

PENNFIELD CHARTER TOWNSHIP BOARD AGENDA

July 10, 2018

6:00pm - Township Board Meeting

The Township Board welcomes Public Comments. Anyone wishing to address the Township Board should only do so once recognized by the Township Supervisor and under the rules as previously established by the Pennfield Township Board on May 9, 2017. Comments shall be limited to three minutes.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC COMMENTS (agenda items only)**
- 5. ADDITIONS/DELETIONS TO THE AGENDA**
- 6. APPROVAL OF THE CONSENT AGENDA:**
 - a) Meeting Minutes of June 12, 2018
 - b) Utilities Division Monthly Report
 - c) Code Compliance Monthly Report
 - d) Permits Department Monthly Report
 - e) Assessors Department Monthly Report
 - f) Cemetery Department Monthly Report
 - g) Life Care Report
 - h) Zoning Report

7. DEPARTMENT REPORTS:

- a) Police Department Monthly Report
- b) Fire Department Monthly Report

8. UNFINISHED BUSINESS:

- a)

9. NEW BUSINESS:

- a) **Adoption of Pennfield Charter Township Resolution 18-46
(a Resolution authorizing the sale of the Chevy Dump Truck which has
been used at the Cemetery for \$3500.00) - RC**

10. TREASURER'S MONTHLY REPORT

11. PAYMENT OF THE MONTHLY BILLS

12. EXTENDED PUBLIC COMMENTS (up to 3 minutes)

13. TOWNSHIP BOARD MEMBER COMMENTS

14. ANNOUNCEMENTS BY THE CHAIR

15. ADJOURNMENT

**The next regularly scheduled Township Board
meeting will be:**

Tuesday, August 14, 2018

The next monthly recycling weekend:

July 28th & 29th

DRAFT

PENNFIELD CHARTER TOWNSHIP MEETING MINUTES JUNE 12, 2018

Supervisor Morgan called the meeting to order at 6:00 PM at the Pennfield Middle School cafeteria. Present were Supervisor Morgan, Clerk Case, Treasurer Jackson and Trustees Damerow, Goodman, Herbstreith and Skelding. There were 7 people present. The Pledge of Allegiance was recited.

PUBLIC COMMENTS

None

ADDITIONS/DELETIONS TO THE AGENDA

It was moved by Trustee Herbstreith and supported by Trustee Goodman to accept the Agenda as presented. **Motion carried.**

APPROVAL OF THE CONSENT AGENDA

It was moved by Trustee Herbstreith and supported by Trustee Goodman to accept the Consent Agenda as presented. **Motion carried.** The Consent Agenda consists of the following items:

1. Meeting minutes of May 8, 2018
2. Utilities Division monthly report – see addendum
3. Code Compliance monthly report – see addendum
4. Permits Department monthly report – see addendum
5. Assessors Department monthly report – see addendum
6. Cemetery Department monthly report – see addendum
7. Life Care report
8. Zoning report

PUBLIC SAFETY REPORTS

POLICE: Lt. Wiersma was present from the Calhoun County Sheriff's Department to give the monthly report. The monthly stats are as follows: 111 traffic citations, 175 verbal warnings, 13 traffic crashes, 52 arrests, 89 self generated complaints, 249 dispatched complaints and 1,630 property inspections.

FIRE: Chief Smith was present from the Fire Department to give the monthly report. The monthly stats are as follows: 7 fires, 65 rescue & medical emergencies, 18 hazardous conditions, 3 service calls, 2 good intent calls and 1 false alarm.

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Adoption of Pennfield Charter Township Resolution 18-40

**PENNFIELD CHARTER TOWNSHIP RESOLUTION 18-40
(a Resolution adopting the contract between Pennfield Charter Township and the
Pennfield Professional Fire Fighters Local #2588 International Association
of Fire Fighters, AFL-CIO)**

BE IT RESOLVED, that the Pennfield Charter Township Board authorizes the adoption of the contract between Pennfield Charter Township and the Pennfield Professional Fire Fighters Local #2588 International Association of Fire Fighters, AFL-CIO

Moved by: Trustee Herbstreith Supported by: Trustee Goodman

Supervisor Morgan – Yes	Trustee Damerow – Yes
Clerk Case – Yes	Trustee Goodman – Yes
Treasurer Jackson – Yes	Trustee Herbstreith – Yes
	Trustee Skelding – Yes

Vote shows 7 yes, -0- no. **Resolution 18-40 is adopted.**

2. Adoption of Pennfield Charter Township Resolution 18-41

**PENNFIELD CHARTER TOWNSHIP RESOLUTION 18-41
(a Resolution adopting the contract between Pennfield Charter Township and the
Operating Engineers OE324 Michigan representing Jose Ramirez and Brian Phillips)**

BE IT RESOLVED, that the Pennfield Charter Township Board authorizes the adoption of the contract between Pennfield Charter Township and the Operating Engineers OE324 Michigan representing Jose Ramirez and Brian Phillips.

Moved by: Trustee Herbstreith Supported by: Trustee Goodman

Supervisor Morgan – Yes	Trustee Damerow – Yes
Clerk Case – Yes	Trustee Goodman – Yes
Treasurer Jackson – Yes	Trustee Herbstreith – Yes
	Trustee Skelding – Yes

Vote shows 7 yes, -0- no. **Resolution 18-41 is adopted.**

3. Adoption of Pennfield Charter Township Resolution 18-42

**PENNFIELD CHARTER TOWNSHIP RESOLUTION 18-42
(a Resolution adopting the contract between Pennfield Charter Township and
Tim Smith, Fire Chief)**

BE IT RESOLVED, that the Pennfield Charter Township Board authorizes the adoption of the contract between Pennfield Charter Township and Tim Smith, Fire Chief

Moved by: Trustee Herbstreith

Supported by: Trustee Goodman

Supervisor Morgan – Yes

Trustee Damerow – Yes

Clerk Case – Yes

Trustee Goodman – Yes

Treasurer Jackson – Yes

Trustee Herbstreith – Yes

Trustee Skelding - Yes

Vote shows 7 yes, -0- no. **Resolution 18-42 is adopted.**

4. Adoption of Pennfield Charter Township Resolution 18-43

**PENNFIELD CHARTER TOWNSHIP RESOLUTION 18-43
(a Resolution approving the purchase of the Advantage 3E ID Maker)**

BE IT RESOLVED, that the Pennfield Charter Township Board authorizes the purchase of the Advantage 3E ID Maker. Purchase price will not exceed \$2,339.10.

Moved by: Trustee Herbstreith

Supported by: Trustee Goodman

Supervisor Morgan – Yes

Trustee Damerow – Yes

Clerk Case – Yes

Trustee Goodman – Yes

Treasurer Jackson – Yes

Trustee Herbstreith – Yes

Trustee Skelding – Yes

Vote shows 7 yes, -0- no. **Resolution 18-43 is adopted.**

5. Adoption of Pennfield Charter Township Resolution 18-44

**PENNFIELD CHARTER TOWNSHIP RESOLUTION 18-44
(a Resolution approving a funding commitment of \$5,955.00 towards a possible Wellhead
Protection Grant if obtained and will run from October 1, 2018 to September 30, 2019)**

BE IT RESOLVED, that the Pennfield Charter Township Board authorizes a funding commitment of \$5,955.00 towards a possible Wellhead Protection Grant if obtained and will run from October 1, 2018 to September 30, 2019.

Moved by: Trustee Herbstreith

Supported by: Trustee Goodman

Supervisor Morgan – Yes

Trustee Damerow – Yes

Clerk Case – Yes

Trustee Goodman – Yes

Treasurer Jackson – Yes

Trustee Herbstreith – Yes

Trustee Skelding - Yes

Vote shows 7 yes, -0- no. **Resolution 18-44 is adopted.**

6. Adoption of Pennfield Charter Township Resolution 18-45

**PENNFIELD CHARTER TOWNSHIP RESOLUTION 18-45
(a Resolution amending the General Fund budget for
Fiscal Year 2018-19)**

BE IT RESOLVED, that the Pennfield Charter Township Board hereby approves the following budget amendment for Fiscal Year 2017-18:

	Debit	Credit
1. Amend revenues to add/increase/decrease line item		
101-000.000-671.000, Fund Balance Carryover,		\$28,300.00
2. Amend expenses to add/increase/decrease line item		
101-336.000-775.000, Repair/Maint. Building	\$28,300.00	
TOTALS	\$28,300.00	\$28,300.00

Moved by: Trustee Herbstreith

Supported by: Trustee Goodman

Supervisor Morgan – Yes

Trustee Damerow – Yes

Clerk Case – Yes

Trustee Goodman – Yes

Treasurer Jackson – Yes

Trustee Herbstreith – Yes

Trustee Skelding – Yes

Vote shows 7 yes, -0- no. **Resolution 17-45 is adopted.**

MONTHLY TREASURER'S REPORT

General Fund	\$1,228,761.49
2015 Road Bond	\$30,044.48
Metro Act – Maint.	\$0.00
Parks	\$5,370.38
Public Safety	\$350.19
Sewer	\$1,107,723.68
Water	\$1,156,418.07
Trust & Agency	\$17,681.00
Tax Collection	\$2.00
Weed Control	(\$4,179.70)
TOTAL:	\$3,542,171.59

It was moved by Trustee Herbstreith and supported by Trustee Goodman to approve the Treasurer's monthly report. **Motion carried.**

PAYMENT OF MONTHLY BILLS

It was moved by Trustee Herbstreith and supported by Trustee Skelding to approve the payment of the monthly bills in the amount of \$223,120.27. **Motion carried.**

EXTENDED PUBLIC COMMENTS

A resident inquired about mud bogging on Poorman Road and Knottweed.
Tom Matson gave opinion about the paving of Pony and L Drive.

BOARD MEMBER COMMENTS

Trustee Skelding – questions about the Truck Route Ordinance
Trustee Goodman – status of Carriage Hills house that burned down
Clerk Case – none
Treasurer Jackson – none
Trustee Herbstreith – wants Friday updates from the Supervisor
Trustee Damerow – none

ANNOUNCEMENTS BY THE CHAIR

The next regularly scheduled Township Board meeting will be July 10, 2018. The next monthly recycling weekend will be June 23rd and 24th.

It was moved by Trustee Herbstreith and supported by Trustee Goodman to adjourn the meeting at 7:04 PM. **Motion carried.**

David P. Morgan – Supervisor

Kathleen R. Case – Clerk

ADDENDUM A – DEPARTMENT REPORTS

UTILITIES

The stats for May, 2018 are as follows: 1,200 meter reads, 47 corrective work orders and 15 Miss Digs.

CODE ENFORCEMENT

1. Conducted property inspections for new complaints and follow up inspections of previous complaints.
2. Received 53 new complaints: 36 grass, 7 inoperable vehicles, 8 junk/trash, 2 Township Ordinances.

ASSESSOR

1. All Homestead forms, Property Transfer Affidavits & Deeds are current. There were 18 transfers of property for the month; all were regular sales.
2. Miscellaneous phone & in person inquiries about assessments & descriptions.

CEMETERY

Burials – 3	\$1,450.00
Foundations – 3	\$700.00
TOTAL:	\$2,150.00

PERMITS

Building – 13	\$3,541.08
Electrical – 7	\$986.00
Mechanical – 13	\$1,680.00
Plumbing – 6	\$999.00
Zoning – 8	\$560.00
TOTAL:	\$7,766.08



Pennfield Township Utility Department Monthly Report for June 2018

Water Quality

Our monthly bacterial samples came back negative, for the month.

Customer Service

Description	Totals
Meter reads	1,200 (approx)
Water Usage-Metered (Gallons)	6,374,456
Sewer Usage - Metered (Gallons)	12,130,316
Water and Sewer bills sent out	1,828
Shutoff notices sent out	203
Services off for non-payment	1
Services back on for non-payment	0
Services off for vacant properties	1
Final Reads	5
Corrective work orders (repair/install meters, radio read boxes, repair wires)	20
Changes in ownership/tenancy/name reinstate service	14
Miss Digs	13

Special Interest: We had 3 high consumption complaints: 2 homes we found nothing running, 1 home had water running; however, we could not trace the leak due to the plumbing of the house. We shut off a water service for a leaking pipe in the basement. The main valve did not work. We are continuing the meter change out program by appointments.

Sincerely Yours,

Utilities Department

**Pennfield Township
Code Enforcement Board Report
July 2018**

Property Address	Complaint Type	Date Filed	Status
8715 Bellevue Road	Grass	6/5/2018	Closed
87 Sharon	Grass	6/5/2018	Closed
75 Sharon	Grass	6/5/2018	Closed
146 Alvena	Grass	6/5/2018	Closed
267 Hopkins	Grass	6/5/2018	Closed
109 Hopkins	Grass	6/7/2018	Closed
Hopkins Lots 232 & 233	Grass	6/7/2018	Closed
351 Arcadia Blvd	Junk/Trash	6/7/2018	Closed
351 Arcadia Blvd	Grass	6/7/2018	Closed
146 Indian	Grass	6/7/2018	Notice
439 Alton	Twp. Ordinance	6/11/2018	Closed
21192 North Avenue	Grass	6/18/2018	Closed
124 Eastwood	Grass	6/18/2018	Closed
231 Sharon	Junk/Trash	6/18/2018	Closed
10430 Crase Road	Grass	6/11/2018	Closed
7 Edgemont	Grass	6/18/2018	Closed
7 Edgemont	Inoperable Vehicle	6/18/2018	Notice
9 Edgemont	Grass	6/18/2018	Closed
113 E Sunset Blvd	Grass	6/18/2018	Closed
108 Dream Drive	Inoperable Vehicle	6/18/2018	Closed
342 Arcadia	Grass	6/20/2018	Closed
141 Wanondoger Trail	Twp Ordinance	6/21/2018	Notice
207 E Sunset Blvd	Junk/Trash	6/25/2018	Notice
Complaint Category	Totals		
Front Yard Parking	0		
Grass	16		
Inoperable Vehicles	2		
Junk / Trash	3		
Township Ordinances	2		
Total Complaints	23		

Monthly Permit List

06/28/18

Building

PB18-036	06/06/2018	WILK MARK ANTHONY	71 BRIDGE ST	Deck	\$1,200	295.00
PB18-038	06/06/2018	SNOOK HARLOW C & JACQUI	20068 11 MILE RD	1&2 Family Dwelling	\$74,154	343.92
PB18-039	06/13/2018	WRIGHT PATRICIA	139 EASTWOOD	Roof	\$4,500	100.00
PB18-040	06/13/2018	HAMILTON CHRISTINA	22818 NORTH AVE	Addition	\$15,000	369.10
PB18-042	06/18/2018	JENKINS SALLY J	512 GLENDALE	Roof	\$12,000	100.00
PB18-044	06/25/2018	ROMINE GEOFFREY & JAMES	231 SUNSET BLVD E	Raze	\$5,500	150.00
PB18-045	06/28/2018	MAURER DAVID & DEBRA K	52 MONTFORD	Ramp	\$720	100.00

Permit Total: 7

Fee Total: 1,458.02

Electrical

PE18-032	06/05/2018	TUTTLE DONALD D & BONNIE	10635 BELLEVUE RD	Commercial, Alter/Repa	\$0	100.00
PE18-033	06/13/2018	SPH #2, LLC	3 EDGE MONT	Alter/Repair	\$0	100.00
PE18-034	06/18/2018	IRISH EUGENE & GERTRUD T	21716 PINE LAKE RD	Alter/Repair	\$0	100.00
PE18-035	06/18/2018	ROACH SHAUN W & ROCHELL	8 PARK AVE	Alter/Repair	\$0	100.00
PE18-036	06/18/2018	BAILEY PARK APARTMENTS B	1417 CAPITAL AVE NE	Commercial, Alter/Repa	\$0	150.00
PE18-037	06/20/2018	WORTHINGTON PENELOPE	925 CAPITAL AVE NE	Alter/Repair	\$0	100.00
PE18-038	06/25/2018	BRADY SHIRLEY T	23679 CHURCH RD	Alter/Repair	\$0	150.00
PE18-039	06/25/2018	WALKER SHARON	11795 CALENDER RD	Alter/Repair	\$0	100.00

Permit Total: 8

Fee Total: 900.00

Mechanical

PM18-055	06/05/2018	VITELLI JAMES M & BRENDA	9553 NATALA LANE	Alter/Repair	\$0	100.00
PM18-056	06/06/2018	LOSEY NICOLE R	20 FREY DRIVE	Alter/Repair	\$0	176.00
PM18-057	06/11/2018	VILLAS OF CHARLEMAGNE	709 TOULOUSE	Alter/Repair	\$0	100.00
DM18-058	06/14/2018	MTEAMANI THICTTA	74110 M 70	Alter/Repair	\$0	114.00

Monthly Permit List

06/28/18

FILE NO	DATE	PERMITTEE	ADDRESS	APPLICANT	ALTER/REPAIR	FEE	AMOUNT
PM18-059	06/18/2018	IRISH EUGENE & GERTRUD T	21716 PINE LAKE RD	Scott T Gormley	Alter/Repair	\$0	100.00
PM18-060	06/18/2018	DYKHOUSE PHILLIP J	147 BRIARS FARM LANE	SIMS HEATING & COOLING	Alter/Repair	\$0	100.00
PM18-061	06/18/2018	LYMAN GERALDINE L	112 GLENDALE	SIMS HEATING & COOLING	Alter/Repair	\$0	100.00
PM18-062	06/25/2018	LEWIS SUSAN M	402 UPSON LANE	CLAUD HEFFRON HEATING & COOL	Alter/Repair	\$0	114.00
PM18-063	06/28/2018	YREVA BEND, LLC	9893 WHITTETAIL TRAIL	MACATAWA PLUMBING INC	1&2 Family Dwelling	\$0	274.50

Permit Total: 9

Fee Total: 1,178.50

Plumbing

~~PP18-018 06/04/2018 BATTLE CREEK CITY 189 BRIDGE ST CANCELED Commercial Alter/Repa \$0 0.00~~

PP18-019 06/28/2018 YREVA BEND, LLC 9893 WHITTETAIL TRAIL MACATAWA PLUMBING INC 1&2 Family Dwelling \$0 296.00

Permit Total: 2

Fee Total: 296.00

ZONING

PZ18-016 06/04/2018 SCHWARTZ THOMAS & LEANE 18501 11 MILE RD Pole Barn \$35,000 70.00

PZ18-017 06/06/2018 TODD WESLEY 165 BRIARS FARM LANE Fence \$5,000 70.00

PZ18-018 06/14/2018 REED JOHN T & CONSTANCE 21120 CRANE COURT PURE FENCE \$3,925 70.00

PZ18-019 06/27/2018 CONEY ISLAND CAFE & GRILL 962 CAPITAL AVE NE JUSTICE FENCE \$1,250 70.00

Permit Total: 4

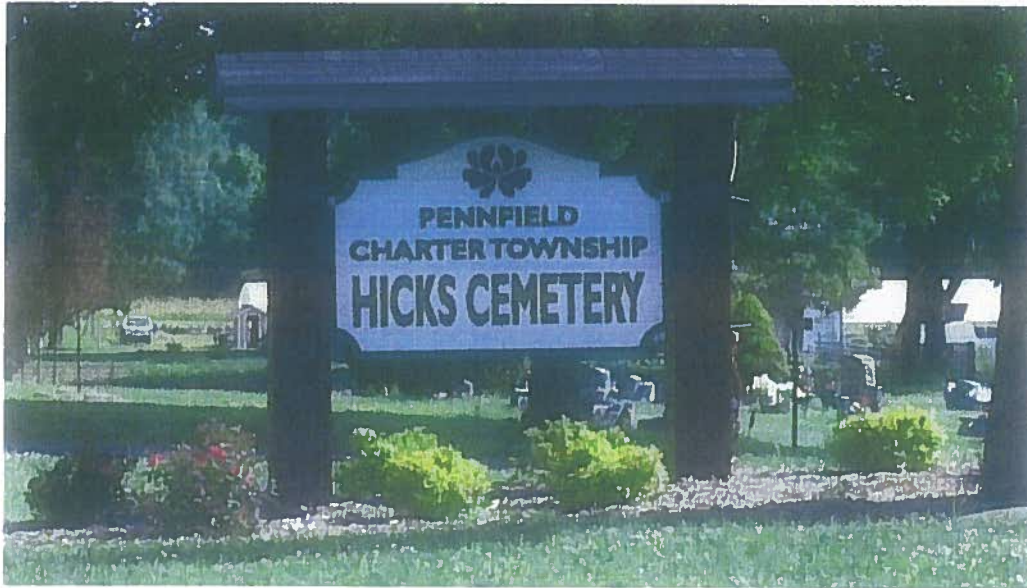
Fee Total: 280.00

Permit Total: 30

Total Fees: 4,112.52

MONTHLY CEMETERY REPORT

JUNE, 2018



Burials – 3	\$1,850.00
Foundations – 2	\$400.00
Sale of grave – 2	\$1,000.00
TOTAL:	\$5,100.00

Submitted by:

Kathy Case
Clerk

Pennfield Charter Township

20260 Capital Avenue NE, Battle Creek, MI 49017
(269) 968-8549 - Fax (269) 968-2021 - www.pennfieldtwp.com

"A great place to live - A great place to grow"

7/2/18

To: Township Board Members

From: Brandi DeShon

RE: Zoning Monthly Report for June 2018

Zoning Report:

Township Permits Reviewed & Signed – Zoning

Calls Received and Made Regarding Zoning Issues

The Planning Commission and Zoning Board of Appeals did not meet in June.

Sincerely,



Brandi DeShon



Office of the Sheriff
Calhoun County, Michigan
Pennfield Township Report

Monthly Stats for Pennfield Township: June 2018

	<u>Current</u> <u>Month</u>	<u>Yearly</u> <u>Totals</u>	<u>2017</u> <u>Same Month</u>
Traffic citations	105	756	218
Verbal warnings	159	1013	231
Traffic crashes	7	91	12
Arrests	40	296	97
Self generated comp.	76	412	65
Dispatched comp.	249	1337	219
Property inspections	1195	8887	1331

Calls Handled by Type:

Nonaggravated Assault – 2
B&E – 1
Larceny – 6
Motor Vehicle Theft – 2
Fraud Identity Theft – 2
MDOP – 4
Retail Fraud Theft – 4
Violation of Controlled Substance – 2
Liquor Violations – 1
Drunkenness – 1
Obstructing Justice – 4
Health and Safety – 2
Trespass – 1
Driver's License Law Violation – 2
DWLS – 4
Registration Law Violations – 1
No Operator's License – 2
Dog Bite - 1



Office of the Sheriff

Calhoun County, Michigan

Pennfield Township Report

The Calhoun County Office of the Sheriff Pennfield Team responded to 249 calls for service in the month of June and had 76 patrol generated complaints. Deputies wrote 105 citations for the month. The Pennfield Team made 2 Operating While Intoxicated arrest and investigated 4 drug related incidents.

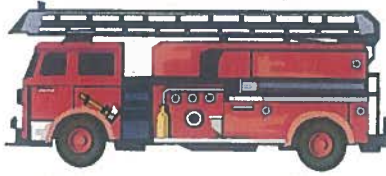
A deputy was dispatched to Ace hardware for a Retail Fraud complaint. Upon arrival, the manager showed video footage of two males who entered the store. One male went to the register and distracted the cashier while the other male grabbed a backpack leaf blower (valued at \$500) and walked out without paying. The other male then walked around the store, grabbed another leaf blower and also walked out of the store. The deputy took the video footage to the jail where corrections officers immediately identified the two thieves. They both booked out of jail together one week prior. A photo line-up was drafted and the manager identified the male. A warrant was sent to the prosecutor's office for Retail Fraud on both subjects.

A traffic stop was conducted on a vehicle which left a suspected drug house. Meth was found in the vehicle and detectives were able to develop probable cause for a search warrant for an address in the 900 block of Capital Ave NE. The Emergency Response Team executed the warrant and as they were clearing the bathroom they came upon the suspect who was pouring out an active reaction vessel into the sink. It should be noted that the reaction vessel contains lithium which becomes explosive if it comes in contact with water. Luckily the deputies were able to subdue the offender without incident. In total deputies recovered 15 old reaction vessels and transported them to a waste station. The residence was posted as condemned by the Health Department. The offender was taken to jail and a warrant is being sought for possession of Meth and Meth Labs. It should be noted that the same subject was sent to prison years ago for the same charges.

Deputies were dispatched to Limewood Apartments for a woman standing outside huffing something and yelling. Upon arrival deputies located the female and determined that she was huffing Dust Destroyer which is used to clean computer keyboards. Having not encountered this type of situation before, Lifecare and Pennfield Fire responded to ensure the woman would be ok. Although ingesting the chemical is dangerous, Lifecare advised that the effect of the huffing subsides approximately 5 minutes after ingestion. Ultimately, the deputies confiscated a case of dust cleaner as it was not being used for its intended purpose.

Lt. Wiersma

•Pennfield Charter Township Fire Department
June 2018
Board Report



Safety:

1. Monthly safety station inspections, Monthly employee safety meetings.
2. Documented inspection of all equipment, within 24 hours of usage at an emergency, is being filed daily.
3. Weekly reviews of SCBAs are being filed weekly and after each alarm.
4. Weekly review of all rigs and equipment.

Training:

One Sunday Department drill was held this month for all Firefighters

Apparatus:

E15 had some repair work done.

Equipment:

N/A

Station Maintenance:

Station 2 Roof going well, should be done by meeting.

Personal

Listed the three new firefighter are in the step 5 training program.
First Responder and State Fire School class coming soon.

Public Education / Public Relations:

N/A

Call Activity:

1. The fire department answered 88 calls this month. The following report details each incident type for the month.
2. The total alarms responded to by the fire department for 2018 = 513 calls

Shift Officers:

Staff Meeting held on Fridays

Respectfully,

Tim Smith
Fire Chief

Pennfield Township FD

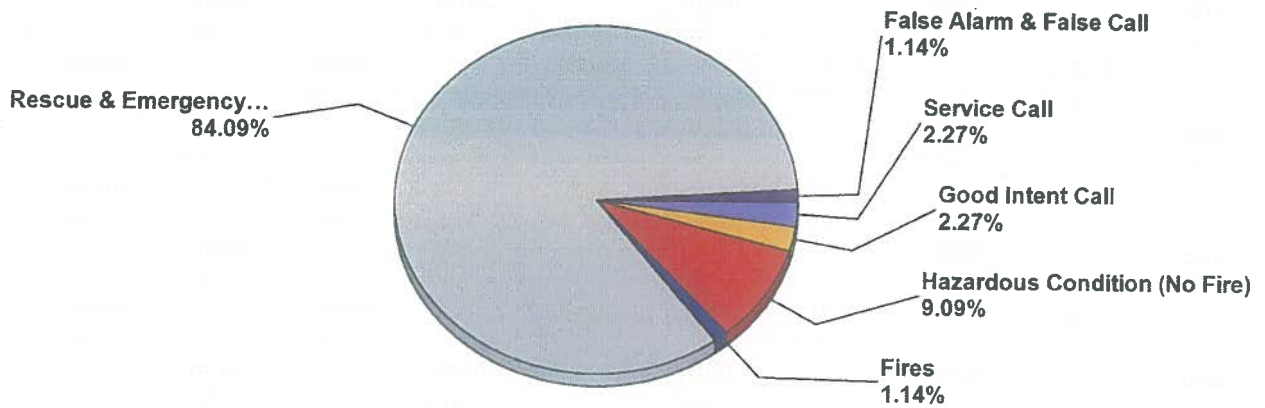
Battle Creek, MI

This report was generated on 7/2/2018 3:09:44 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 06/01/2018 | End Date: 06/30/2018



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	1.14%
Rescue & Emergency Medical Service	74	84.09%
Hazardous Condition (No Fire)	8	9.09%
Service Call	2	2.27%
Good Intent Call	2	2.27%
False Alarm & False Call	1	1.14%
TOTAL	88	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
131 - Passenger vehicle fire	1	1.14%
311 - Medical assist, assist EMS crew	1	1.14%
321 - EMS call, excluding vehicle accident with injury	71	80.68%
322 - Motor vehicle accident with injuries	2	2.27%
400 - Hazardous condition, other	4	4.55%
412 - Gas leak (natural gas or LPG)	1	1.14%
444 - Power line down	3	3.41%
551 - Assist police or other governmental agency	1	1.14%
561 - Unauthorized burning	1	1.14%
611 - Dispatched & cancelled en route	1	1.14%
652 - Steam, vapor, fog or dust thought to be smoke	1	1.14%
743 - Smoke detector activation, no fire - unintentional	1	1.14%
TOTAL INCIDENTS:	88	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

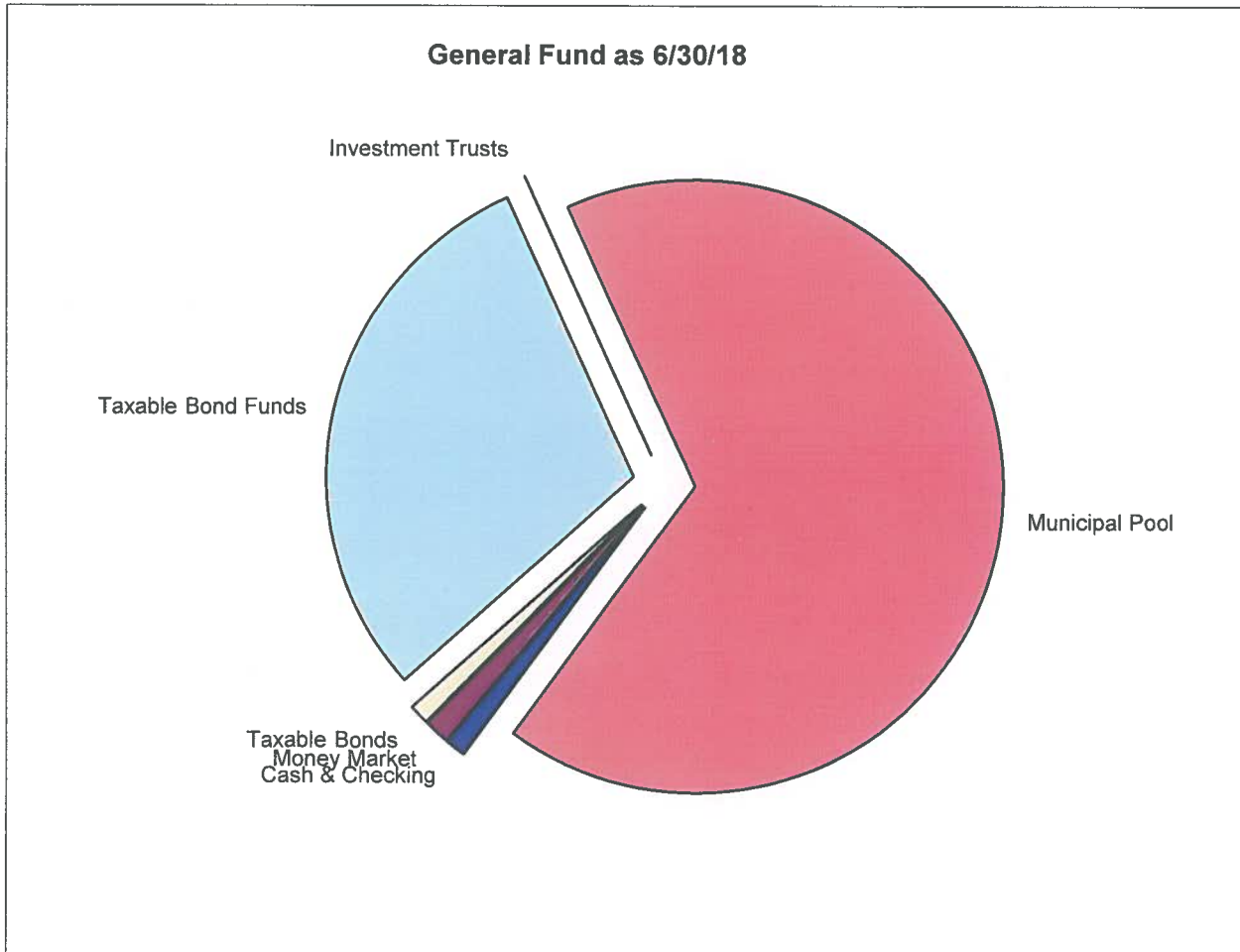
TREASURER'S REPORT

June 30, 2018

General Fund:		
Checking-Chemical	\$1,666.66	
Checking - FSA Account	\$8,038.05	
Checking - Payroll & ACH	\$1,043.25	
Investment - Baird Co.	\$231,134.28	
Investment - Baird Co.-Cem.	\$108,657.95	
Petty cash	\$425.00	
Savings -Chemical	\$643,559.64	
Permits/ Inspections	\$64,043.86	
TOTAL GENERAL FUND		\$1,058,568.69
2015 Road Bond:		
Investment - Chemical		
Savings - Chemical	\$30,044.48	
TOTAL 2015 ROAD BOND		\$ 30,044.48
Metro Act- Maintenance:		
Savings - Chemical	\$7,051.74	
TOTAL METRO ACT - MAINT.		\$7,051.74
Parks:		
Savings - Chemical	\$5,370.82	
TOTAL PARKS		\$5,370.82
Public Safety:		
Savings - Chemical	\$350.19	
TOTAL PUBLIC SAFETY		\$350.19
Sewer:		
Investment - Baird Co.	\$198,695.35	
Invest.-Southern Mi Bank - CD	\$99,847.00	
Invest.- Sturgis Bank - CD	\$98,501.04	
Invest - Main Street Bank - CD	\$97,874.56	
Assessment - Chemical Bank	\$122,469.84	
Operating - Chemical	\$498,334.69	
Operating - Chemical-Assess.	\$2,253.71	
TOTAL SEWER		\$1,117,976.19
Water:		
Investment - Baird Co.	\$347,911.16	
Assessment -Baird Co.	\$270,908.07	
Assessment -Chemical Bank	\$3,132.01	
Operating - Chemical	\$547,107.03	
Operating - Chemical-Assess.	\$2,876.04	
TOTAL WATER		\$1,171,934.31
Trust and Agency:		
Savings - Chemical	\$17,681.00	
TOTAL TRUST AND AGENCY		\$17,681.00
Tax Collection:		
Checking -Chemical	\$1.00	
Savings - Chemical	\$1.00	
TOTAL TAX COLLECTION		\$2.00
Weed Control		
Checking -Chemical		
Savings -Chemical	(\$5,242.48)	
		(\$5,242.48)
GRAND TOTALS		\$3,403,736.94

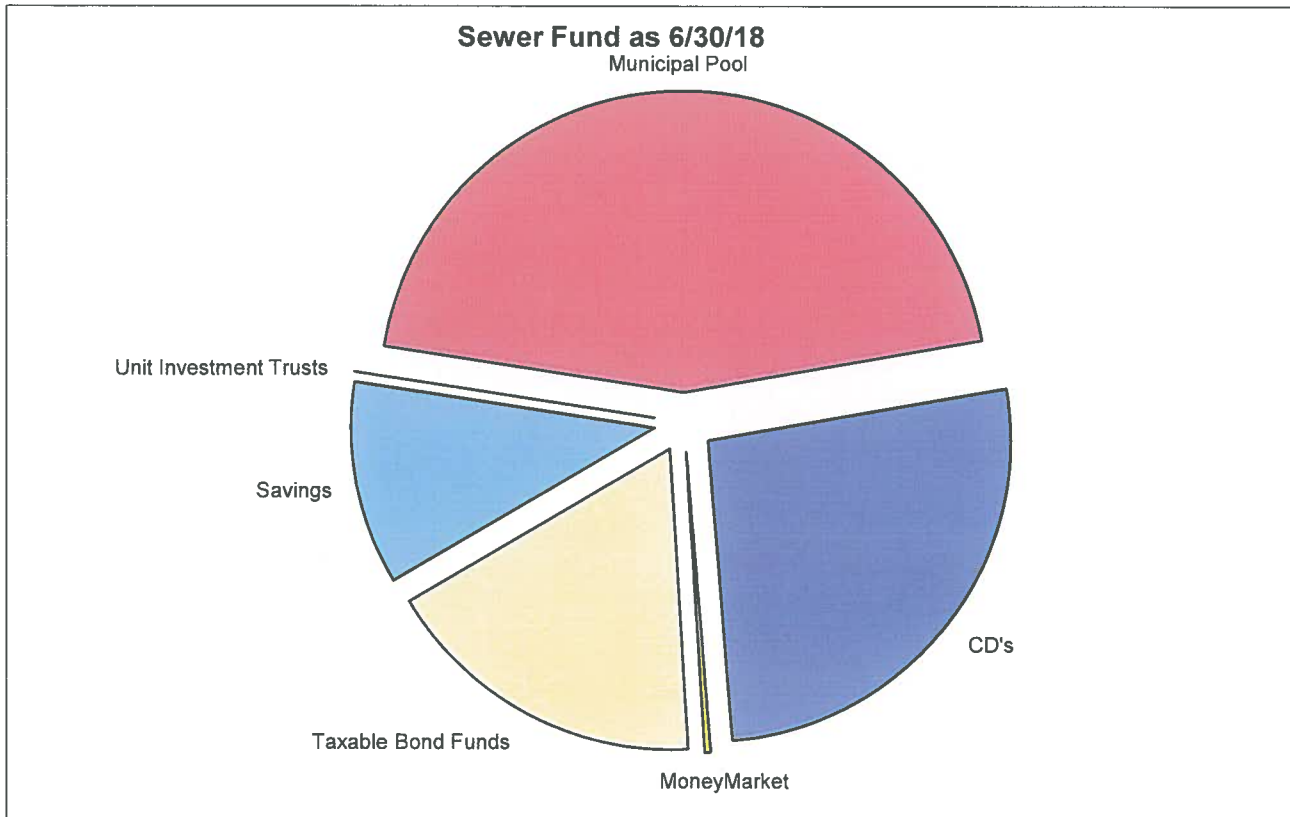
**General Fund Investments as of
June 30, 2018**

<u>Investment</u>	<u>Amount</u>	<u>Percentage of Total</u>
Money Market	\$13,461.11	1.27%
Taxable Bonds	\$11,305.49	1.07%
Taxable Bond Funds	\$315,025.63	29.76%
Investment Trusts	\$0.00	0.00%
Municipal Pool	\$707,603.50	66.85%
Cash & Checking	\$11,172.96	1.06%
	\$1,058,568.69	100.00%



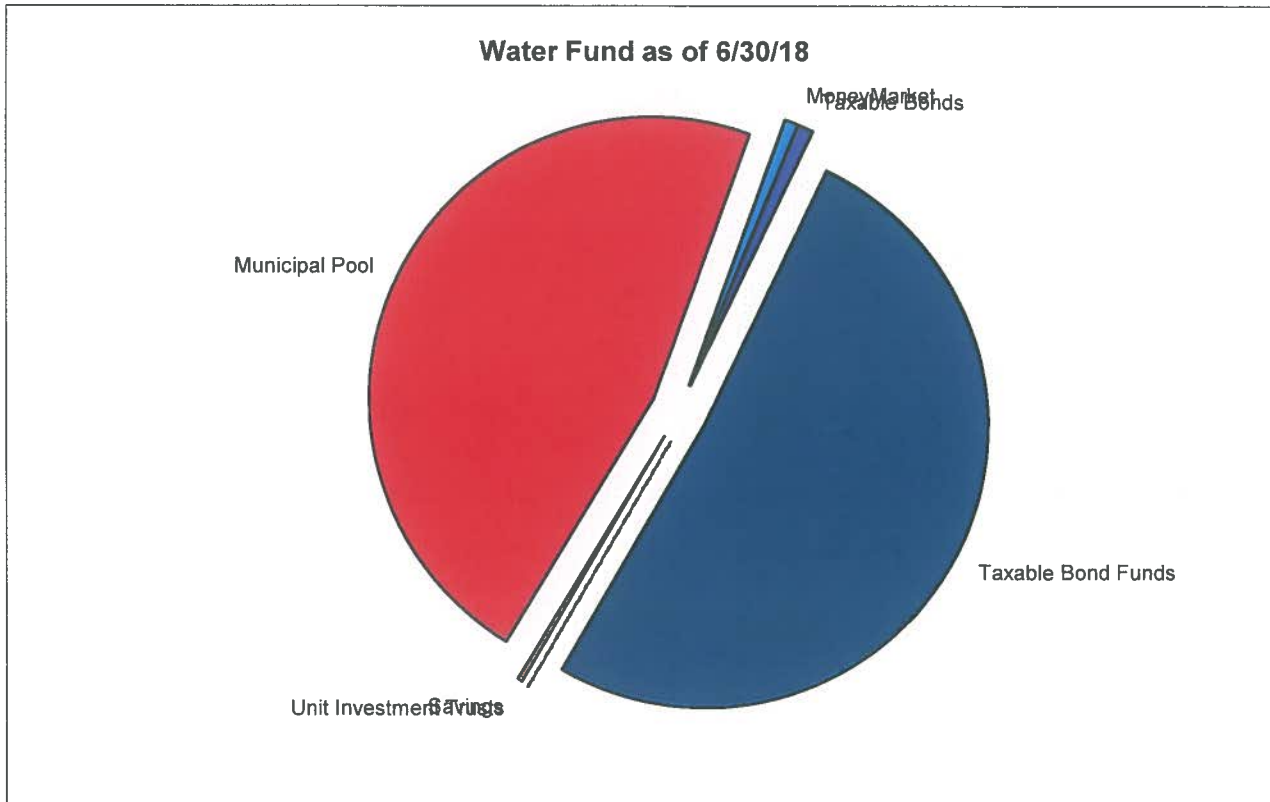
**Sewer Fund Investments as of
June 30, 2018**

<u>Investment</u>	<u>Amount</u>	<u>Percentage of Total</u>
CD's	\$ 296,222.60	26.50%
MoneyMarket	\$ 3,630.58	0.32%
Taxable Bond Funds	\$ 195,064.77	17.45%
Savings	\$ 122,469.84	10.95%
Unit Investment Trusts	\$ -	0.00%
Municipal Pool	\$ 500,588.40	44.78%
	\$ 1,117,976.19	100.00%



**Water Fund Investments as of
June 30, 2018**

<u>Investment</u>	<u>Amount</u>	<u>Percentage of Total</u>
CD's	\$ -	0.00%
MoneyMarket	\$ 8,613.19	0.73%
Taxable Bonds	\$ 10,079.55	0.86%
Taxable Bond Funds	\$ 600,126.49	51.21%
Unit Investment Trusts	\$ -	0.00%
Savings	\$ 3,132.01	0.27%
Municipal Pool	\$ 549,983.07	46.93%
	\$ 1,171,934.31	100.00%





Pennfield Charter Township

20260 Capital Avenue NE, Battle Creek, MI 49017

Phone (269) 968-8549 • Fax (269) 968-2021 • www.pennfieldtwp.com

"A great place to live - A great place to grow"

PENNFIELD CHARTER TOWNSHIP RESOLUTION #18-46

(a Resolution authorizing the sale of the Chevy Dump Truck which has been used at the Cemetery for \$3500.00)

BE IT RESOLVED, that the Pennfield Charter Township Board authorizes the sale of the Chevy Dump Truck which has been used at the Cemetery for \$3500.00.

Moved by:

Supervisor Morgan –
Clerk Case –
Treasurer Jackson –

Supported by:

Trustee Damerow –
Trustee Goodman –
Trustee Herbstreith –
Trustee Skelding -

I, Kathleen R. Case, Pennfield Charter Township Clerk do hereby certify that the foregoing Resolution was duly adopted by the Township Board, at a Regular Board Meeting held on June 12, 2018.

Kathleen R. Case
Township Clerk
Pennfield Charter Township