

CHARTER TOWNSHIP OF PENNFIELD

SPECIAL MEETING MINUTES

MARCH 30, 2009

7:00 P.M.

Supervisor Behnke called the meeting to order at 7:00 P.M. at the Pennfield Middle School Cafeteria. Present were Supervisor Behnke, Clerk Case, Treasurer Phillips and Trustees Bartlett, Beard, Bordine-Houseman and Ensign. Also present were 4 citizens. A moment of silence was observed and Supervisor Behnke led the Pledge of Allegiance.

PUBLIC HEARING

Supervisor Behnke called the Public Hearing to order at 7:02 P.M. at the Pennfield Middle School Cafeteria. The purpose of the public hearing was to hear comments on the Township Budget and the Truth in Taxation/Fiscal Year Budgets for 2009-2010.

- 1) General Fund Budget \$2,083,321.00
- 2) Inspections/Permits Dept. Budget 48,696.00
- 3) Water Department Budget 467,719.00
- 4) Sewer Department Budget 787,146.00

The entire budget has been accessible at the Township Office for public viewing during normal business hours since March 16, 2009. Supervisor Behnke closed the public hearing at 7:07 P.M.

CITIZEN COMMENTS

None

ADDITIONS/DELETIONS TO THE AGENDA

It was moved by Treasurer Phillips and supported by Trustee Beard to accept the agenda as presented.

Motion carried.

NEW BUSINESS

PENNFIELDCHARTER TOWNSHIPRESOLUTION #09-06

(A Resolution setting the meetings for Fiscal year 2009-2010)

WHEREAS, the beginning of each fiscal year the Board of Trustees of Pennfield Charter Township shall set the meeting dates, time and place for the fiscal year, and

WHEREAS, the second Tuesday of each month at 7:00 P.M. at the Pennfield Middle School Cafeteria has been designated as Pennfield Charter Township's meeting day, time and place, and,

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Resolution #09-06 cont.

THEREFORE, The Pennfield Charter Township Board does set the following dates for the regular Board Meetings:

April 14, 2009 October 13, 2009

May 12, 2009 November 10, 2009

June 9, 2009 December 8, 2009

July 14, 2009 January 12, 2010

August 11, 2009 February 9, 2010

September 8, 2009 March 9, 2010

Moved by: Treasurer Phillips Supported by: Trustee Beard

Supervisor Behnke – Yes Trustee Bartlett – Yes

Clerk Case –Yes Trustee Ensign – Yes

Treasurer Phillips – Yes Trustee Beard – Yes

Trustee Bordine-Houseman – Yes

Votes shows 7 yes, -0- no and -0- excused. **Resolution #09-06 stands adopted.**

PENNFIELDCHARTER TOWNSHIPRESOLUTION #09-07

(A Resolution establishing the millage rate for

PennfieldCharter Townshipfor 2009)

WHEREAS, the Township Board for Pennfield Charter Township has published proper notice in regard to the setting of its millage rate for 2009, and

WHEREAS, the Township Board for Pennfield Charter Township has properly conducted a Public Hearing on the proposed millage rate as required by Public Act No. 5 of the 1982 (Truth in Taxation), so

THEREFORE, BE IT RESOLVED, that the Board for Pennfield Charter Township hereby agrees to establish a Township tax levy for all real and personal property at the maximum allowable millage rate for 2009, as approved by the voters in Pennfield Charter Township.

Moved by: Treasurer Phillips Supported by: Trustee Beard

Supervisor Behnke – Yes Trustee Bartlett – Yes

Clerk Case – Yes Trustee Ensign – Yes

Treasurer Phillips – Yes Trustee Beard – Yes

Trustee Bordine-Houseman – Yes

Vote Shows 7 yes, -0- no, -0- excused. **Resolution #09-07 stands adopted.**

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PENNFIELDCHARTER TOWNSHIPRESOLUTION #09-08

(A Resolution establishing the General Appropriations Act

for the Pennfield Charter Township)

WHEREAS, Pennfield Charter Township wishes to establish a General Appropriations Act for Pennfield Charter Township; to define the powers and duties of the Pennfield Charter Township officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements.

The Board of Trustees of Pennfield Charter Township resolves:

Section 1: Title

This resolution shall be known as the Pennfield Charter Township General Appropriations Act.

Section 2: Chief Administrative Office

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Public Hearings on the Budget

Pursuant to MCL 42.26, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on **Thursday, March 19, 2009** and a public hearing on the proposed budget was held on **Monday, March 30, 2009**.

Section 5: Estimated Revenues

Estimated township general fund revenues for fiscal year 2009-2010, including an allocated millage of 1 mil; voter authorized millage of 3 mills; and various miscellaneous revenues shall total **\$2,083,321.00**.

Section 6: Millage Levy

The Pennfield Charter Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount equal to 4 mils as authorized under state law and approved by the electorate.

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Resolution #09-08 cont.

Section 7: Estimated Expenditures

Estimated township general fund expenditures for fiscal year 2009-2010 for the various township activities per the attached budget.

Section 8: Adoption of Budget by Reference

The general fund budget of Pennfield Charter Township is hereby adopted by reference, with revenues and activity expenditures as indicated in Section 5 and 7 of this act.

Section 9: Adoption of budget by Cost center

The Board of Trustees of Pennfield Charter Township adopts the 2009-2010 fiscal year general fund budget by cost center. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlay may be made without prior board approval by budget amendment.

Section 10: Appropriation Not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any township order for expenditures that exceed appropriations.

Section 11: Periodic Fiscal Reports

The fiscal officer shall transmit to the board at the end of each of the first three quarters, and at the end of each month occurring during the fourth quarter, a report of financial operations, including, but not limited to:

- a) A summary statement of the actual financial condition of the general fund at the end of the previous quarter
- b) A summary statement showing the receipts and expenditures and encumbrances for the previous quarter and for the current fiscal year to the end of the previous quarter;
- c) A detailed list of:
 - 1) Expected revenues by major sources as estimated in the budget; actual receipts to date for the current fiscal year compared with actual receipts for the same period in the prior fiscal year; the balance of estimated revenues to be collected in the ten current fiscal year; and any revisions in revenue estimates resulting from collection experience to date
 - 2) For each cost center; the amount appropriated; the amount charged to each appropriation in the previous quarter for the current fiscal year and as compared with the same period in the prior fiscal year; the unencumbered balance of appropriations; and any revisions in the estimate of expenditures.

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Resolution #09-08 cont.

Section 12: Limit on Obligations and Payment

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 13: Budget Monitoring

Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such funds were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative

Officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations

for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 14: Violations of this Act

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in P.A. 621 (1978) and the Pennfield Charter Township personnel manual.

Section 15: Board adoption

Supervisor Behnke – Yes Trustee Bartlett – Yes

Clerk Case – Yes Trustee Beard – Yes

Treasurer Phillips – Yes Trustee Ensign – Yes

Trustee Bordine-Houseman – Yes

Vote shows 7 yes, -0- no and -0- excused. **Resolution #09-08 stands adopted.**

PENNFIELDCHARTER TOWNSHIPRESOLUTION #09-09

(A Resolution adopting the General Fund Budget for Pennfield Charter Township for Fiscal Year 2009-2010)

BE IT RESOLVED, that the Pennfield Charter Township Board officially adopts the proposed General Fund Budget for Fiscal Year 2009-2010.

Proposed Revenues \$2,083,321.00

Proposed Expenditures \$2,083,321.00

FURTHER BE IT RESOLVED, this budget shall become effective on April 1, 2009.

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Resolution #09-09 cont.

Moved by: Treasurer Phillips Supported by: Trustee Beard

Supervisor Behnke – Yes Trustee Bartlett – Yes

Clerk Case – Yes Trustee Ensign – Yes

Treasurer Phillips – Yes Trustee Beard – Yes

Trustee Bordine-Houseman – Yes

Vote shows 7 yes, -0- no and -0- excused. **Resolution #09-09 stands adopted.**

PENNFIELDCHARTER TOWNSHIPRESOLUTION #09-10

(A Resolution adopting the Inspections/Permits Department Budget for Pennfield Charter Township for Fiscal Year 2009-2010)

BE IT RESOLVED, that the Pennfield Charter Township Board officially adopts the proposed Building Inspection Department budget for Fiscal Year 2009-2010.

Proposed Revenues \$48,696.00

Proposed Expenditures \$48,696.00

FURTHER BE IT RESOLVED, this budget shall become effective on April 1, 2009.

Moved by: Treasurer Phillips Supported by: Trustee Beard

Supervisor Behnke – Yes Trustee Bartlett – Yes

Clerk Case – Yes Trustee Ensign – Yes

Treasurer Phillips – Yes Trustee Beard – Yes

Trustee Bordine-Houseman – Yes

Vote shows 7 yes, -0- no and -0- excused. **Resolution #09-10 stands adopted.**

PENNFIELDCHARTER TOWNSHIPRESOLUTION #09-11

(A Resolution adopting the Water Department Budget for Pennfield Charter Township for Fiscal Year 2009-2010)

BE IT RESOLVED, that the Pennfield Charter Township Board officially adopts the proposed Water Department budget for Fiscal Year 2009-2010.

Proposed Revenues \$ 467,719.00

Proposed Expenditures \$ 467,719.00

FURTHER BE IT RESOLVED, this budget shall become effective on April 1, 2009.

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Resolution #09-11 cont.

Moved by: Treasurer Phillips Supported by: Trustee Beard

Supervisor Behnke – Yes Trustee Bartlett – Yes

Clerk Case – Yes Trustee Ensign – Yes

Treasurer Phillips – Yes Trustee Beard – Yes

Trustee Bordine-Houseman – Yes

Vote shows 7 yes, -0- no and -0- excused. **Resolution #09-11 stands adopted.**

PENNFIELDCHARTER TOWNSHIPRESOLUTION #09-12

(A Resolution adopting the Sewer Department Budget for Pennfield Charter Township for Fiscal Year 2009-2010)

BE IT RESOLVED, that the Pennfield Charter Township Board officially adopts the proposed Sewer Department budget for Fiscal Year 2009-2010.

Proposed Revenues \$787,146.00

Proposed Expenditures \$787,146.00

FURTHER BE IT RESOLVED, this budget shall become effective on April 1, 2009.

Moved by: Treasurer Phillips Supported by: Trustee Beard

Supervisor Behnke – Yes Trustee Bartlett – Yes

Clerk Case – Yes Trustee Ensign – Yes

Treasurer Phillips – Yes Trustee Beard – Yes

Trustee Bordine-Houseman – Yes

Vote shows 7 yes, -0- no, -0- excused. **Resolution #09-12 stands adopted.**

PENNFIELDCHARTER TOWNSHIPRESOLUTION #09-13

(A Resolution setting the salary for the position of Township Supervisor for the period of April 1, 2009 to March 31, 2010)

BE IT RESOLVED, that the Pennfield Charter Township Board sets the salary of the Township Supervisor at **\$47,652.00.**

Moved by: Treasurer Phillips Supported by: Trustee Beard

Supervisor Behnke – Yes Trustee Bartlett – Yes

Clerk Case – Yes Trustee Ensign – Yes

Treasurer Phillips – Yes Trustee Beard – Yes

Trustee Bordine-Houseman – Yes

Vote shows 7 yes, -0- no and -0- excused. **Resolution #09-13 stands adopted.**

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Resolution # 09-14 cont.

PENNFIELDCHARTER TOWNSHIPRESOLUTION #09-14

(A Resolution setting the salary for the position of Township Treasurer for the period of April 1, 2009 to March 31, 2010)

BE IT RESOLVED, that the Pennfield Charter Township Board sets the salary of the Township Treasurer at **\$ 43,883.00.**

Moved by: Treasurer Phillips Supported by: Trustee Beard

Supervisor Behnke – Yes Trustee Bartlett – Yes

Clerk Case – Yes Trustee Ensign – Yes

Treasurer Phillips – Yes Trustee Beard – Yes

Trustee Bordine-Houseman – Yes

Vote shows 7 yes, -0- no and -0- excused. **Resolution #09-14 stands adopted.**

PENNFIELDCHARTER TOWNSHIPRESOLUTION #09-15

(A Resolution setting the salary for the position of Township Clerk for the period of April 1, 2009 to March 31, 2010)

BE IT RESOLVED, that the Pennfield Charter Township Board sets the salary of the Township Clerk at **\$ 42,602.00.**

Moved by: Treasurer Phillips Supported by: Trustee Beard

Supervisor Behnke – Yes Trustee Bartlett – Yes

Clerk Case – Yes Trustee Ensign – Yes

Treasurer Phillips – Yes Trustee Beard – Yes

Trustee Bordine-Houseman – Yes

Vote shows 7 yes, -0- no and -0- excused. **Resolution #09-15 stands adopted.**

PENNFIELDCHARTER TOWNSHIPRESOLUTION #09-16

(A Resolution setting the salary for the position of Code Compliance/Deputy Supervisor for the period of April 1, 2009 to March 31, 2010)

BE IT RESOLVED, that the Pennfield Charter Township Board sets the salary of the Code Compliance/Deputy Supervisor at **\$ 30,000.00.**

Moved by: Treasurer Phillips Supported by: Trustee Beard

Supervisor Behnke – Yes Trustee Bartlett – Yes

Clerk Case – Yes Trustee Ensign – Yes

Treasurer Phillips – Yes Trustee Beard – Yes

Trustee Bordine-Houseman – Yes

Vote shows 7 yes, -0- no, -0- excused. **Resolution #09-16 stands adopted.**

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PENNFIELDCHARTER TOWNSHIPRESOLUTION #09-17

(A Resolution setting the salary for the position of Township Fire Chief for the period of April 1, 2009 to March 31, 2010)

BE IT RESOLVED, that the Pennfield Charter Township Board sets the salary of the Township Fire Chief at **\$ 54,913.00.**

Moved by: Treasurer Phillips Supported by: Trustee Beard

Supervisor Behnke – Yes Trustee Bartlett - Yes

Clerk Case – Yes Trustee Ensign – Yes

Treasurer Phillips – Yes Trustee Beard – Yes

Trustee Bordine-Houseman – Yes

Vote shows 7 yes, -0- no, -0- excused. **Resolution #09-17 stands adopted.**

PENNFIELDCHARTER TOWNSHIPRESOLUTION #09-18

(A Resolution setting the hourly rate for non-union and non-elected positions for the period of April 1, 2009 to March 31, 2010)

BE IT RESOLVED, that the Pennfield Charter Township Board hereby sets the hourly wages of the non-union and non-elected positions to be effective April 1, 2009 to March 31, 2010 for the following employees:

Deputy Clerk **\$13.95** per hour

Deputy Treasurer **\$12.81** per hour

Utility Clerk/Permits - Cheri **\$13.95** per hour

Utility Clerk/Permits - Candy **\$11.21** per hour

Website Administrator **\$ 7,054.00** Annual salary

Zoning Administrator **\$16,442.00** Annual salary

*Entry levels will be determined by the Executive Committee, normally at 80% of shown hourly rate.

**Deputy Clerk to receive \$1.00 per hour raise upon certification.

Moved by: Treasurer Phillips Supported by: Trustee Beard

Supervisor Behnke – Yes Trustee Bartlett – Yes

Clerk Case – Yes Trustee Ensign – Yes

Treasurer Phillips – Yes Trustee Beard – Yes

Trustee Bordine-Houseman – Yes

Vote shows 7, yes, -0- no and -0- excused. **Resolution #09-18 stands adopted.**

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PENNFIELDCHARTER TOWNSHIPRESOLUTION #09-19

(A Resolution setting the hourly rate for Paid on Call Fire Fighters

to begin April 1, 2009 and continue until changed.)

BE IT RESOLVED, that the Pennfield Charter Township Board hereby sets the hourly rate for Paid on Call Fire Fighters as follows:

Minimum Wage **\$ 7.40**

(remains the same, unless a change in minimum wage occurs)

Certified Fire Fighter **\$11.94**

Lieutenant **\$12.06**

Captain **\$12.38**

Asst. Chief **\$13.59**

Moved by: Treasurer Phillips Supported by: Trustee Beard

Supervisor Behnke – Yes Trustee Bartlett – Yes

Clerk Case – Yes Trustee Ensign – Yes

Treasurer Phillips – Yes Trustee Beard – Yes

Trustee Bordine-Houseman – Yes

Vote shows 7, yes, -0- no and -0- excused. **Resolution #09-19 stands adopted.**

PENNFIELD CHARTER TOWNSHIP RESOLUTION #09-20

(A Resolution for Budget Amendments for the Pennfield Charter Township

General Operations Budget for Fiscal Year 2008-2009)

BE IT RESOLVED, that the Pennfield Charter Township Board hereby approves the following budget amendments for Fiscal year 2008-2009:

1. Amend expenses to increase line item

Townboard:

101-101.000-702.000, Salaries \$200.00

101-101.000-956.000, Miscellaneous Expense \$430.00

Elections:

101-191.000-740.000, Operating Supplies \$140.00

General Office:

101-249.000-702.000, Salaries \$3,906.00

101-249.000-727.000, Office Supplies \$200.00

101-249.000-740.000, Operating Supplies \$200.00

101-249.000-804.000, Bank Charges \$158.00

101-249.000-805.000, Professional Services **\$3,000.00**

101-249.000-820.000, Membership/Dues \$12.00

101-249.000-850.000, Communications \$220.00

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Resolution #09-20 cont.

101-249.000-874.000, Retirement \$383.00

101-249.000-902.000, Advertising \$500.00

Treasurer:

101-253.000-874.000, Retirement \$10.00

Building & Grounds:

101-265.000-775.000, Repair/Maint. Building \$50.00

Fire Department:

101-336.000-702.000, Salaries **\$10,827.00**

101-336.000-704.000, Part-time Salaries **\$8,004.00**

101-336.000-705.000, Food Allowance \$600.00

101-336.000-715.000, Social Security **\$900.00**

101-336.000-740.000, Operating Supplies **\$900.00**

101-336.000-805.000, Professional Services \$40.00

101-336.000-818.000, Part-time Education \$422.00

101-336.000-851.000, Telephone \$711.00

101-336.000-874.000, Retirement \$474.00

101-336.000-910.000, Insurance/Bonds \$945.00

101-336.000-922.000, Electricity \$392.00

101-336.000-977.000, Capital Outlay – Equipment \$6,391.00

Code Compliance:

101-428.000-702.000, Salaries \$230.00

Other Appropriations:

101-960.000-715.000, Social Security \$11.00

101-960.000-810.000, Board of Review \$135.00

101-960.000-930.000, Road Maintenance \$9,876.00

2. Amend expenses to decrease line item

Supervisor:

101-171.000-702.000, Salaries \$175.00

101-171.000-715.000, Social Security \$500.00

101-171.000-716.000, Employee Insurance \$1,400.00

101-171.000-820.000, Membership/Dues \$125.00

101-171.000-874.000, Retirement \$300.00

101-171.000-861.000, Mileage \$92.00

Elections:

101-191.000-777.000, Repair/Maintenance-Equipment \$1,400.00

Assessor:

101-209.000-715.000, Social Security \$130.00

101-209.000-716.000, Employee Insurance \$500.00

Clerk:

101-215.000-716.000, Employee insurance \$330.00

General Office:

101-249.000-716.000, Employee insurance \$600.00

101-249.000-802.000, Legal \$5,500.00

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Resolution #09-20 cont.

101-249.000-977.000, Capital Outlay-Equipment \$2,232.00

Fire Chief:

101-302.000-715.000, Social Security \$371.00

101-302.000-716.000, Employee Insurance \$1,300.00

Fire Department:

101-336.000-716.000, Employee Insurance \$200.00

101-336.000-716.001, Life Insurance/Part time \$480.00

101-336.000-750.000, Gas **\$2,500.00**

101-336.000-775.000, Repair/Maint. Building \$200.00

101-336.000-776.000, Repair/Maint. Vehicle \$4,000.00

101-336.000-777.000, Repair/Maint. Equipment \$2,000.00

101-336.000-802.000, Legal \$500.00

101-336.000-816.000, Fire Prevention \$400.00

101-336.000-819.000, Conference/Education \$400.00

101-336.000-820.000, Membership/Dues \$600.00

101-336.000-852.000, Dispatch \$800.00

101-336.000-975.000, Capital Outlay - Building \$1,783.00

Zoning:

101-410.000-701.000, Zoning Wage \$124.00
101-410.000-715.000, Social Security \$200.00
101-410.000-809.000, Planning Commission \$1,645.00
101-410.000-811.000, Board of Appeals \$720.00
101-410.000-819.000, Conference/Education \$245.00
101-410.000-874.000, Retirement \$220.00

Code Compliance:

101-428.000-715.000, Social Security \$36.00
101-428.000-874.000, Retirement \$218.00

Other Appropriations:

101-960.000-880.000, Community Enrichment \$180.00
101-960.000-920.000, Street lights \$460.00

3. Amend revenues to increase line item

101-000.000-697.000, Street lights - Transfer In **\$3,000.00**
101-000.000-697.001, Metro Act - transfer in \$2,876.00
101-000.000-698.001, Loan Proceeds \$12,243.00

4. Amend expenses to add line item

Building and Grounds:

101-265.000-874.000, Retirement \$718.00

\$50,985.00 \$50,985.00

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Resolution #09-20 cont.

Moved by: Treasurer Phillips Supported by: Trustee Beard

Supervisor Behnke – Yes Trustee Beard – Yes

Clerk Case – Yes Trustee Bartlett – Yes

Treasurer Phillips – Yes Trustee Ensign – Yes

Trustee Bordine-Houseman – Yes

Vote shows 7 yes, -0- no and -0- excused. **Resolution #09-20 stands adopted.**

**PENNFIELD CHARTER TOWNSHIP RESOLUTION #09-21
(A Resolution for Budget Amendments for the Pennfield Charter
Township Water Department Budget for Fiscal Year 2008-2009)**

BE IT RESOLVED, that the Pennfield Charter Township Board hereby approves the following budget amendments for Fiscal year 2008-2009:

1. Amend expenses to increase line item

591-000.000-740.000, Operating Supplies \$850.00
591-000.000-750.000, Gas \$75.00
591-000.000-805.000, Professional Services **\$5,028.00**
591-000.000-813.000, Water Analysis \$300.00
591-000.000-820.000, Membership/Dues \$200.00
591-000.000-921.000, Heat \$250.00
591-000.000-922.000, Electricity **\$0.00**
591-000.000-977.000, Capital Outlay – Equipment \$3,073.00

2. Amend expenses to decrease line item

591-000.000-702.000, Salaries \$2,000.00
591-000.000-715.000, Social Security \$200.00
591-000.000-716.000, Employee Insurance \$300.00
591-000.000-803.000, Accounting Fees \$600.00
591-000.000-819.000, Conference/Education \$260.00
591-000.000-910.000, Insurance/Bond \$1,300.00
591-000.000-936.000, R & M Distribution \$4,116.00
591-000.000-975.000, Capital Outlay – Building \$1,000.00
\$9,776.00 \$9,776.00

Moved by: Treasurer Phillips Supported by: Trustee Beard

Supervisor Behnke – Yes Trustee Beard – Yes

Clerk Case – Yes Trustee Bartlett – Yes

Treasurer Phillips – Yes Trustee Ensign – Yes

Trustee Bordine-Houseman – Yes

Vote shows 7 yes, -0- no and -0- excused. **Resolution #09-21 stands adopted.**

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PENNFIELD CHARTER TOWNSHIP RESOLUTION #09-22

(A Resolution for Budget Amendments for the Pennfield Charter Township Sewer Department Budget for Fiscal Year 2008-2009)

BE IT RESOLVED, that the Pennfield Charter Township Board hereby approves the following budget amendments for Fiscal year 2008-2009:

1. Amend expenses to increase line item

- 590-000.000-750.000, Gas \$600.00
- 590-000.000-802.000, Legal \$600.00
- 590-000.000-805.000, Professional Services \$7,000.00
- 590-000.000-851.000, Telephone \$143.00
- 590-000.000-910.000, Insurance/Bonds \$182.00
- 590-000.000-933.000, R & M Collections \$5,600.00
- 590-000.000-964.000, Refunds/Reimbursement \$100.00
- 590-000.000-977.000, Capital Outlay – Equipment \$3,665.00

2. Amend revenue to add line item

- 590-000.000-681.000, Reimbursements \$5,576.00

3. Amend expenses to decrease line item

590-000.000-702.000, Salaries \$4,880.00
590-000.000-716.000, Employee Insurance \$1,350.00
590-000.000-777.000, Repair/Maintenance – Equipment \$1,000.00
590-000.000-819.000, Conference/Education \$300.00
590-000.000-803.000, Accounting Fees \$1,384.00
590-000.000-850.000, Communications \$300.00
590-000.000-874.000, Retirement \$2,100.00
590-000.000-975.000, Capital Outlay – Building \$1,000.00
\$17,890.00 \$17,890.00

Moved by: Treasurer Phillips Supported by: Trustee Beard

Supervisor Behnke – Yes Trustee Beard – Yes

Clerk Case - Yes Trustee Bartlett – Yes

Treasurer Phillips – Yes Trustee Ensign – Yes

Trustee Bordine-Houseman – Yes

Vote shows 7, yes, -0- no, -0- excused. **Resolution #09-22 stands adopted.**

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PENNFIELD CHARTER TOWNSHIP RESOLUTION #09-23

(A Resolution for Budget Amendments for the Pennfield Charter Township

Inspections/Permit Department Budget for Fiscal Year 2008-2009)

BE IT RESOLVED, that the Pennfield Charter Township Board hereby approves the following budget amendments for Fiscal year 2008-2009:

1. Amend expenses to increase line item

249-371.000-702.004, Plumbing Inspector \$300.00

249-371.000-851.000, Telephone \$50.00

2. Amend expenses to decrease line item

249-371.000-977.000, Capital Outlay - Equipment \$350.00

\$350.00 \$350.00

Moved by: Treasurer Phillips Supported by: Trustee Beard

Supervisor Behnke – Yes Trustee Beard – Yes

Clerk Case – Yes Trustee Bartlett – Yes

Treasurer Phillips – Yes Trustee Ensign – Yes

Trustee Bordine-Houseman – Yes

Vote shows 7 yes, -0- no and -0- excused. **Resolution #09-23 stands adopted.**

PUBLIC/CITIZEN COMMENT

None

TOWNSHIP BOARD COMMENTS

None

ANNOUNCEMENTS BY THE CHAIRPERSON

Supervisor Behnke thanked the Township Board for working together during the Budget process. The Township will be closed on Friday, April 10, 2009 in observance of Good Friday. The next regularly scheduled Board Meeting will be April 14, 2009.

It was moved by Treasurer Phillips and supported by Trustee Beard to adjourn

the meeting at 7:50 P.M.

Robert P. Behnke, Jr. Kathleen R. Case

Township Supervisor Township Clerk