnke, Jr. Kathleen R. Case

Township Supervisor Township Clerk

ADDEMDUM A – DEPARTMENT REPORTS

UTILITIES

There were 1,200 meter reads for the month of March, 2010. The stats for the month are as follows: 17 corrective work orders (repair/install meters, radio read boxes, repair wires) and 32 Miss Digs. The monthly bacterial sample came back negative.

ASSESSOR/ZONING

The following was accomplished for the month of March, 2010:

1) All Homestead & Property Transfer Affidavits are current. Eight transfers of property were processed for the month: one new foreclosure, three foreclosure resales and three regular market sales. 2) Conducted organizational meeting with the Board of Review members. The Board of Review had 102 appeals (64 were from Consumers Energy), reviewed appeals with Board of Review members and processed any changes. 3) Prepared documents for the state audit of assessment process 4) Prepared 2010 reports for the County & State

CODE ENFORCEMENT

The following was accomplished for the month of March, 2010: 1) Conducted property inspections for new complaints and did follow up inspections of previous complaints 2) Issued a 3rd offense ticket for an inoperable vehicle. Received 12 complaints for the month of March as follows:

9 – junk, trash and rubbish

2 – inoperable vehicles

1 – Twp. Ordinance – storage of travel trailer

PERMITS

22 permits were issued for the month of March, 2010 as follows:

Building 6 permits (PB10-007-PB-10-012) \$1,015.00

Electrical 6 permits (PE10-005 – PE10-010) \$ 975.00

Mechanical 6 permits (PM10-016-PM10-021) \$ 665.00

Plumbing 3 permits (PP10-004-PP10-006) \$ 520.00

Zoning 1 permit (PZ10-0002) \$ 70.00

TOTALS: \$3,245.00