

CHARTER TOWNSHIP OF PENNFIELD

REGULAR MEETING MINUTES

AUGUST 11, 2009

Supervisor Behnke called the meeting to order at 7:00 pm at the Pennfield Middle School cafeteria. Present were Supervisor Behnke, Clerk Case, Treasurer Phillips and Trustees

Bartlett, Beard, Bordine-Houseman and Ensign. There were nine residents present. Supervisor Behnke led the Pledge of Allegiance.

PRESENTATIONS/PROCLAMATIONS

None

CITIZEN/PUBLIC COMMENTS (ADGENDA ITEMS)

None

ADDITIONS/DELTIIONS TO THE AGENDA

There were no additions or deletions to the agenda. It was moved by Trustee Beard and supported by Trustee Bordine-Houseman accept the agenda as presented. **Motion carried.**

CONSENT AGENDA

It was moved by Trustee Beard and supported by Trustee Bordine-Houseman to approve the Consent Agenda. **Motion carried.** The Consent Agenda consists of the following items:

- 1) Meeting minutes of July 14, 2009
- 2) Utilities Division monthly report (see Addendum A)
- 3) Code Compliance monthly report (see Addendum A)
- 4) Permits Department monthly report (see Addendum A)
- 5) Assessors Department monthly report (see Addendum A)

6) Termination of employment in good standing of paid on call

firefighter Dee Dee Halder

DEPARTMENT REPORTS

POLICE: Deputy Wiersma from the Calhoun County Sheriffs Department gave the police report for the month of July, 2009. The stats are as follows: 122 traffic citations, 89 verbal warnings, 11 traffic crashes, 73 arrests, 42 self generated complaints, 218 dispatched complaints and 668 property inspections.

FIRE: Chief Smith gave the fire report for the month of July, 2009. The stats are as follows: There were 63 calls: 4 fire, 42 rescue & emergency, 5 hazardous condition (no fire), 5 service calls and 7 good intent calls.

UNFINISHED BUSINESS

None

NEW BUSINESS

1) It was moved by Trustee Beard and supported by Trustee Bordine-Houseman to approve

of the Pennfield Charter Township Downtown Development Authority (PCTDDA)

Board appointments. Appointed to the Board are the following: Ernie Lahusky, Jane

Leonard, Rex Paschal, J.R. Walter, Sandy Jones, Albert Bobrofsky, Maryann

Herbstreith and Simon terAvest.

2) Adoption of Pennfield Charter Township Resolution 09-27.

PENNFIELD CHARTER TOWNSHIP RESOLUTION 09-27

**(a Resolution concurring with the Pennfield Township Executive Committee in the
awarding of a contract to Katz Well Drilling, Inc. for the replacement of a check valve
and coupling unit on Pennfield Township water well #96-6 in the amount of \$3,904.00)**

BE IT RESOLVED, that the Pennfield Township Board hereby concurs in the awarding of a contract to Katz Well Drilling, Inc. for the replacement of a check valve and coupling unit on

Pennfield Township water well #96-6 in the amount of \$3,904.00)

Moved by: Trustee Beard Supported by: Trustee Bordine-Houseman

Supervisor Behnke – Yes Trustee Ensign – Yes

Clerk Case – Yes Trustee Bordine-Houseman – Yes

Treasurer Phillips – Yes Trustee Beard – Yes

Trustee Bartlett – Yes

Vote shows 7 yes, -0- no and -0- excused. **Resolution #09-27 stands adopted.**

3) Adoption of Pennfield Charter Township Resolution 09-28.

PENNFIELD CHARTER TOWNSHIP RESOLUTION 09-28

(a Resolution concurring with the Pennfield Township Executive Committee in the awarding of a contract to Peerless-Midwest, Inc. for the installation of a new VFD and unit accessories on Pennfield Township water well #96-6 in the amount of \$11,605.00)

BE IT RESOLVED, that the Pennfield Township Board hereby concurs in the awarding of a contract to Peerless-Midwest, Inc. for the installation of a new VFD and unit accessories on

Pennfield Township water well #96-6 in the amount of \$11,605.00).

Moved by: Trustee Beard Supported by: Trustee Bordine-Houseman

Supervisor Behnke – Yes Trustee Ensign – Yes

Treasurer Phillips – Yes Trustee Bordine Houseman – Yes

Clerk Case – Yes Trustee Beard – Yes

Vote shows 7, yes, -0- no and -0- excused. **Resolution #09-28 stands adopted.**

TREASURER'S REPORT

July, 2009 report shows the following balances on hand:

General Fund \$1,296,906.95

Metro Act-Maint \$7,484.72

Parks \$12,979.23

Public Safety \$8,794.44

Sewer \$890,210.96

Water \$550,040.59

Trust & Agency \$6,300.00

Tax Collection \$151,793.73

Paving Assessment \$0.00

TOTAL: \$2,924,510.62

It was moved by Trustee Beard and supported by Trustee Bordine-Houseman to receive and place on file the Treasurer's report. **Motion carried.**

PAYMENT OF BILLS

It was moved by Trustee Beard and supported by Trustee Bordine-Houseman to approve the payment of the monthly bills in the amount of \$116,678.69. **Motion carried.**

CITIZEN/PUBLIC COMMENT

Two citizens spoke. 1) Stating concern of recent crime and patrolling in the area of Pine Lake Road 2) Optimist Club update on recycling program.

TOWNSHIP BOARD COMMENTS

Clerk Case gave an update on the August election. Trustee Bartlett commented on the termination of firefighter Dee Dee Halder and commending Supervisor Behnke on the work with assigning DDA members.

ANNOUNCEMENTS MADE BY THE CHAIRPERSON

Supervisor Behnke made the following announcements: The next recycling weekend is August 22nd and 23rd. The next Township Board meeting is scheduled for September 8, 2009. It was moved by Trustee Beard and supported by Trustee Bordine-Houseman to adjourn the meeting at 7:45 PM. **Motion carried.**

Robert P. Behnke, Jr. Kathleen R. Case

Township Supervisor Township Clerk

ADDENDUM A – DEPARTMENT REPORTS

UTILITIES

There were 1,200 meter reads for the month of July, 2009. The stats for the month are as follows: 9 corrective work orders (repair/install meters, radio read boxes, repair wires),

12 Miss Digs. The monthly bacterial samples came back negative.

ASSESSOR/ZONING

All Homestead & Property Transfer Affidavits are current. Eight transfers of property were processed for the month of July. Four were market sales and four were foreclosure related.

Attended Assessor meeting in Marshall.

CODE ENFORCEMENT

Attended formal hearing for ticket issued for inoperable vehicle – 3rd offense. It was necessary for the Township to arrange for a contractor to do property maintenance for six

properties. This included mowing, removing debris and securing structures. All costs were billed to the property owners. There were 20 complaints/violations for the month of July which are listed below:

1 – front yard parking

3 – junk, trash & rubbish

4 – inoperable vehicles

10 – tall grass & weeds

1 – township ordinance

1 – unsafe structure

PERMITS

The following permits were issued for the month of July, 2009:

Building 2 permits (PB09-030 thru PB09-031)

Electrical 4 permits (PE09-020 thru PE09-024)

Mechanical 4 permits (PM09-031 thru PM09-034)