

CHARTER TOWNSHIP OF PENNFIELD

REGULAR MEETING MINUTES

SEPTEMBER 8, 2009

Supervisor Behnke called the meeting to order at 7:00 pm at the Pennfield Middle School cafeteria. Present were Supervisor Behnke, Clerk Case, Treasurer Phillips and Trustees Bartlett, Beard and Ensign, Trustee Bordine-Houseman was excused. There were seven residents present. Supervisor Behnke led the Pledge of Allegiance.

PRESENTATIONS/PROCLAMATIONS

None

CITIZEN/PUBLIC COMMENTS (AGENDA ITEMS)

None

ADDITIONS/DELETIONS TO AGENDA

There were no additions or deletions to the agenda. It was moved by Treasurer Phillips and supported by Trustee Bartlett to accept the agenda as presented. **Motion carried.**

CONSENT AGENDA

It was moved by Treasurer Phillips and supported by Trustee Bartlett to approve the Consent Agenda. **Motion carried.** The Consent Agenda consists of the following items:

- 1) Meeting Minutes of August 11, 2009
- 2) Utilities Division monthly report (see Addendum A)
- 3) Code Compliance monthly report (see Addendum A)

4) Permits Department monthly report (see Addendum A)

5) Assessors Department monthly report (see Addendum A)

6) Acceptance of fiscal year 2008-2009 Audit Report

DEPARTMENT REPORTS

POLICE: Deputy Wiersma from the Calhoun County Sheriffs Department gave the police

report for the month of August, 2009. The stats are as follows: 89 traffic citations, 94 verbal warnings, 9 traffic crashes, 69 arrests, 54 self generated complaints, 230 dispatched complaints and 650 property inspections.

FIRE: Chief Smith gave the fire report for the month of August, 2009. The stats are as follows: There were 82 calls: 4 fire, 57 rescue & emergency, 7 hazardous condition (no fire), 7 service calls and 5 good intent calls and 2 false alarms.

UNFINISHED BUSINESS

None

NEW BUSINESS

1) Adoption of Pennfield Charter Township Resolution #09-29.

PENNFIELDCHARTER TOWNSHIPRESOLUTION #09-29

(a Resolution authorizing the Township Supervisor to enter into an agreement with the City of Battle Creek for GIS maintenance and technical support services effective October 1, 2009)

BE IT RESOLVED, that the Pennfield Township Board hereby authorizes the Township Supervisor to enter into an agreement with the City of Battle Creek for GIS maintenance at a cost of \$ 60.00 per month and technical support services, when needed, at a cost of \$ 33.83 per hour.

Moved by: Treasurer Phillips Supported by: Trustee Bartlett

Supervisor Behnke – Yes Trustee Ensign – Yes

Clerk Case – Yes Trustee Bordine-Houseman – Excused

Treasurer Phillips – Yes Trustee Beard – Yes

Trustee Bartlett – Yes

Vote shows 6 yes, -0- no and 1 excused. **Resolution #09-29 stands adopted.**

2) Adoption of Pennfield Charter Township Resolution #09-30.

PENNFIELDCHARTER TOWNSHIPRESOLUTION #09-30

(a Resolution recognizing the Pennfield Parent, Teacher and Student Organization as a nonprofit organization within Pennfield Township for the purposes of obtaining charitable gaming licenses)

BE IT RESOLVED, that the Pennfield Township Board hereby recognizes the Pennfield Parent, Teacher and Student Organization as a nonprofit organization within Pennfield for the purposes of obtaining charitable gaming licenses.

Moved by: Treasurer Phillips Supported by: Trustee Bartlett

Supervisor Behnke – Yes Trustee Ensign – Yes

Clerk Case – Yes Trustee Bordine-Houseman – Excused

Treasurer Phillips – Yes Trustee Beard – Yes

Trustee – Bartlett – Yes

Vote shows 6 yes, -0- no and 1 excused. **Resolution #09-30 stands adopted.**

3) It was moved by Treasurer Phillips and supported by Trustee Bartlett for the approval of

Great Lakes Comnet Right-of-Way Telecommunications permit request (along McAllister

Road from the Pennfield Township boundary line to Gorsline Road ending at 12 Mile

Road). **Motion carried.**

4) It was moved by Treasurer Phillips and supported by Trustee Bartlett for the approval to

hire Kyle Patterson, Ryan Penny and Tony Gancer as paid on call firefighters effective

September 9, 2009. **Motion carried.**

TREASURER'S REPORT

August, 2009 report shows the following balances on hand:

General Fund \$1,183,349.34

Metro Act-Maint \$6,914.72

Parks \$12,981.21

Public Safety \$55.29

Sewer \$904,761.05

Water \$581,377.77

Trust & Agency \$6,873.18

Tax Collection \$315,445.27

TOTAL: \$3,011,757.83

It was moved by Trustee Bartlett and supported by Trustee Ensign to receive and place on file the Treasurer's report. **Motion carried.**

PAYMENT OF BILLS

It was moved by Treasurer Phillips and supported by Trustee Bartlett to approve the payment of the monthly bills in the amount of \$160,408.98

CITIZEN/PUBLIC COMMENT

One resident spoke about the standing water at the newly configured intersection of McAllister Road and Pennfield Road.

TOWNSHIP BOARD COMMENTS

Trustee Ensign expressed his concern with the cuts to revenue sharing. Trustee Bartlett would like for any of our committee members who sit on other boards to share that information with the Township Board. Clerk Case announced that we are accepting applications for a permanent absent voter list. Treasurer Phillips stated that taxes are due on September 14th. Trustee Beard reported that the light at the intersection of Capital Avenue NE and Emmett Street does not have the sign "No turn on Red" on all of the time.

ANNOUNCEMENTS MADE BY THE CHAIRPERSON

Supervisor Behnke made the following announcements: The next recycling weekend is September 26th and 27th. There is a Planning Commission Meeting scheduled for September 14th and the first DDA Board Meeting is scheduled for September 28th. The next Township Board Meeting is scheduled for October 13, 2009. It was moved by Treasurer Phillips and

supported by Trustee Bartlett to adjourn the meeting at 7:36 pm. **Motion carried.**

Robert P. Behnke, Jr. Kathleen R. Case

Township Supervisor Township Clerk

ADDENDUM A – DEPARTMENT REPORTS

UTILITIES

There were 1,200 meter reads for the month of August, 2009. The stats for the month are as follows: 9 corrective work orders (repair/install meters, radio read boxes, repair wires), 12 Miss Digs. The monthly bacterial samples came back negative.

ASSESSOR/ZONING

All Homestead & Property Transfer Affidavits are current. Twelve transfers of property were processed for the month of August. Three were market sales and nine were foreclosure related. Attended (2) six hour renewal classes in Lansing.

CODE ENFORCEMENT

It was necessary for the Township to arrange for a contractor to do property maintenance for four properties. This included mowing, removing debris and securing structures. All costs were billed to the property owners. There were 24 complaints/violations for the month of August which are listed below:

1 – front yard parking

7 – junk, trash & rubbish

4 – inoperable vehicles

11 – tall grass & weeds

1 – township ordinance

PERMITS

The following permits were issued for the month of August, 2009:

Building 7 permits (PB09-032 thru PB09-038)

Electrical 3 permits (PE09-023 thru PE09-026)

Mechanical 4 permits (PM08-056 thru PM 09-037)

Plumbing 5 permits (PP08-022 thru PP09-012)

Zoning 2 permits (PZ09-009 thru PZ09-010)