

PENNFIELD CHARTER TOWNSHIP

REGULAR MEETING MINUTES

February 12, 2008

Supervisor Behnke called the Regular Board Meeting to order at 7:00 p.m. at the Pennfield Middle School. Present were Supervisor Behnke, Clerk Bammer, Treasurer Phillips, Trustees Bartlett, Ensign, Houseman and Newman. There were 4 residents present. Supervisor Behnke gave the invocation and led the Pledge of Allegiance.

PUBLIC COMMENT/PETITIONS/PRESENTATIONS

Supervisor Behnke opened the floor for Public Comment. There were no comments.

ADDITIONS/DELETIONS TO THE AGENDA:

It was moved and seconded by (Phillips/Houseman) to delete item g under New Business – Setting a Special Meeting for the franchise renewal of Comcast Cable. Motion carried

CONSENT AGENDA:

It was moved and seconded by (Phillips/Houseman) to approve the Consent Agenda consisting of the following items:

- 1) Regular Board Meeting Minutes of January 8, 2008.
- 2) Special Board Meeting Minutes of January 30, 2008.
- 3) Receive and place on file the following Monthly Reports. (See addendum A)

- (a) Utilities Division
- (b) Assessor
- (c) Code Compliance
- (d) Permits Department

4) Accept the Letter of resignation from Paid on Call Firefighter Jerry Cooper.

5) Approve the Smoke Free Policy as presented through the adoption of the consent Agenda. Motion carried.

DEPARTMENT REPORTS:

POLICE:

Deputy Michelle Bennett gave the monthly report for January 2008. The stats for the month of January are as follows: there were 247 calls for service, 92 Traffic Citations, 80 Verbal warnings, 18 Traffic crashes, 66 Arrests, 63 Self-generated complaints, 247 Dispatched complaints, 941 Property inspections.

FIRE:

Fire Chief Smith gave the monthly report for January 2008. There were 66 Fire runs for the month of January 2008. Monthly stats: 6 fires, 45 rescue & EMS, 6 hazardous conditions (no fire), 1 service call, 5 good intent calls, 2 false alarms & false calls.

NEW BUSINESS:

PENNFIELD CHARTER TOWNSHIP RESOLUTION #08-02

(a Resolution amending the current Water and Sewer Consumption Rates as well as the current Water and Sewer Readiness to serve rates effective April 1, 2008)

WHEREAS, as the Township Board is in receipt of a special water and sewer rate study report as prepared by Rehmann Robson, and

WHEREAS, this report was presented to the Township Board on November 13, 2007 and again at a Public Presentation on January 30, 2008, and

WHEREAS, the Township Board recognizes its legal responsibility to maintain appropriate rates within both the water fund and the sewer fund, and

WHEREAS, the Township Board wishes to adopt the proposed rate structure as presented by Rehmann Robson for the next five (5) years, so

THEREFORE BE IT RESOLVED, that the Township Board hereby approves the following rate structure:

Effective April 1, 2008-

Water Consumption Rate: \$ 2.26 per 100 cubic feet

Water Readiness to Serve Rate: \$ 7.16

Sewer Consumption Rate: \$ 2.29 per 100 cubic feet

Sewer Readiness to Serve Rate: \$ 6.92

Effective April 1, 2009

Water Consumption Rate: \$ 2.60 per 100 cubic feet

Water Readiness to Serve Rate: \$ 7.88

Sewer Consumption Rate: \$ 2.25 per 100 cubic feet

Sewer Readiness to Serve Rate: \$ 8.19

Effective April 1, 2010

Water Consumption Rate: \$ 2.81 per 100 cubic feet

Water Readiness to Serve Rate: \$ 8.27

Sewer Consumption Rate: \$ 2.21 per 100 cubic feet

Sewer Readiness to Serve Rate: \$ 9.39

Effective April 1, 2011

Water Consumption Rate: \$ 2.90 per 100 cubic feet

Water Readiness to Serve Rate: \$ 8.69

Sewer Consumption Rate: \$ 2.19 per 100 cubic feet

Sewer Readiness to Serve Rate: \$10.73

Effective April 1, 2012

Water Consumption Rate: \$ 2.98 per 100 cubic feet

Water Readiness to Serve Rate: \$ 9.12

Sewer Consumption Rate: \$ 2.17 per 100 cubic feet

Sewer Readiness to Serve Rate: \$12.22

Readiness to Serve (RTS) rates listed above is based upon 5/8" and 3/4" meter sizes for both residential and commercial properties.

FURTHER BE IT RESOLVED, that the Township Board adopts the following Readiness to serve charges on the following meter sizes on commercial sewer accounts:

METER SIZE April 1, 2008 April 1, 2009 April 1, 2010 April 1, 2011 April 1, 2012

1 inch- \$ 17.29 \$ 20.48 \$ 23.48 \$ 26.82 \$ 30.55

1.5 inch- \$ 34.58 \$ 40.95 \$ 46.95 \$ 53.63 \$ 61.09

2 inch- \$ 55.33 \$ 65.52 \$ 75.11 \$ 85.80 \$ 97.74

3 inches- \$103.74 \$122.85 \$140.83 \$160.87 \$183.26

4 inches- \$172.90 \$204.75 \$234.72 \$268.12 \$305.42

6 inches- \$345.79 \$409.49 \$469.43 \$536.23 \$610.84

8 inches- \$553.26 \$655.18 \$751.09 \$857.97 \$977.34

10 inches- \$795.31 \$941.82 \$1,079.69 \$1,233.33 \$1,404.93

AND STILL FURTHER BE IT RESOLVED, that the Township Board adopts the following Readiness to serve charges on the following meter sizes on commercial water accounts:

METER SIZE April 1, 2008 April 1, 2009 April 1, 2010 April 1, 2011 April 1, 2012

1 inch- \$ 17.90 \$ 19.69 \$ 20.68 \$ 21.71 \$ 22.79

1.5 inch- \$ 35.80 \$ 39.38 \$ 41.35 \$ 43.41 \$ 45.58

2 inch- \$ 57.27 \$ 63.00 \$ 66.15 \$ 69.46 \$ 72.93

3 inches- \$107.38 \$118.12 \$124.03 \$130.23 \$136.74

4 inches- \$178.97 \$196.87 \$206.71 \$217.04 \$227.90

6 inches- \$354.93 \$393.73 \$431.41 \$434.08 \$455.79

8 inches- \$572.69 \$629.96 \$661.41 \$694.53 \$729.26

10 inches- \$823.24 \$905.57 \$950.84 \$998.39 \$1,048.30

Motion by Treasurer Phillips Supported by Trustee Houseman

Supervisor Behnke Yes Trustee Bartlett Yes

Clerk Bammer Yes Trustee Ensign Yes

Treasurer Phillips Yes Trustee Newman Yes

Trustee Houseman Yes

Vote shows 7 yes, 0 no and 0 excused, resolution #08-02 stands adopted.

PENNFIELD CHARTER TOWNSHIP RESOLUTION #08-03

**(A Resolution amending the current water and sewer tap fee
schedule effective April 1, 2008)**

WHEREAS, Pennfield Township is in receipt of a special water and sewer rate study report as prepared by Rehmann Robson, and

WHEREAS, this report was presented to the Township Board on November 13, 2007 and again at a Public Presentation on January 30, 2008, so

THEREFORE BE IT RESOLVED, that the Township Board for the Charter Township of Pennfield hereby adopts the following tap fee schedules effective April 1, 2008:

Sewer Tap Fee Schedule- Water Tap Fee Schedule-

\$ 1,450.00 for 5/8 inch meter \$ 1,320.00 for 5/8 inch meter

\$ 2,175.00 for ¾ inch meter \$ 1,980.00 for ¾ inch meter

\$ 3,625.00 for 1 inch meter \$ 3,300.00 for 1 inch meter

Sewer Tap Fee Schedule- Water Tap Fee Schedule-

\$ 7,250.00 for 1.5 inch meter \$ 6,600.00 for 1.5 inch meter

\$ 11,600.00 for 2 inch meter \$ 10,560.00 for 2 inch meter

\$ 21,750.00 for 3 inch meter \$ 19,800.00 for 3 inch meter

\$ 36,250.00 for 4 inch meter \$ 33,000.00 for 4 inch meter

\$ 72,500.00 for 6 inch meter \$ 66,000.00 for 6 inch meter

\$116,000.00 for 8 inch meter \$105,600.00 for 8 inch meter

\$166,750.00 for 10 inch meter \$151,800.00 for 10 inch meter

Motion by Treasurer Phillips Supported by Trustee Houseman

Supervisor Behnke Yes Trustee Bartlett Yes

Clerk Bammer Yes Trustee Ensign Yes

Treasurer Phillips Yes Trustee Newman Yes

Trustee Houseman Yes

Vote shows 7 yes, 0 no and 0 excused, resolution #08-03 stands adopted.

PENNFIELD CHARTER TOWNSHIP RESOLUTION #08-04

(A Resolution approving the installation of 7 new streetlights within the Glendale and Meadowlawn area and the installation of 1 new streetlight at the entrance of Briars Farm Lane in the Carriage Hills subdivision at a total cost of \$800.00)

BE IT RESOLVED, that the Township Board hereby approves the installation of 7 new streetlights within the Glendale and Meadowlawn area, as well as the installation of 1 new streetlight at the entrance of Briar Farm Lane, through Consumers Energy, at a total cost of \$800.00.

Motion by Treasurer Phillips Supported by Trustee Houseman

Supervisor Behnke Yes Trustee Bartlett Yes

Clerk Bammer Yes Trustee Ensign Yes

Treasurer Phillips Yes Trustee Newman Yes

Trustee Houseman Yes

Vote shows 7 yes, 0 no and 0 excused, resolution #08-04 stands adopted.

PENNFIELD CHARTER TOWNSHIP RESOLUTION #08-05

**(A resolution authorizing the refinancing of the Pennfield Township
1997 Water Bonds)**

WHEREAS, the Township Board recognizes the value of refinancing its current 1997 water bonds, and

WHEREAS, the Township Board has sought to incur a savings of at least \$200,000.00 before moving forward, and

WHEREAS, the Township's financial advisor, Mr. Robert Bendzinski, Sr., has indicated that the time is now right to refinance the bonds, and

WHEREAS, this is a savings of approximately \$275,000.00 according to Mr. Bendzinski, is beneficial to Pennfield Township, so

THEREFORE BE IT RESOLVED, that the Township Board authorizes the Pennfield Township Executive Committee to act on its behalf to immediately refinance the 1997 Pennfield Township Water Bonds.

Motion by Treasurer Phillips Supported by Trustee Houseman

Supervisor Behnke Yes Trustee Bartlett Yes

Clerk Bammer Yes Trustee Ensign Yes

Treasurer Phillips Yes Trustee Newman Yes

Trustee Houseman Yes

Vote shows 7 yes, 0 no and 0 excused, resolution #08-05 stands adopted.

PENNFIELD CHARTER TOWNSHIP RESOLUTION #08-06

(A resolution authorizing an expenditure for Fiscal Year 2008-09

in an amount not to exceed \$6,451.00 for LiDAR and Orthoimagery

**of Pennfield Township through the City of Battle Creek and its
contract with Woolpert, Inc.)**

WHEREAS, the City of Battle Creek is proposing LiDAR and Orthoimagery photos for the City of Battle Creek, and

WHEREAS, this technology would serve not only the City of Battle Creek but also the City of Springfield, the Charter Townships of Bedford, Emmett and Pennfield and the Townships of Leroy and Newton, and

WHEREAS, this information, once completed, would allow Pennfield Township the opportunity to print all new updated maps for use by the Assessor's Department, the Zoning Administrator's Department and Code Enforcement Department, as well as business developers and residents of Pennfield Township, and

WHEREAS, this information will assist in creating a Geographic Information Service (GIS) program within Pennfield Township, so

THEREFORE BE IT RESOLVED, that the Township Board hereby authorizes the Township Supervisor to enter into an agreement with the City of Battle Creek for LiDAR and Digital Orthoimagery photos at a cost not to exceed \$6,451.00 with the understanding that these monies would be paid from Fiscal Year 2008-09 General Fund budget and would not be paid any sooner than June 1, 2008.

Motion by Treasurer Phillips Supported by Trustee Houseman

Supervisor Behnke Yes Trustee Bartlett Yes

Clerk Bammer Yes Trustee Ensign Yes

Treasurer Phillips Yes Trustee Newman Yes

Trustee Houseman Yes

Vote shows 7 yes, 0 no and 0 excused, resolution #08-06 stands adopted.

PENNFIELD CHARTER TOWNSHIP RESOLUTION #08-07

(A resolution authorizing the Township Supervisor to sign a Video Franchise Agreement with AT & T for cable services within Pennfield Township)

WHEREAS, Pennfield Township has received from AT & T a video franchise agreement as permitted under Public Act 480, and

WHEREAS, Pennfield Township has obtained an appropriate legal opinion on this proposed agreement, and

WHEREAS, Pennfield Township needs to respond to this proposed agreement on or before February 21, 2008, and

WHEREAS, Pennfield Township recognizes the need for competition in Pennfield Township with respect to cable video services, so

THEREFORE BE IT RESOLVED, that the Township Board hereby authorizes the

Township Supervisor to enter into an agreement with AT & T for video services under the recommendations put forth by legal counsel **and with the understanding that the Franchise Fee shall be set at 5% (the same as the current agreement with Comcast Cablevision) and that the PEG Fee shall be set at 0% (the same as the current agreement with Comcast Cablevision).**

Motion by Treasurer Phillips Supported by Trustee Houseman

Supervisor Behnke Yes Trustee Bartlett Yes

Clerk Bammer Yes Trustee Ensign Yes

Treasurer Phillips Yes Trustee Newman Yes

Trustee Houseman Yes

Vote shows 7 yes, 0 no and 0 excused, resolution #08-07 stands adopted.

TREASURER'S REPORT:

January 2008, Treasurer's report shows the following balances on hand:

General Fund	\$ 705,275.86
Metro Act-Maint.	\$ 17,865.57
Parks	\$ 12,696.98
Public Safety	\$ 17,111.87
Paving	\$ 9,465.04
Sewer	\$ 913,769.26
Water	\$ 550,238.26
Trust& Agency	\$ 6,300.00
Tax Collection	<u>\$ 825,725.81</u>

TOTAL \$3,058,447.65

It was moved and supported by (Bammer/Newman) to receive and place on file the Treasurer's Report. Motion carried.

It was moved and seconded by (Phillips/Bartlett) to approve the monthly bills for January 2008 in the amount of \$108,926.68. Motion carried. (See addendum #1).

PUBLIC COMMENTS:

Supervisor Behnke opened the floor for public comments. No one spoke.

TRUSTEE'S PERSONAL PRIVILEGE:

Supervisor Behnke opened the floor for Board comments.

Taxes are due Thursday, February 14, 2008.

The next regular Board Meeting will be held Tuesday, March 11, 2008, starting with a Budget Workshop at 6:00 pm and continuing with the Regular Board Meeting directly after the Workshop.

It was moved and seconded by (Phillips/Houseman) to adjourn the meeting at 7:40 p.m. Motion carried.