

DRAFT

PENNFIELD CHARTER TOWNSHIP MEETING MINUTES JUNE 12, 2018

Supervisor Morgan called the meeting to order at 6:00 PM at the Pennfield Middle School cafeteria. Present were Supervisor Morgan, Clerk Case, Treasurer Jackson and Trustees Damerow, Goodman, Herbstreith and Skelding. There were 7 people present. The Pledge of Allegiance was recited.

PUBLIC COMMENTS

None

ADDITIONS/DELETIONS TO THE AGENDA

It was moved by Trustee Herbstreith and supported by Trustee Goodman to accept the Agenda as presented. **Motion carried.**

APPROVAL OF THE CONSENT AGENDA

It was moved by Trustee Herbstreith and supported by Trustee Goodman to accept the Consent Agenda as presented. **Motion carried.** The Consent Agenda consists of the following items:

1. Meeting minutes of May 8, 2018
2. Utilities Division monthly report – see addendum
3. Code Compliance monthly report – see addendum
4. Permits Department monthly report – see addendum
5. Assessors Department monthly report – see addendum
6. Cemetery Department monthly report – see addendum
7. Life Care report
8. Zoning report

PUBLIC SAFETY REPORTS

POLICE: Lt. Wiersma was present from the Calhoun County Sheriff's Department to give the monthly report. The monthly stats are as follows: 111 traffic citations, 175 verbal warnings, 13 traffic crashes, 52 arrests, 89 self generated complaints, 249 dispatched complaints and 1,630 property inspections.

FIRE: Chief Smith was present from the Fire Department to give the monthly report. The monthly stats are as follows: 7 fires, 65 rescue & medical emergencies, 18 hazardous conditions, 3 service calls, 2 good intent calls and 1 false alarm.

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Adoption of Pennfield Charter Township Resolution 18-40

**PENNFIELD CHARTER TOWNSHIP RESOLUTION 18-40
(a Resolution adopting the contract between Pennfield Charter Township and the
Pennfield Professional Fire Fighters Local #2588 International Association
of Fire Fighters, AFL-CIO)**

BE IT RESOLVED, that the Pennfield Charter Township Board authorizes the adoption of the contract between Pennfield Charter Township and the Pennfield Professional Fire Fighters Local #2588 International Association of Fire Fighters, AFL-CIO

Moved by: Trustee Herbstreith Supported by: Trustee Goodman

Supervisor Morgan – Yes	Trustee Damerow – Yes
Clerk Case – Yes	Trustee Goodman – Yes
Treasurer Jackson – Yes	Trustee Herbstreith – Yes
	Trustee Skelding – Yes

Vote shows 7 yes, -0- no. **Resolution 18-40 is adopted.**

2. Adoption of Pennfield Charter Township Resolution 18-41

**PENNFIELD CHARTER TOWNSHIP RESOLUTION 18-41
(a Resolution adopting the contract between Pennfield Charter Township and the
Operating Engineers OE324 Michigan representing Jose Ramirez and Brian Phillips)**

BE IT RESOLVED, that the Pennfield Charter Township Board authorizes the adoption of the contract between Pennfield Charter Township and the Operating Engineers OE324 Michigan representing Jose Ramirez and Brian Phillips.

Moved by: Trustee Herbstreith Supported by: Trustee Goodman

Supervisor Morgan – Yes	Trustee Damerow – Yes
Clerk Case – Yes	Trustee Goodman – Yes
Treasurer Jackson – Yes	Trustee Herbstreith – Yes
	Trustee Skelding – Yes

Vote shows 7 yes, -0- no. **Resolution 18-41 is adopted.**

3. Adoption of Pennfield Charter Township Resolution 18-42

**PENNFIELD CHARTER TOWNSHIP RESOLUTION 18-42
(a Resolution adopting the contract between Pennfield Charter Township and
Tim Smith, Fire Chief)**

BE IT RESOLVED, that the Pennfield Charter Township Board authorizes the adoption of the contract between Pennfield Charter Township and Tim Smith, Fire Chief

Moved by: Trustee Herbstreith

Supported by: Trustee Goodman

Supervisor Morgan – Yes

Trustee Damerow – Yes

Clerk Case – Yes

Trustee Goodman – Yes

Treasurer Jackson – Yes

Trustee Herbstreith – Yes

Trustee Skelding - Yes

Vote shows 7 yes, -0- no. **Resolution 18-42 is adopted.**

4. Adoption of Pennfield Charter Township Resolution 18-43

**PENNFIELD CHARTER TOWNSHIP RESOLUTION 18-43
(a Resolution approving the purchase of the Advantage 3E ID Maker)**

BE IT RESOLVED, that the Pennfield Charter Township Board authorizes the purchase of the Advantage 3E ID Maker. Purchase price will not exceed \$2,339.10.

Moved by: Trustee Herbstreith

Supported by: Trustee Goodman

Supervisor Morgan – Yes

Trustee Damerow – Yes

Clerk Case – Yes

Trustee Goodman – Yes

Treasurer Jackson – Yes

Trustee Herbstreith – Yes

Trustee Skelding – Yes

Vote shows 7 yes, -0- no. **Resolution 18-43 is adopted.**

5. Adoption of Pennfield Charter Township Resolution 18-44

**PENNFIELD CHARTER TOWNSHIP RESOLUTION 18-44
(a Resolution approving a funding commitment of \$5,955.00 towards a possible Wellhead
Protection Grant if obtained and will run from October 1, 2018 to September 30, 2019)**

BE IT RESOLVED, that the Pennfield Charter Township Board authorizes a funding commitment of \$5,955.00 towards a possible Wellhead Protection Grant if obtained and will run from October 1, 2018 to September 30, 2019.

Moved by: Trustee Herbstreith

Supported by: Trustee Goodman

Supervisor Morgan – Yes

Trustee Damerow – Yes

Clerk Case – Yes

Trustee Goodman – Yes

Treasurer Jackson – Yes

Trustee Herbstreith – Yes

Trustee Skelding - Yes

Vote shows 7 yes, -0- no. **Resolution 18-44 is adopted.**

6. Adoption of Pennfield Charter Township Resolution 18-45

**PENNFIELD CHARTER TOWNSHIP RESOLUTION 18-45
(a Resolution amending the General Fund budget for
Fiscal Year 2018-19)**

BE IT RESOLVED, that the Pennfield Charter Township Board hereby approves the following budget amendment for Fiscal Year 2017-18:

	Debit	Credit
1. Amend revenues to add/increase/decrease line item		
101-000.000-671.000, Fund Balance Carryover,		\$28,300.00
2. Amend expenses to add/increase/decrease line item		
101-336.000-775.000, Repair/Maint. Building	\$28,300.00	
TOTALS	\$28,300.00	\$28,300.00

Moved by: Trustee Herbstreith

Supported by: Trustee Goodman

Supervisor Morgan – Yes

Trustee Damerow – Yes

Clerk Case – Yes

Trustee Goodman – Yes

Treasurer Jackson – Yes

Trustee Herbstreith – Yes

Trustee Skelding – Yes

Vote shows 7 yes, -0- no. **Resolution 17-45 is adopted.**

MONTHLY TREASURER'S REPORT

General Fund	\$1,228,761.49
2015 Road Bond	\$30,044.48
Metro Act – Maint.	\$0.00
Parks	\$5,370.38
Public Safety	\$350.19
Sewer	\$1,107,723.68
Water	\$1,156,418.07
Trust & Agency	\$17,681.00
Tax Collection	\$2.00
Weed Control	(\$4,179.70)
TOTAL:	\$3,542,171.59

It was moved by Trustee Herbstreith and supported by Trustee Goodman to approve the Treasurer's monthly report. **Motion carried.**

PAYMENT OF MONTHLY BILLS

It was moved by Trustee Herbstreith and supported by Trustee Skelding to approve the payment of the monthly bills in the amount of \$223,120.27. **Motion carried.**

EXTENDED PUBLIC COMMENTS

A resident inquired about mud bogging on Poorman Road and Knottweed.
Tom Matson gave opinion about the paving of Pony and L Drive.

BOARD MEMBER COMMENTS

Trustee Skelding – questions about the Truck Route Ordinance
Trustee Goodman – status of Carriage Hills house that burned down
Clerk Case – none
Treasurer Jackson – none
Trustee Herbstreith – wants Friday updates from the Supervisor
Trustee Damerow – none

ANNOUNCEMENTS BY THE CHAIR

The next regularly scheduled Township Board meeting will be July 10, 2018. The next monthly recycling weekend will be June 23rd and 24th.

It was moved by Trustee Herbstreith and supported by Trustee Goodman to adjourn the meeting at 7:04 PM. **Motion carried.**

David P. Morgan – Supervisor

Kathleen R. Case – Clerk