

CHARTER TOWNSHIP OF PENNFIELD
PUBLIC FORUM
March 27, 2007
6:00 P.M.

Supervisor Behnke called the Public Forum to order at 6:00 p.m. at the Pennfield Township Hall. Present were Supervisor Behnke, Clerk Bammer, Treasurer Phillips and Trustees Bartlett, Bordine-Houseman, Ensign and Newman. Also present were 13 citizens.

The purpose of the Public Forum was to inform the residents of the new Bill 480. Supervisor Behnke stated that on January 1st, 2007, PA 480 (Uniform Video Services Local Franchise Act) became effective in the State of Michigan. This Act was vigorously opposed by both the Michigan Municipal League (MML) and the Michigan Townships Association (MTA). The Township will have a small window of opportunity to adjust the current franchise fee with Comcast Cablevision from 3% to 5%. The Township would like to use the additional funds for road repairs. This year the road repair expense is coming from the general fund money.

Supervisor Behnke opened the floor for public comments. Eight residents spoke. They felt that the repair of roads was a great idea; however, one did not feel that the franchise fees should be used for road repairs. No one spoke against the adjustment of the franchise fee.

Carole J. Bammer, CMC
Pennfield Charter Township Clerk

CHARTER TOWNSHIP OF PENNFIELD
SPECIAL MEETING MINUTES
March 27, 2007
7:00 P.M.

Supervisor Behnke called the meeting to order at 7:00 p.m. at the Pennfield Township Huntington Hall. Present were Supervisor Behnke, Clerk Bammer, Treasurer Phillips and Trustees Bartlett, Bordine-Houseman, Ensign and Newman. Also present were 13 citizens. Supervisor Behnke gave the Prayer and led the Pledge of Allegiance.

PUBLIC HEARING

Supervisor Behnke called the Public Hearing to order at 7:03 p.m. at the Pennfield Township Huntington Hall. The purpose of the public hearing was to hear comments on the Township Budget and the Truth in Taxation/Fiscal Year Budgets for 2007/2008.

- 1) General Fund Budget \$1,908,395.00
- 2) Building Inspection Budget \$ 67,759.00
- 3) Water Budget \$ 381,644.00

4) Sewer Budget \$ 693,557.00

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Cont. Public Hearing

The entire budget has been accessible in the Township Office for public viewing during normal business hours. Supervisor Behnke closed the public hearing at 7:06 p.m.

Supervisor Behnke resumed the Special Board Meeting at 7:06 p.m.

CITIZEN COMMENTS:

Supervisor Behnke opened the floor for Citizens Comments. Four individuals spoke in regard to: Wal-Mart, Fire Chief's vacation time and asked to move 3 items forward on the agenda.

ADDITIONS/DELETIONS TO THE AGENDA:

It was moved and seconded by (Phillips/Bordine-Houseman) to accept the agenda as presented. Motion Carried.

CONSENT AGENDA:

It was moved and seconded by (Phillips/Bordine-Houseman) to approve the meeting minutes of March 13, 2007 (budget workshop/Regular Board Meetings). Motion Carried.

NEW BUSINESS:

PENNFIELD CHARTER TOWNSHIP RESOLUTION #07-24

(A Resolution authorizing the Charter Township of Pennfield, in conjunction with the Calhoun County Road Commission, to spend an amount not to exceed \$24,000.00 to repair local roads in Pennfield Township for 2007)

BE IT RESOLVED, that the Pennfield Charter Township Board agrees to pay the Calhoun County Road Commission up to \$24,000.00 to repair the following roads in Pennfield Township through a 50/50 match with the Calhoun County Road Commission for 2007:

- 1.) East Avenue North between White Rabbit Road and Poorman Road (\$12,974.09)
- 2.) Burrows Road between Clear Lake Road and Walkinshaw Road (\$7,848.33)
- 3.) Clear Lake Avenue (\$7,971.97)
- 4.) Clear Lake Road from North Walkinshaw Road to Lynch Road (\$7,387.27)
- 5.) Community Drive (\$11,384.85)

BE IT FURTHER RESOLVED, that the paving of Daugherty Drive be included in the 2007 construction year at a projected cost of \$10,374.29 to those property owners along Daugherty Drive as long as 51% of the property owners agree with the cost.

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Moved by Trustee Ensign Seconded by Trustee Newman
Supervisor Behnke Yes Trustee Bartlett Yes
Clerk Bammer Yes Trustee Ensign Yes
Treasurer Phillips Yes Trustee Newman Yes
Trustee Bordine-Houseman Yes
Vote shows 7 yes, 0 no and 0 excused, resolution #07-24 stands adopted

PENNFIELD CHARTER TOWNSHIP RESOLUTION 07-25
(a Resolution Authorizing a study for Sanitary Sewer along
Capital Avenue)

WHEREAS, it is the desire of the Pennfield Township Board to determine the feasibility and cost associated with extending the current sanitary sewer line from Alvena Avenue to the Pennfield Township Hall to service those businesses currently located along the Capital Avenue Corridor, as well as those future businesses which develop along the same corridor, so

THEREFORE, BE IT RESOLVED, that the Pennfield Charter Township Board hereby authorizes the Township Supervisor to sign an agreement with CEI, Inc. to develop a sanitary sewer study along the Capital Avenue corridor between Alvena Avenue and Pennfield Road in an amount not to exceed \$5,500.00.

Moved by Trustee Ensign Seconded by Trustee Newman
Supervisor Behnke Yes Trustee Bartlett Yes
Clerk Bammer Yes Trustee Ensign Yes
Treasurer Phillips Yes Trustee Newman Yes
Trustee Bordine-Houseman Yes
Vote shows 7 yes, 0 no and 0 excused, resolution #07-25 stands adopted.

PENNFIELD CHARTER TOWNSHIP RESOLUTION #07-26
(A Resolution authorizing the Charter township of Pennfield to adjust the
current franchise fee from 3% to 5% as permitted under Section VIII of the
current agreement with Comcast Cablevision)

WHEREAS, the adoption of Michigan Public Act 480 has given little opportunity for local municipalities to negotiate with cable services doing business in their jurisdiction, and

WHEREAS, Comcast Cablevision could enter into the new standardized agreement as created by the Michigan Public Service Commission which would render the current agreement between the Charter Township of Pennfield and Comcast Cablevision “null and void”, and

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WHEREAS, Comcast Cablevision, or any future video services vendor, would not be obligated to negotiate with the Charter Township of Pennfield as of May 1, 2007, and

WHEREAS, the Charter Township of Pennfield believes that it's now appropriate to adjust the current 3% franchise fee with Comcast Cablevision to 5% before the use of the standardized agreement, by Comcast Cablevision or any other video services vendor, “locks” the franchise fee for the next ten (10) years, and

WHEREAS, the Township Board recognizes the need to repair local roads within Pennfield Township over the next five (5) to ten (10) years, and

WHEREAS, the other local municipalities in the Battle Creek area already have a 5% franchise fee with Comcast Cablevision, so

THEREFORE, BE IT RESOLVED, that the Pennfield Charter Township Board hereby agrees to adjust the current franchise fee with Comcast Cablevision from 3% to 5% effective no later than July 1, 2007, and that all revenues retained by Pennfield Township above and beyond the original 3% shall be dedicated to local road repairs in Pennfield Township for the next five (5) years.

NOW, THEREFORE, BE IT RESOLVED, if this resolution is to change, the Township Board must hold a Public Forum and a new resolution presented.

Moved by Trustee Ensign Seconded by Trustee Newman
Supervisor Behnke Yes Trustee Bartlett Yes
Clerk Bammer Yes Trustee Ensign Yes
Treasurer Phillips Yes Trustee Newman Yes
Trustee Bordine-Houseman Yes
Vote shows 7 yes, 0 no and 0 excused, resolution #07-26 stands adopted.

PENNFIELD CHARTER TOWNSHIP RESOLUTION 07-10
(A resolution setting the meetings for Fiscal Year 2007-2008)

WHEREAS, the beginning of each fiscal year the Board of Trustees of Pennfield Charter Township shall set the meeting dates for said fiscal year, and

WHEREAS, the second Tuesday of each month at 7 p.m. has been designated as Pennfield Charter Township's meeting day and time, and

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THEREFORE, the Pennfield Charter Township Board does set the following dates for the Regular Board Meetings:

April 10, 2007 October 9, 2007
May 9, 2007 * November 13, 2007
June 12, 2007 December 11, 2007
July 10, 2007 January 8, 2008
August 14, 2007 February 12, 2008
September 11, 2007 March 11, 2008

* Tuesday, May 8th is Election Day, therefore, the Regular Board Meeting will be held on the following day.

Moved by Treasurer Phillips Seconded by Trustee Bordine-Houseman
Supervisor Behnke Yes Trustee Bartlett Yes
Clerk Bammer Yes Trustee Ensign Yes
Treasurer Phillips Yes Trustee Newman Yes
Trustee Bordine-Houseman Yes
Vote shows 7 yes, 0 no and 0 excused, resolution #07-10 stands adopted.

PENNFIELD CHARTER TOWNSHIP RESOLUTION #07-11
(A Resolution establishing the millage rate for the Pennfield Charter Township for 2007)

WHEREAS, the Pennfield Charter Township Board has published proper notice in regard to the setting of its millage rate for 2007, and

WHEREAS, the Pennfield Charter Township Board has properly conducted a Public Hearing on the proposed millage rate as required by Public Act No. 5 of the 1982 (Truth in Taxation), so

THEREFORE, BE IT RESOLVED, that the Pennfield Charter Township Board hereby agrees to establish a Township tax levy for all real and personal property

at the maximum allowable millage rate for 2007, as approved by the voters in Pennfield Charter Township.

Moved by Treasurer Phillips Seconded by Trustee Bordine-Houseman
Supervisor Behnke Yes Trustee Bartlett Yes
Clerk Bammer Yes Trustee Ensign Yes
Treasurer Phillips Yes Trustee Newman Yes
Trustee Bordine-Houseman Yes

Vote shows 7 yes, 0 no and 0 excused, resolution #07-11 stands adopted.

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PENNFIELD CHARTER TOWNSHIP RESOLUTION 07-12
(a Resolution establishing the General Appropriations Act
for the Pennfield Charter Township)

WHEREAS: Pennfield Charter Township wishes to establish a General Appropriations Act for Pennfield Charter Township; to define the powers and duties of the Pennfield Charter Township officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements.

The Board of Trustees of Pennfield Charter Township resolves:

Section 1: Title

This resolution shall be known as the Pennfield Charter Township General Appropriations Act.

Section 2: Chief Administrative Officer

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Public Hearings on the Budget

Pursuant to MCLA 42.26, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on Thursday March 15, 2007 and a public hearing on the proposed budget was held on Tuesday, March 27, 2007.

Section 5: Estimated Revenues

Estimated township general fund revenues for fiscal year 2007-2008, including an

allocated millage of 1 mil; voter authorized millage of 3 mills; and various miscellaneous revenues shall total \$1,908,395.00.

Section 6: Millage Levy

The Pennfield Charter Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount equal to 4 mills as authorized under state law and approved by the electorate.

Section 7: Estimated Expenditures

Estimated township general fund expenditures for fiscal year 2007-2008 for the various township activities per the attached budget.

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Section 8: Adoption of Budget by Reference

The general fund budget of Pennfield Charter Township is hereby adopted by reference, with revenues and activity expenditures as indicated in Section 5 and 7 of this act.

Section 9: Adoption of Budget by Cost Center

The Board of Trustees of Pennfield Charter Township adopts the 2007-2008 fiscal year general fund budget by cost center. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlay may be made without prior board approval by budget amendment.

Section 10: Appropriation Not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any town order for expenditures that exceed appropriations.

Section 11: Periodic Fiscal Reports

The fiscal officer shall transmit to the board at the end of each of the first three quarters, and at the end of each month occurring during the fourth quarter, a report of financial operations, including, but not limited to:

- a) A summary statement of the actual financial condition of the general fund at the end of the previous quarter.

b) A summary statement showing the receipts and expenditures and encumbrances for the previous quarter and for the current fiscal year to the end of the previous quarter;

c) A detailed list of:

1) Expected revenues by major sources as estimated in the budget; actual receipts to date for the current fiscal year compared with actual receipts for the same period in the prior fiscal year; the balance of estimated revenues to be collected in the current fiscal year; and any revisions in revenue estimates resulting from collection experience to date.

2) For each cost center; the amount appropriated; the amount charged to each appropriation in the previous quarter for the current fiscal year and as compared with the same period in the prior fiscal year; the unencumbered balance of appropriations; and any revisions in the estimate of expenditures.

Section 12: Limit on Obligations and Payment

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

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Section 13: Budget Monitoring

Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such funds were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 14: Violations of this Act

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in P.A.621 (1978) and the Pennfield Charter Township personnel manual.

Section 15: Board Adoption

Moved by Treasurer Phillips Seconded by Trustee Bordine-Houseman
Supervisor Behnke Yes Trustee Bartlett Yes
Clerk Bammer Yes Trustee Ensign Yes
Treasurer Phillips Yes Trustee Newman Yes
Trustee Bordine-Houseman Yes

Vote shows 7 yes, 0 no and 0 excused, resolution #07-12 stands adopted.

PENNFIELD CHARTER TOWNSHIP RESOLUTION #07-13
(A Resolution adopting the General Fund Budget for
Pennfield Charter Township for Fiscal Year 2007-2008)

BE IT RESOLVED, that the Pennfield Charter Township Board officially adopts
the proposed General Fund Budget for Fiscal Year 2007-2008.

Proposed Revenues \$1,908,395.00
Proposed Expenditures \$1,908,395.00

FURTHER BE IT RESOLVED, that this budget shall become effective on April 1, 2007.

Moved by Treasurer Phillips Seconded by Trustee Bordine-Houseman
Supervisor Behnke Yes Trustee Bartlett Yes
Clerk Bammer Yes Trustee Ensign Yes
Treasurer Phillips Yes Trustee Newman Yes
Trustee Bordine-Houseman Yes

Vote shows 7 yes, 0 no and 0 excused, resolution #07-13 stands adopted.

PENNFIELD CHARTER TOWNSHIP RESOLUTION #07-14
(A Resolution adopting the Building Inspection Department Budget for
Pennfield Charter Township for Fiscal Year 2007-2008)

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BE IT RESOLVED, that the Pennfield Charter Township Board officially adopts the
proposed Building Inspection Department budget for Fiscal Year 2007-2008.

Proposed Revenues \$67,759.00
Proposed Expenditures \$67,759.00

FURTHER BE IT RESOLVED, this budget shall be come effective on April 1, 2007.

Moved by Treasurer Phillips Seconded by Trustee Bordine-Houseman
Supervisor Behnke Yes Trustee Bartlett Yes
Clerk Bammer Yes Trustee Ensign Yes
Treasurer Phillips Yes Trustee Newman Yes
Trustee Bordine-Houseman Yes

Vote shows 7 yes, 0 no and 0 excused, resolution #07-14 stands adopted.

PENNFIELD CHARTER TOWNSHIP RESOLUTION #07-15
(A Resolution adopting the Water Department Budget for Pennfield
Charter Township for Fiscal Year 2007-2008)

BE IT RESOLVED, that the Pennfield Charter Township Board officially adopts the proposed Water Department Budget for Fiscal Year 2007-2008:

Proposed Revenues \$381,644.00
Proposed Expenditures \$381,644.00

FURTHER BE IT RESOLVED, this budget shall become effective on April 1, 2007.

Moved by Treasurer Phillips Seconded by Trustee Bordine-Houseman
Supervisor Behnke Yes Trustee Bartlett Yes
Clerk Bammer Yes Trustee Ensign Yes
Treasurer Phillips Yes Trustee Newman Yes
Trustee Bordine-Houseman Yes

Vote shows 7 yes, 0 no and 0 excused, resolution #07-15 stands adopted.

PENNFIELD CHARTER TOWNSHIP RESOLUTION #07-16
(A Resolution adopting the Sewer Department Budget for
Pennfield Charter Township for Fiscal Year 2007-2008)

BE IT RESOLVED, that the Pennfield Charter Township Board officially adopts the proposed Sewer Department budget for Fiscal Year 2007-2008.

Proposed Revenues \$693,577.00
Proposed Expenditures \$693,577.00

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FURTHER BE IT RESOLVED, that this budget shall become effective on April 1, 2007.

Moved by Treasurer Phillips Seconded by Trustee Bordine-Houseman
Supervisor Behnke Yes Trustee Bartlett Yes
Clerk Bammer Yes Trustee Ensign Yes
Treasurer Phillips Yes Trustee Newman Yes
Trustee Bordine-Houseman Yes

Vote shows 7 yes, 0 no and 0 excused, resolution #07-16 stands adopted.

PENNFIELD CHARTER TOWNSHIP RESOLUTION #07-17.
(A Resolution setting the salary for the position of Township
Clerk for the period of April 1, 2007 to March 31, 2008.)

BE IT RESOLVED: that the Township Board hereby sets the salary of the Township Clerk at \$42,602.00.

Moved by Trustee Bartlett Seconded by Trustee Ensign
Supervisor Behnke Yes Trustee Bartlett Yes
Clerk Bammer Yes Trustee Ensign Yes
Treasurer Phillips Yes Trustee Newman Yes
Trustee Bordine-Houseman Yes
Vote shows 7 yes, 0 no and 0 excused, resolution #07-17 stands adopted.

PENNFIELD CHARTER TOWNSHIP RESOLUTION #07-18.
(A Resolution setting the salary for the position of Township
Treasurer for the Period of April 1, 2007 to March 31, 2008.)

BE IT RESOLVED: that the Township Board hereby sets the salary of the Township
Treasurer at \$42,602.00.

Moved by Trustee Bartlett Seconded by Trustee Ensign
Supervisor Behnke Yes Trustee Bartlett Yes
Clerk Bammer Yes Trustee Ensign Yes
Treasurer Phillips Yes Trustee Newman Yes
Trustee Bordine-Houseman Yes
Vote shows 7 yes, 0 no and 0 excused, resolution #07-18 stands adopted.

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PENNFIELD CHARTER TOWNSHIP RESOLUTION #07-19
(A Resolution setting the salary for the position of Township
Assessor and for the position of Township Zoning Administrator
for the period of April 1, 2007 to March 31, 2008.)

BE IT RESOLVED: that the Township Board hereby sets the salary of the Township
Assessor Level III, and Personal Property Examiner at
\$39,747.00, and

BE IT RESOLVED: that the Township Board hereby sets the salary of the Township
Zoning Administrator at \$9,302.00.

Moved by Trustee Bartlett Seconded by Trustee Ensign
Supervisor Behnke Yes Trustee Bartlett Yes
Clerk Bammer Yes Trustee Ensign Yes
Treasurer Phillips Yes Trustee Newman Yes

Trustee Bordine-Houseman Yes
Vote shows 7 yes, 0 no and 0 excused, resolution #07-19 stands adopted.

PENNFIELD CHARTER TOWNSHIP RESOLUTION #07-20.
(A Resolution setting the hourly wage of the Township Code Compliance Officer/Zoning for the period of April 1, 2007 to March 31, 2008.)

BE IT RESOLVED: that the Township Board hereby sets the hourly wage of the Non-union and non-elected position of Code Compliance Officer/Zoning to be effective April 1, 2007 to March 31, 2008.

Code Compliance Officer/Zoning \$14.20 per hour

*Entry levels will be determined by the Executive Committee, normally at 80% of shown hourly rate.

Moved by Trustee Bartlett Seconded by Trustee Ensign
Supervisor Behnke Yes Trustee Bartlett Yes
Clerk Bammer Yes Trustee Ensign Yes
Treasurer Phillips Yes Trustee Newman Yes
Trustee Bordine-Houseman Yes
Vote shows 7 yes, 0 no and 0 excused, resolution #07-20 stands adopted.

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PENNFIELD CHARTER TOWNSHIP RESOLUTION #07-21
(A Resolution setting the salary for the position of Township Fire Chief for the period of April 1, 2007 to March 31, 2008).

BE IT RESOLVED: that the Township Board hereby sets the salary of the Township Fire Chief at \$52,780.00.

Moved by Trustee Bartlett Seconded by Trustee Ensign
Supervisor Behnke Yes Trustee Bartlett Yes
Clerk Bammer Yes Trustee Ensign Yes
Treasurer Phillips Yes Trustee Newman Yes
Trustee Bordine-Houseman Yes
Vote shows 7 yes, 0 no and 0 excused, resolution #07-21 stands adopted.

PENNFIELD CHARTER TOWNSHIP RESOLUTION 07-22

(a Resolution setting the hourly wages for non-union and non-elected positions for the period of April 1, 2007 to March 31, 2008)

BE IT RESOLVED: that the Township Board hereby sets the wages of the Non-union and non-elected wages to be effective April 1, 2007 to March 31, 2008 for the following Employee(s):

Deputy Clerk \$13.41
Deputy Treasurer \$12.31
Utility Clerk/Permits \$13.41
Utility Clerk/Permits \$10.77

* Entry levels will be determined by the Executive Committee, normally at 80% of shown hourly rate.

* Deputy Clerk to receive \$1.00 per hour raise upon certification.

Moved by Trustee Bartlett Seconded by Trustee Ensign
Supervisor Behnke Yes Trustee Bartlett Yes
Clerk Bammer Yes Trustee Ensign Yes
Treasurer Phillips Yes Trustee Newman Yes
Trustee Bordine-Houseman Yes
Vote shows 7 yes, 0 no and 0 excused, resolution #07-22 stands adopted.

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PENNFIELD CHARTER TOWNSHIP RESOLUTION 07-23
(A resolution setting the hourly rate for Paid on Call Fire Fighters to begin April 1, 2007 and continue until changed.)

BE IT RESOLVED: That the Township Board hereby sets the per hour rate for Paid On Call Fire Fighters as follows:

Minimum Wage \$ 6.95 remains the same, unless change in national minimum wage.
Certified Fire Fighter \$11.48
Lieutenant \$12.00
Captain \$12.32
Asst. Chief \$13.52

Moved by Trustee Bartlett Seconded by Trustee Ensign
Supervisor Behnke Yes Trustee Bartlett Yes
Clerk Bammer Yes Trustee Ensign Yes
Treasurer Phillips Yes Trustee Newman Yes
Trustee Bordine-Houseman Yes

Vote shows 7 yes, 0 no and 0 excused, resolution #07-23 stands adopted

PENNFIELD CHARTER TOWNSHIP RESOLUTION #07-27

(A Resolution for Budget Amendments for the Pennfield Charter Township General Operations Budget for Fiscal Year 2006-2007).

BE IT RESOLVED, that the Pennfield Charter Township Board hereby officially approves the following budget amendments within the General Fund Budget for Fiscal Year 2006-2007.

1. Amend expenses to increase line item
 - Dept. 101 - Townboard
 - 101-101.000-739.000, Tax roll \$ 1,009.00
 - Dept. 171.0 - Supervisor
 - 101-171.000-716.000, Employee insurance \$ 1,783.00
 - Dept. 209 – Assessor
 - 101-209.000-702.000, Salaries \$ 1,106.00
 - 101-209.000-715.000, Social Security \$ 85.00
 - 101-209.000-874.000, Retirement \$ 41.00
 - Dept. 215.0 – Clerk
 - 101-215.000-702.000, Salaries \$ 808.00
 - 101-215.000-715.000, Social Security \$ 63.00
 - 101-215.000-874.000, Retirement \$ 1.00
 - 101-215.000-861.000, Mileage \$ 128.00
 - Dept. 191.0 – Elections
 - 101-191.000-861.000, Mileage \$ 100.00

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- Dept. 249.0 – General Office
 - 101-249.000-805.000, Professional service \$ 2,000.00
 - 101-249.000-850.000, Communication \$ 270.00
 - 101-249.000-851.000, Telephone \$ 5.00
 - 101-249.000-861.000, Mileage \$ 200.00
 - 101-249.000-874.000, Retirement \$ 91.00
 - 101-249.000-902.000, Advertising \$ 1,954.00
 - 101-249.000-921.000, Heat \$ 400.00
- Dept. 253.0 – Treasurer

101-253.000-702.000, Salaries \$ 796.00
101-253.000-715.000, Social Security \$ 61.00
101-253.000-874.000, Retirement \$ 7.00
101-253.000-861.000, Mileage \$ 242.00
Dept. 265.0 – Building & Grounds
101-265.000-775.00, R/M Building \$ 718.00
Dept. 301.0 – Police
101-301.000-802.000, Legal \$ 1,967.00
101-301.000-921.000, Heat \$ 500.00
101-301.000-922.000, Electricity \$ 33.00
Dept. 302.0 – Fire Chief
101-302.000-702.000, Salaries \$ 1,000.00
101-302.000-715.000, Social Security \$ 77.00
101-302.000-874.000, Retirement \$ 9.00
101-302.000-819.000, Conference/Education \$ 291.00
Dept. 336.0 – Fire Department
101-336.000-702.000, Salaries full-time \$17,964.00
101-336.000-704.000, Salaries part-time \$ 7,400.00
101-336.000-715.000, Social Security \$ 2,950.00
101-336.000-750.000, Gas \$ 700.00
101-336.000-805.001, Cost Recovery Fees \$ 125.00
101-336.000-851.000, Telephone \$ 100.00
101-336.000-874.000, Retirement \$ 3,700.00
101-336.000-921.000, Heat \$ 300.00
Dept. 960.0 – Other Appropriations
101-960.000-920.000, Streetlights \$ 7,300.00
101-960.000-946.000, AccessVision \$ 2,000.00

2. Amend expenses to decrease line item

Dept. 101.0 – Townboard
101-101.000-819.000, Conference/Education \$ 800.00
101-101.000-910.000, Insurance/Bonds \$ 209.00
Dept. 171.0 – Supervisor
101-171.000-702.000, Salaries \$ 1,783.00
Dept. 209.0 – Assessor
101-209.000-740.000, Operating Supplies \$ 500.00
101-209.000-819.000, Conference/Education \$ 490.00
101-209.000-861.000, Mileage \$ 242.00

Dept. 191.0 – Election
101-191.000-702.000, Salaries \$ 9,000.00

101-191.000-704.000, Part-time Salary \$ 2,000.00
 101-191.000-740.000, Operating Supplies \$ 300.00
 101-191.000-940.000, Rent \$ 500.00
 101-191.000-956.000, Miscellaneous Expense \$ 100.00
 101-191.000-977.000, Capital Outlay – Equipment \$ 1,000.00
 Dept. 249.0 – General Office
 101-249.000-977.000, Capital Outlay – Equipment \$ 4,920.00
 Dept. 253.0 – Treasurer
 101-253.000-819.000, Conference/Education \$ 1,026.00
 101-253.000-820.000, Membership/Dues \$ 80.00
 Dept. 265.0 – Building & Grounds
 101-265.000-821.000, Residential Maintenance Fee \$ 218.00
 101-265.000-977.000, Capital Outlay – Equipment \$ 500.00
 Dept. 336.0 – Fire Department
 101-336.000-940.001, Rent – Fire Hydrant \$22,680.00
 101-336.000-975.000, Capital Outlay – Building \$ 84.00
 101-336.000-977.000, Capital Outlay – Equipment \$ 6,815.00
 101-336.000-981.000, Capital Outlay – Vehicle \$ 769.00
 101-336.000-994.000, Debt Service \$ 4,268.00

Moved by Treasurer Phillips Seconded by Trustee Newman
 Supervisor Behnke Yes Trustee Bartlett Yes
 Clerk Bammer Yes Trustee Ensign Yes
 Treasurer Phillips Yes Trustee Newman Yes
 Trustee Bordine-Houseman Yes

Vote shows 7 yes, 0 no and 0 excused, resolution #07-27 stands adopted.

PENNFIELD CHARTER TOWNSHIP RESOLUTION #07-28

(A Resolution for Budget Amendments for the Pennfield Charter Township Building Inspection Budget for Fiscal Year 2006-2007).

1. Amend revenue to add line item
 249-000.000-664.002, Workers comp dividend \$ 362.00
2. Amend expense to add line item
 249-371.000-820.000, Membership/ Dues \$ 100.00
3. Amend expenses to increase line item
 249-371.000-702.000, Salaries \$ 120.00
 249-371.000-805.000, Professional Services \$ 25.00
 249-371.000-874.000, Retirement \$ 2.00
 249-371.000-910.000, Insurance/Bonds \$ 173.00
 249-371.000-921.000, Heat \$ 293.00
4. Amend expense to decrease line item
 249-371.000-977.000, Capital Outlay – Equipment \$ 351.00

Moved by Trustee Ensign Seconded by Trustee Newman
Supervisor Behnke Yes Trustee Bartlett Yes
Clerk Bammer Yes Trustee Ensign Yes
Treasurer Phillips Yes Trustee Newman Yes
Trustee Bordine-Houseman Yes
Vote shows 7 yes, 0 no and 0 excused, resolution #07-28 stands adopted.

PENNFIELD CHARTER TOWNSHIP RESOLUTION #07-29
(A Resolution for Budget Amendments for the Pennfield Charter Township
Sewer Operations Budget for Fiscal Year 2006-2007).

1. Amend revenue to add line item
 - 590-000.000-626.001, City RTS \$ 28,933.00
 - 590-000.000-664.002, Workers comp dividend \$ 195.00
2. Amend expense to increase line item
 - 590-000.000-750.000, Gas \$ 350.00
 - 590-000.000-802.000, Legal \$ 600.00
 - 590-000.000-805.000, Professional Services \$ 100.00
 - 590-000.000-933.000, R&M Collection System \$ 5,000.00
 - 590-000.000-964.000, Refunds \$ 50.00
 - 590-000.000-890.000, Contingency \$23,028.00

Moved by Trustee Ensign Seconded by Trustee Newman
Supervisor Behnke Yes Trustee Bartlett Yes
Clerk Bammer Yes Trustee Ensign Yes
Treasurer Phillips Yes Trustee Newman Yes
Trustee Bordine-Houseman Yes
Vote shows 7 yes, 0 no and 0 excused, resolution #07-29 stands adopted.

PENNFIELD CHARTER TOWNSHIP RESOLUTION #07-30
(A Resolution for Budget Amendments for the Pennfield Charter Township
Water Operations Budget for Fiscal Year 2006-2007).

1. Amend revenue to add line item
 - 591-000.000-664.002, Workmans Comp Dividend \$ 195.00
 - 591-000.000-672.000, Special Assessment levies \$ 6,125.00
 - 591-000.000-694.000, Miscellaneous income \$ 71.00
2. Amend expense to decrease line item
 - 591-000.000-977.000, Capital Outlay-Equipment \$ 900.00

3. Amend expense to increase line item
- 591-000.000-715.000, Social Security \$ 100.00
 - 591-000.000-716.000, Employee Insurance \$ 515.00
 - 591-000.000-727.000, Office supplies \$ 200.00
 - 591-000.000-750.000, Gas \$ 200.00
 - 591-000.000-777.000, R&M Equipment \$ 1,000.00
 - 591-000.000-802.000, Legal \$ 1,000.00
 - 591-000.000-805.000, Professional services \$ 100.00
 - 591-000.000-820.000, Membership/Dues \$ 20.00
 - 591-000.000-851.000, Telephone \$ 50.00
 - 591-000.000-874.000, Retirement \$ 231.00
 - 591-000.000-921.000, Heat \$ 400.00
 - 591-000.000-890.000, Contingency Fund \$ 3,475.00

Moved by Trustee Ensign Seconded by Trustee Newman
Supervisor Behnke Yes Trustee Bartlett Yes
Clerk Bammer Yes Trustee Ensign Yes
Treasurer Phillips Yes Trustee Newman Yes
Trustee Bordine-Houseman Yes
Vote shows 7 yes, 0 no and 0 excused, resolution #07-30 stands adopted.

PUBLIC COMMENT:
There was no public comment.

TRUSTEE'S PERSONAL PRIVILEGE:
We are preparing for the May 8th Election.

REQUESTS/DISCUSSIONS/ANNOUNCEMENTS BY THE CHAIR:

The Pennfield Charter Township would like to partner with the Pennfield Schools for marketing the Township and the School.

Dr. Dale Kimball said that the school would be running fiber optic lines to both Purdy School and North Penn and would like to share those lines with the Township Office at no cost to the Township.

Next Regular Board Meeting will be Tuesday, April 10, 2007.

It was moved and seconded by (Phillips/Bartlett) to adjourn the meeting at 8:05 p.m., motion carried.

Carole J. Bammer, CMC
Township Clerk