

DRAFT

PENNFIELD CHARTER TOWNSHIP MEETING MINUTES JULY 10, 2018

Trustee Damerow, acting as Chairperson pro tem in Supervisor Morgan's absence called the meeting to order at 6:00 PM at the Pennfield Middle School library. Present were Clerk Case, Treasurer Jackson, Trustees Damerow, Goodman and Skelding. Supervisor Morgan was excused. There were 7 people present. The Pledge of Allegiance was recited.

PUBLIC COMMENTS ON AGENDA ITEMS ONLY

A resident asked if the Board Members are getting weekly updates from the Supervisor.

ADDITIONS/DELETIONS TO THE AGENDA

It was moved by Trustee Herbstreith and supported by Trustee Goodman to accept the Agenda as presented. **Motion carried.**

APPROVAL OF THE CONSENT AGENDA

It was moved by Trustee Herbstreith and supported by Trustee Goodman to accept the Consent Agenda as presented. **Motion carried.** The Consent Agenda consists of the following items:

1. Meeting minutes of June 12, 2018
2. Utilities Division monthly report – see addendum
3. Code Compliance monthly report – see addendum
4. Permits Department monthly report – see addendum
5. Assessors Department monthly report – see addendum
6. Cemetery Department monthly report – see addendum
7. Life Care report
8. Zoning report

PUBLIC SAFETY REPORTS

POLICE: No one was present from the Calhoun County Sheriff's Department to give the monthly report. The monthly stats are as follows: 105 traffic citations, 159 verbal warnings, 7 traffic crashes, 40 arrests, 76 self generated complaints, 249 dispatched complaints and 1,195 property inspections.

FIRE: Chief Smith was present from the Fire Department to give the monthly report. The monthly stats are as follows: 1 fire, 74 rescue & medical emergencies, 8 hazardous conditions, 2 service calls, 2 good intent calls and 1 false alarm.

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Adoption of Pennfield Charter Township Resolution 18-46

**PENNFIELD CHARTER TOWNSHIP RESOLUTION 18-46
(a Resolution authorizing the sale of the Chevy Dump Truck which has been used at the Cemetery for \$3500.00)**

BE IT RESOLVED, that the Pennfield Charter Township Board authorizes the sale of the Chevy Dump Truck which has been used at the Cemetery for \$3500.00.

Moved by: Trustee Herbstreith Supported by: Trustee Goodman

Supervisor Morgan – Excused	Trustee Damerow – Yes
Clerk Case – Yes	Trustee Goodman – Yes
Treasurer Jackson – Yes	Trustee Herbstreith – Yes
	Trustee Skelding – Yes

Vote shows 6 yes, -0- no. **Resolution 18-46 is adopted.**

MONTHLY TREASURER’S REPORT

General Fund	\$1,058,568.69
2015 Road Bond	\$30,044.48
Metro Act – Maint.	\$7,051.74
Parks	\$5,370.82
Public Safety	\$350.19
Sewer	\$1,117,976.19
Water	\$1,171,934.31
Trust & Agency	\$17,681.00
Tax Collection	\$2.00
Weed Control	(\$5,242.48)
TOTAL:	\$3,403,736.94

It was moved by Trustee Herbstreith and supported by Trustee Goodman to approve the Monthly Treasurer’s report. **Motion carried.**

PAYMENT OF MONTHLY BILLS

It was moved by Trustee Herbstreith and supported by Trustee Goodman to approve the payment of the monthly bills in the amount of \$101,286.48. **Motion carried.**

EXTENDED PUBLIC COMMENTS

- Two residents spoke about the repairs to the fence behind their property which is owned by Family Fare.
- A resident had zoning questions about their property.
- A resident wants all unfinished/on going projects to be listed under unfinished business on the agenda.

BOARD MEMBER COMMENTS

Trustee Skelding – Had statements regarding the Capital Plaza owners
Trustee Goodman – We need to start discussion about a single provider trash hauler
Clerk Case – None
Treasurer Jackson – None
Trustee Herbstreith – None

ANNOUNCEMENTS BY THE CHAIRPERSON

The next regularly scheduled Township Board Meeting will be August 14, 2018. It was moved by Trustee Herbstreith and supported by Trustee Goodman to adjourn the meeting at 6:31 PM.
Motion carried.

Tammi Damerow – Chairperson Pro Tem

Kathleen R. Case – Clerk

ADDENDUM A – DEPARTMENT REPORTS

UTILITIES

The stats for June, 2018 are as follows: 1,200 meter reads, 20 corrective work orders and 13 Miss Digs.

CODE ENFORCEMENT

1. Conduced property inspections for new complaints and follow up inspections of previous complaints.
2. Received 23 new complaints; 16 grass, 2 inoperable vehicles, 3 junk/trash and 2 Township Ordinances.

ASSESSOR

No report was submitted this month

CEMETERY

Burials – 3	\$1,850.00
Foundations – 2	\$400.00
Sale of grave – 2	\$1,000.00
TOTAL:	\$2,150.00

PERMITS

Building – 7	\$1,458.02
Electrical – 8	\$900.00
Mechanical – 9	\$1,178.50
Plumbing – 1	\$296.00
Zoning – 4	\$280.00
TOTAL:	\$4,112.52