

**PENNFIELD CHARTER TOWNSHIP
SPECIAL BOARD MEETING MINUTES
JUNE 5, 2017**

Supervisor Morgan called the meeting to order at 5:40 PM at the Pennfield Middle School cafeteria. Present were Supervisor Morgan, Clerk Case, Treasurer Jackson, Trustees Damerow, Goodman, Herbstreith & Skelding. There were no residents present.

PUBLIC COMMENT

Michael Overley, Regional Manager from MERS (Municipal Employees' Retirement System) gave a presentation on retirement plan options for future employees of the Township.

Brandi DeShon, Zoning Administrator for Pennfield Charter Township was present to answer any questions that the Board may have concerning the Special Use Request for Talbot Motor Sales.

NEW BUSINESS

1. Adoption of Pennfield Charter Township Resolution 17-57

**PENNFIELD CHARTER TOWNSHIP RESOLUTION 17-57
(a Resolution Approving the Special Use Request for Talbott Motor Sales)**

BE IT RESOLVED, that the Pennfield Charter Township approves the special use permit for Talbott Motor Sales located at 1450 Capital Avenue N.E. with the following conditions which have to be met and maintained in order for the Special Use Permit to stay in effect. At any time one or more of these conditions are not satisfied the Special Use Permit will be voided.

WHEREAS, The Special Use Permit will include all of, or parts of, the following parcels; 13-18-300-429-00, 13-18-920-027-00, 13-18-920-026-00, and 13-18-920-001-00

WHEREAS, Parcel 13-18-920-001-00, 13-18-920-026-00 will need to paved and seal coated in order to accommodate up to but no more than 12 vehicles. Talbott Motor Sales will also be allowed up to 3 parking spaces in front of Bailey Park Auto located on Parcel 13-18-300-429-00, 1 for handicap parking, and 2 for employee, and/or customer parking.

WHEREAS, Talbott Motor Sales will be required to maintain leases for all properties listed in the Special Use Permit and the Special Use Permit will expire if any of the leases do not remain in effect. The Special Use Permit will expire at the end of any lease between Talbott Motor Sales and the property owners of any of the Parcels listed in this resolution. The Special Use Permit cannot be transferred at any time.

WHEREAS, Talbott Motor Sales will be required to comply with any Local, County, or State Laws regarding the display of Vehicles such as road right of way, road frontage. Talbott Motor

Sales will also be required comply with any restrictions the Water Resource Commissioner may impose at any time regarding the protection of Pennfield’s Water supply and drains.

Moved by: Trustee Herbstreith Supported by: Trustee Damerow
Supervisor Morgan – Yes Trustee Damerow – Yes
Clerk Case – Yes Trustee Goodman – Yes
Treasurer Jackson – Yes Trustee Herbstreith – Yes
Trustee Skelding – Yes

Vote shows 7 yes, -0- no. **Resolution 17-57 is adopted.**

2. Adoption of Pennfield Charter Township Resolution 17-58

PENNFIELD CHARTER TOWNSHIP RESOLUTION 17-58

(a Resolution authorizing an actuarial “projection study” report to illustrate the effect of closing enrollment into the townships Retirement Defined Benefit Plan and offering a Defined Contribution Plan for future full time Pennfield Charter Township Employees)

BE IT RESOLVED, that Pennfield Charter Township request the Municipal Employees' Retirement System (MERS) to begin an actuarial “projection study” report to illustrate the effect of closing the townships Retirement Defined Benefit Plan for any new full time Pennfield Charter Township employees and offering a Defined Contribution Plan for new full time Pennfield Charter Township Employees. This report will show projected funding levels and contribution requirements for the next 20 years and will illustrate the total combined retirement costs to the Township of the closed Defined Benefit Plan and the new Defined Contribution Plan. Cost for this study is not to exceed \$700.00.

WHEREAS, The Defined Benefit Plan will remain in place for any and all Pennfield Charter Township employees who are currently enrolled and elect to continue in the Defined Benefit Plan.

WHEREAS, Employees who are hired after the Defined Contribution Plan is active will be eligible to enroll in plan immediately, but Pennfield Charter Township’s up to 5% matching contributions, will not begin until such employee has reached their 1st (first) anniversary date (365 days from hire date).

Moved by: Trustee Herbstreith Supported by: Trustee Damerow
Supervisor Morgan – Yes Trustee Damerow – Yes
Clerk Case – Yes Trustee Goodman – Yes
Treasurer Jackson – Yes Trustee Herbstreith – Yes
Trustee Skelding – Yes

Vote shows 7 yes, -0- no. **Resolution 17-58 is adopted.**

It was moved by Trustee Herbstreith and supported by Trustee Damerow to adjourn the meeting at 6:15 PM. **Motion carried.**

David P. Morgan – Supervisor

Kathleen R. Case – Clerk