

PENNFIELD TOWNSHIP BOARD

JANUARY 10, 2017

CONSENT AGENDA:

- a) Meeting Minutes of December 13, 2016
- b) Utilities Division Monthly Report
- c) Code Compliance Monthly Report
- d) Permits Department Monthly Report
- e) Assessors Department Monthly Report
- f) Cemetery Department Monthly Report
- g) Zoning/Township Monthly Report
- h) SAW Grant Monthly Report
- i) Life Care Ambulance Monthly Report

DRAFT

PENNFIELD CHARTER TOWNSHIP REGULAR MEETING MINUTES DECEMBER 13, 2016

Supervisor Morgan called the meeting to order at 6:00 PM at the Pennfield Middle School cafeteria. Present were Supervisor Morgan, Clerk Case, Trustees Damerow, Goodman, Herbstreith and Skelding. There were 8 residents present.

CITIZEN/PUBLIC COMMENT

A resident congratulated the new Board Members and gave suggestions to the Board to make Pennfield a better place to live. Chris Dopp from the City of Battle Creek was present to answer any questions that the Board may have on the adoption of the Wastewater Treatment Services Contract.

ADDITIONS/DELETIONS TO THE AGENDA

It was moved by Trustee Damerow and supported by Trustee Skelding to approve the Agenda as presented. **Motion carried.**

APPROVAL OF THE CONSENT AGENDA

It was moved by Trustee Damerow and supported by Trustee Skelding to approve the Consent Agenda as presented. **Motion carried.** The Consent Agenda consists of the following items:

1. Meeting minutes of November 17, 2016
2. Utilities Division monthly report – see addendum
3. Code Compliance monthly report – see addendum
4. Permits Department monthly report – see addendum
5. Assessor Department monthly report – see addendum
6. Cemetery Department monthly report – see addendum
7. Zoning/Township monthly report
8. SAW Grant monthly report
9. Life Care Ambulance monthly report

PUBLIC SAFETY REPORTS

POLICE: Lt. Wiersma was present from the Calhoun County Sheriff's Department to give the monthly report. The monthly stats are as follows: 87 traffic citations, 98 verbal warnings, 18 crashes, 42 arrests, 36 self generated complaints, 161 dispatched complaints and 1,119 property inspections.

FIRE: Chief Smith was present from the Fire Department to give the monthly report. The stats are as follows: 7 fires, 82 rescue & medical emergencies, 8 hazardous conditions, 5 service calls, 9 good intent calls and 3 false alarms.

UNFINISHED BUSINESS

1. Pennfield Charter Township Resolution #16-48.

NEW BUSINESS

1. Pennfield Charter Township Board of Review appointments

It was moved by Trustee Damerow and supported by Trustee Skelding to appoint the following to the Board of Review with the term ending December 31, 2018: Ron Flesch, Sandy Jones and Albertine Bechtol. **Motion carried.**

2. Pennfield Charter Township Zoning Board of Appeals appointment

It was moved by Trustee Damerow and supported by Trustee Skelding to appoint Cathy Skelding to the Zoning Board of Appeals with the term ending December 31, 2019. **Motion carried.**

3. Pennfield Charter Township Zoning Board of Appeals appointment

It was moved by Trustee Damerow and supported by Trustee Skelding to appoint Tony Goodman as the Township Board Representative to the Zoning Board of Appeals with the term ending November 20, 2020. **Motion carried.**

4. Adoption of Pennfield Charter Township Resolution 16-61

PENNFIELD CHARTER TOWNSHIP RESOLUTION 16-61

(a Resolution approving an Intergovernmental Wastewater Treatment Services contract with the City of Battle Creek)

WHEREAS, Pennfield Charter Township entered into an Intergovernmental Wastewater Service Contract with the City of Battle Creek on March 20, 1985, under which the City of Battle Creek agreed to accept, treat, and dispose of wastewater originating within Pennfield Charter Township; and

WHEREAS, pursuant to its terms, the 1985 Intergovernmental Wastewater Service Contract expired on March 20, 2010; and

WHEREAS, the parties have now negotiated a new Intergovernmental Wastewater Treatment Services Contract for a fifteen (15) year term with rates locked in for the initial five (5) year time period, after which rates may be adjusted by the Battle Creek City Commission, only after consultation with a Technical Review Committee established by the contract; and

WHEREAS, the contract guarantees Pennfield Charter Township representation on the Technical Review Committee and likewise guarantees representation by the other surrounding contributing jurisdictions; and

WHEREAS, the contract further permits any party to unilaterally terminate its status as a party to the contract upon one (1) year’s written notice to each of the other then existing parties; and

WHEREAS, Fleis & VandenBrink, the civil engineering firm hired by Pennfield Charter Township to advise the township with regard to negotiations on the contract, and Mumford, Schubel, Macfarlane & Barnett, PLLC, township legal counsel, both recommend approval of the Agreement; and

WHEREAS, the Pennfield Charter Township has the authority to enter into a contract for the joint use and/or operation of sewers and/or sewage disposal facilities pursuant to 1943 PA 129 (MCL 123.231, et seq.) provided the contract is approved by the township’s legislative body,

NOW, THEREFORE, BE IT RESOLVED that the Pennfield Charter Township Board hereby approves the Intergovernmental Wastewater Treatment Services Contract as proposed and directs and authorizes *the current Pennfield Charter Township Supervisor, Dave Morgan, and the former Pennfield Township Supervisor, Rob Behnke, to sign the contract on the township’s behalf.*

Moved by: Trustee Damerow

Supported by: Trustee Skelding

Supervisor Morgan – Yes
Clerk Case – Yes
Treasurer Jackson – Yes

Trustee Damerow – Yes
Trustee Goodman – Yes
Trustee Herbstreith – Yes
Trustee Skelding – Yes

Vote shows 7 yes, -0- no. **Resolution 16-61 is adopted.**

5. Appointment to the Battle Creek Wastewater Technical Review Committee

It was moved by Trustee Damerow and supported by Trustee Skelding to appoint Supervisor Dave Morgan and Deputy Supervisor Barb Darlington to the Battle Creek Wastewater Technical Review Committee with a term ending 11/20/20. **Motion carried.**

6. Adoption of Pennfield Charter Township Resolution 16-62

**PENNFIELD CHARTER TOWNSHIP RESOLUTION 16-62
(a Resolution proclaiming June 17, 2017 as Public Safety, Sheriff and Fire Department
Appreciation Day in Pennfield Township)**

BE IT RESOLVED, that the Pennfield Charter Township Board hereby proclaims June 17, 2017 as Public Safety, Sheriff and Fire Department Appreciation Day in Pennfield Township.

Moved by: Trustee Damerow

Supported by: Trustee Skelding

Supervisor Morgan – Yes

Trustee Damerow – Yes

Clerk Case – Yes

Trustee Goodman – Yes

Treasurer Jackson – Yes

Trustee Herbstreith – Yes

Trustee Skelding – Yes

Vote shows 7 yes, -0- no. **Resolution 16-62 is adopted.**

7. Adoption of Pennfield Charter Township Resolution 16-63

**PENNFIELD CHARTER TOWNSHIP RESOLUTION 16-63
(a Resolution approving the 2017 Holiday Schedule and
Board Meeting dates)**

BE IT RESOLVED, that the Pennfield Township Board hereby approves the following Holiday Schedule, Township Board and Planning Commission dates and time for 2017:

**PENNFIELD CHARTER TOWNSHIP
MEETING DATES & HOLIDAY SCHEDULE FOR 2017**

TOWNSHIP OFFICE WILL BE CLOSED ON THE FOLLOWING DATES:

January 2, 2017	Monday	New Year's Day
January 16, 2017	Monday	Martin Luther King Day
February 20, 2017	Monday	Presidents Day
April 14, 2017	Friday	Good Friday
May 29, 2017	Monday	Memorial Day
July 3, 2017	Monday	Independence Day
July 4, 2017	Tuesday	Independence Day
September 4, 2017	Monday	Labor Day
October 9, 2017	Monday	Columbus Day
November 23, 2017	Thursday	Thanksgiving
November 24, 2017	Friday	Thanksgiving
December 22, 2017	Friday	Christmas
December 25, 2017	Monday	Christmas

BOARD MEETING DATES

Township Board meetings are held at 6:00 PM at the Pennfield Middle School cafeteria located at 8587 Pennfield Road, Battle Creek, MI on the following dates:

January 10, 2017	May 9, 2017	September 12, 2017
February 14, 2017	June 13, 2017	October 10, 2017
March 14, 2017	July 11, 2017	November 14, 2017
April 11, 2017	August 8, 2017	December 12, 2017

PLANNING COMMISSION MEETING DATES

Township Planning Commission meetings are held at 6:00 PM at the Pennfield Middle School cafeteria located at 8587 Pennfield Road, Battle Creek, MI on the following dates:

January 3, 2017	May 2, 2017	September 5, 2017
February 7, 2017	June 6, 2017	October 3, 2017
March 7, 2017	July 5, 2017	November 7, 2017
April 4, 2017	August 1, 2017	December 5, 2017

Moved by: Trustee Damerow Supported by: Trustee Skelding

Supervisor Morgan – Yes	Trustee Damerow – Yes
Clerk Case – Yes	Trustee Goodman – Yes
Treasurer Jackson – Yes	Trustee Herbstreith – Yes
	Trustee Skelding – Yes

Vote shows 7 yes, -0- no. **Resolution 16-63 is adopted.**

8. Pennfield Charter Township Planning Commission appointment

It was moved by Trustee Damerow and supported by Trustee Skelding to appoint Jack Pooler to the Pennfield Charter Township Planning Commission with the term ending 12/31/19. **Motion carried.**

TREASURER’S MONTHLY REPORT

November, 2016 monthly report shows the following balances:

General Fund	\$524,707.29
Road Bond	\$2,710,830.76
Metro Act – Maint.	\$4,090.89
Parks	\$5,362.60
Public Safety	\$221.52
Sewer	\$936,620.80
Sewer – SAW Grant	(\$732.74)
Water	\$1,150,748.52
Trust & Agency	\$12,516.34
Tax Collection	\$48,832.00
TOTAL:	\$5,394,197.98

It was moved by Trustee Damerow and supported by Trustee Skelding to approve the Treasurer’s monthly report. **Motion carried.**

PAYMENT OF MONTHLY BILLS

It was moved by Trustee Damerow and supported by Trustee Skelding to approve the payment of the monthly bills in the amount of \$175,462.93. **Motion carried.**

EXTENDED PUBLIC COMMENTS

Residents had questions/comments on the following: Rental Ordinance, appointment of Committee members, salary of Transitional Advisor and Deputy Supervisor and having the Agenda put on the website. Sheriff Saxton was present and congratulated the new Board Members and is looking forward to continued service with Pennfield Township and the Calhoun County Sheriff's Department. A resident announced that there would be a fundraiser for residents who lost their home to a fire on Saturday, December 17, 2016 at the Eagles Lodge from 3:30 – 6:30.

TOWNSHIP BOARD MEMBER COMMENTS

Trustee Skelding – None

Trustee Goodman – Gave thanks for being elected and shared thoughts on ways to improve the Community.

Clerk Case – Welcomed new Board Members and looks forward to working with the new Board

Treasurer Jackson – None

Trustee Herbstreith – Gave thanks for being elected and had questions on sidewalk bids

Trustee Damerow – Merry Christmas to all

ANNOUNCEMENTS BY THE CHAIRPERSON

The next regularly scheduled Township board meeting will be Tuesday, January 10, 2017. The next monthly recycling weekend will be December 17th and 18th, one week earlier as regularly scheduled due to the Christmas holiday weekend. The annual Christmas Gathering will be Thursday, December 15th from 6:00 PM to 7:30 PM. The Township office will be closed on December 23rd and 26th for the Christmas holiday.

It was moved by Trustee Damerow and supported by Trustee Skelding to adjourn the meeting at 6:47 PM. **Motion carried.**

David P. Morgan – Supervisor

Kathleen R. Case – Clerk

ADDENDUM A – DEPARTMENT REPORTS

UTILITIES

The stats for the month of November, 2016 are as follows: 1,200 meter reads, 10 corrective work orders and 10 Miss Digs.

CODE ENFORCEMENT

The following was completed for the month of November, 2016:

1. Conducted property inspections for new complaints and follow up inspections of previous complaints.
2. Received 6 new complaints: 1 front yard parking, 2 inoperable vehicles and 3 junk/trash.

ASSESSOR

1. All Homestead, Property Transfer Affidavits & Deeds are current. There were 15 transfers of property for the month: 13 regular sales and 2 foreclosures.
2. Miscellaneous phone & in person inquiries about assessments and descriptions.
3. Visited properties with new construction.
4. Prepared reports for Rental Ordinance verification.

CEMETERY

Burials – 4	\$1,800.00
Foundations – 2	\$400.00
Sale of grave – 1	\$500.00
TOTAL:	\$2,700.00

PERMITS

Building – 6	\$1,285.23
Electrical – 4	\$705.00
Mechanical – 12	\$1,400.00
Plumbing – 2	\$300.00
Rental – 32	\$5,520.00
Vacant Bldg. – 1	\$160.00
Zoning – 4	\$280.00
TOTAL:	\$9,650.23



Pennfield Township Utility Department Monthly Report for December 2016

Water Quality

Our monthly bacterial samples came back negative, for the month.

Customer Service

Description	Totals
Meter reads	1,200 (approx)
Water Usage-Metered (Gallons)	3,758,700
Sewer Usage - Metered (Gallons)	10,521,742
Water and Sewer bills sent out	1,832
Shutoff notices sent out	226
Services off for non-payment	2
Services back on for non-payment	0
Services off for vacant properties	0
Final Reads	7
Corrective work orders (repair/install meters, radio read boxes, repair wires)	5
Changes in ownership/tenancy/name reinstate service	10
Miss Digs	11

Special Interest: We shut off and reinstated a service for plumbing.
We had two rusty water complaints, which were caused by the water softners.
We had a high consumption complaint because of a toilet running.
We straightened two curb boxes which were bent, so we can get to the valves.
We had a service line leak this month also. The line was repaired by Hunter Prell.

Sincerely yours

Utility Dept.

Pennfield Township Code Enforcement Board Report January 2017

COMPLAINT #	PROPERTY ADDRESS	COMPLAINT TYPE	DATE FILED	STATUS
E16-269	151 Eastwood Drive	Inoperable Vehicles	12/5/2016	Closed
E16-270	Pennfield Rd-Vacant Lot	Junk / Trash	12/5/2016	Closed
E16-271	129 Arcadia Blvd	Inoperable Vehicles	12/8/2016	Investigation
E16-272	8566 Bellevue Road	Inoperable Vehicles	12/15/2016	Notice
E16-273	8566 Bellevue Road	Junk / Trash	12/15/2016	Notice

COMPLAINT CATERGORY

FRONT YARD PARKING	0
GRASS	0
INOPERABLE VEHICLE	3
JUNK / TRASH	2
TOWNSHIP ORDINANCE	0
TOTAL COMPLAINTS	5

Monthly Permit List

12/30/16

Building

PB16-076	12/07/2016	GREEN AARON D	9735 GORSLINE RD		Pole Barn	\$20,000	634.00
PB16-077	12/09/2016	TIA CORPORATION	10257 CRASE ROAD		FAGAN CARPENTRY & WOODEN CA Building, Accessory	\$200,000	558.72
PB16-078	12/13/2016	WENZEL MICHAEL & DEBRA	121 BRIARS FARM LANE		Building, Accessory	\$2,000	195.00
PB16-079	12/15/2016	G.L.B. COMPANY LLC	1504 CAPITAL AVE NE STE 120		Sign	\$2,400	153.00
PB16-080	12/30/2016	HANSEN COLLISION INC	1508 CAPITAL AVE NE		Sign	\$2,350	152.00
PB16-081	12/29/2016	HERNANDEZ RAYMUNDO & G	21437 EAST AVE NORTH		1&2 Family Dwelling	\$0	150.00

Permit Total: 6

Fee Total: 1,842.72

Electrical

PE16-092	12/01/2016	RICE MARY LEE	159 WANONDOGER TRAIL	TR	Alter/Repair	\$0	100.00
PE16-093	12/01/2016	JOHNSON MELINDA L	22874 PINE LAKE RD		Alter/Repair	\$0	100.00
PE16-094	12/08/2016	HANDY MARY SUE	69 SHARON		Alter/Repair	\$0	150.00
PE16-095	12/19/2016	CHICKS PROPERTIES LLC	21945 PINE LAKE RD		Alter/Repair	\$0	100.00
PE16-096	12/22/2016	CEI APARTMENT FUND 3, LLC	1417 CAPITAL AVE NE		Commercial, Alter/Repa	\$0	253.00
PE16-097	12/29/2016	HANSEN COLLISION INC	1508 CAPITAL AVE NE		Sign	\$0	100.00
PE16-098	12/29/2016	HERNANDEZ RAYMUNDO & G	21437 EAST AVE NORTH		1&2 Family Dwelling	\$0	150.00

Permit Total: 7

Fee Total: 953.00

Mechanical

PM16-108	12/01/2016	OUTMAN GERALDINE, ROLLE	9567 HUNTINGTON RD		Alter/Repair	\$0	108.00
PM16-109	12/05/2016	BONILLA FELIPE & ELADIA C	122 SHARON		Alter/Repair	\$0	100.00
PM16-110	12/05/2016	BONILLA FELIPE	8 OXFORD		Alter/Repair	\$0	100.00
PM16-111	12/07/2016	FINFROCK NATHAN DEAN	143 RUSTIC LANE		Alter/Repair	\$0	100.00
PM16-112	12/12/2016	BORTON DOUGLAS A	963 WAGNER DRIVE		Alter/Repair	\$0	100.00

Monthly Permit List

12/30/16

PM16-113	12/14/2016	CREEKMUR HAROLD & JOAN	108 WINDMILL WAY	SIMS ELECTRIC	Alter/Repair	\$0	100.00
PM16-114	12/21/2016	ELY PATRICIA TRUST	22915 PINE LAKE RD	SIMS HEATING & COOLING	Alter/Repair	\$0	100.00
PM16-115	12/21/2016	CLELAND JASON & SARA WEE	425 ARCADIA BLVD	CTI	Alter/Repair	\$0	100.00
PM16-116	12/27/2016	GREEN AMY & MICHAEL E	217 WANONDOGER TRAIL	CTI	Alter/Repair	\$0	119.00
PM16-117	12/29/2016	HERNANDEZ RAYMUNDO & G	21437 EAST AVE NORTH		1&2 Family Dwelling	\$0	214.00

Permit Total: 10

Fee Total: 1,141.00

Plumbing

PP16-043	12/08/2016	HANDY MARY SUE	69 SHARON	WHINEY ELECTRICAL & PLUMING	Alter/Repair	\$0	155.00
PP16-044	12/07/2016	SPAULDING ALEXANDRIA K	11633 CALENDER RD		Alter/Repair	\$0	168.00
PP16-045	12/29/2016	HERNANDEZ RAYMUNDO & G	21437 EAST AVE NORTH		1&2 Family Dwelling	\$0	150.00

Permit Total: 3

Fee Total: 473.00

RENTAL

PR16-0247	12/06/2016	ERMER EUGENE & RONALD	220 ADALINE		RENTAL	\$0	160.00
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Permit Total: 1

Fee Total: 160.00

Permit Total: 27

Total Fees: 4,569.72

MONTHLY CEMETERY REPORT

DECEMBER, 2016



Burials – 1	\$500.00
TOTAL:	\$500.00

Submitted by:

Kathy Case
Clerk

Pennfield Charter Township

20260 Capital Avenue NE, Battle Creek, MI 49017
(269) 968-8549 - Fax (269) 968-2021 - www.pennfieldtwp.com

"A great place to live - A great place to grow"

To: Dave Morgan Supervisor
From: Daniel Brunner, Assessor
Re: December Status Report
Date: 1/5/2017

- * Processed 25 transfers of property, (13) Foreclosure Related, (12) Arms Length
- * All Deeds, homestead & Transfer affidavits are current
- * Miscellaneous phone & in person inquiries about assessments & descriptions
- * Visited properties with new construction
- * Prepared reports for Clear Lake Special Assessment

PENNFIELD CHARTER

PROPERTY TRANSFERS 12/01/2016 THRU 12/31/2016

01/05/2017

Page 1/2
SALE DATE

TYPE OF SALE

SEV \$

SALE PRICE \$

ACREAGE

SIZE

HOUSE STYLE

PROPERTY ADDRESS

CLASS

TRUST

1	19150	11 MILE RD	RANCH	1,031 sq ft	2.76	401	SIMPSON ROBERT E, SR	TRUST	48,280	ARM'S-LENGTH	12/08/2016
2	0	11 MILE RD - ACCESS	RANCH	0 sq ft	0.15	425	CALHOUN COUNTY TREASURER	TO	230	FORECLOSURE TRANSFER	12/01/2016
3	485	ALTON	RANCH	1,878 sq ft	0.69	401	HUD	TO	55,970	FORECLOSURE RESALE	12/19/2016
4	1307	CAPITAL AVE NE	RANCH	0 sq ft	1.30	201	CHICAGO DIVERIFIED FOODS CO	TO	240,060	ARM'S-LENGTH	12/21/2016
5	153	CARLETON	RANCH	1,299 sq ft	0.18	401	EQUITY TRUST COMPANY	TO	24,270	ARM'S-LENGTH	12/13/2016
6	53	CARRIAGE HILL DRIVE	2 STORY	2,650 sq ft	1.11	401	GILLESPIE RICHARD & PEGGY	TO	160,770	ARM'S-LENGTH	12/16/2016
7	310	CLARENCE BLVD	RANCH	1,100 sq ft	1.71	401	SMITH VANESSA	TO	37,200	ARM'S-LENGTH	12/05/2016
8	0	DICK ST	RANCH	0 sq ft	0.17	425	CALHOUN COUNTY TREASURER	TO	1,850	FORECLOSURE TRANSFER	12/01/2016
9	0	DICK ST	RANCH	0 sq ft	0.17	425	CALHOUN COUNTY TREASURER	TO	1,850	FORECLOSURE TRANSFER	12/01/2016
10	205	EDEN RD	RANCH	1,166 sq ft	0.45	401	KLINKEL JON E	TO	43,700	SHERIFF FORECLOSURE	12/01/2016
11	624	GARRISON RD	RANCH	0 sq ft	17.44	201	PINECREST APARTMENTS	TO	190,270	ARM'S-LENGTH	12/22/2016
12	0	GARRISON RD & HIDDEN	RANCH	0 sq ft	17.44	202	PINECREST APARTMENTS	TO	190,270	ARM'S-LENGTH	12/22/2016
13	9741	GORSLINE RD	2 STORY	2,200 sq ft	5.00	401	WELLS FARGO BANK, NA	TO	53,470	FORECLOSURE RESALE	12/05/2016
14	10450	GORSLINE RD	RANCH	1,786 sq ft	1.44	401	DAVIS TITUS	TO	52,110	ARM'S-LENGTH	12/05/2016
15	109	HOPKINS	1+ STORY	965 sq ft	0.29	401	GONZALEZ SONIA & JIM W BROWN JR	TO	20,840	ARM'S-LENGTH	12/09/2016
16	34	MEADOWLAWN	RANCH	1,067 sq ft	0.35	401	RENSTROM NINA L	TRUST	34,720	ARM'S-LENGTH	12/28/2016
17	0	NORTH AVE	RANCH	0 sq ft	8.50	425	CALHOUN COUNTY TREASURER	TO	14,250	FORECLOSURE TRANSFER	12/01/2016

PROPERTY ADDRESS HOUSE STYLE SIZE ACREAGE CLASS SALE PRICE \$ SEV \$ TYPE OF SALE SALE DATE

	PROPERTY ADDRESS	HOUSE STYLE	SIZE	ACREAGE	CLASS	SALE PRICE \$	SEV \$	TYPE OF SALE	SALE DATE
18	0 NORTH AVE 13-18-030-972-40		0 sq ft	8.50	425	1 CALHOUN COUNTY TREASURER	14,250 TO	FORECLOSURE TRANSFER CALHOUN COUNTY LAND BANK AUTHORITY	12/01/2016
19	0 PARKVIEW 13-18-030-974-00		0 sq ft	8.50	425	1 CALHOUN COUNTY TREASURER	14,250 TO	FORECLOSURE TRANSFER CALHOUN COUNTY LAND BANK AUTHORITY	12/01/2016
20	0 PICKFORD 13-18-960-070-00		0 sq ft	0.36	425	0 CALHOUN COUNTY TREASURER	6,420 TO	FORECLOSURE TRANSFER CALHOUN COUNTY LAND BANK AUTHORITY	12/01/2016
21	20218 PINE LAKE RD 13-18-200-050-00	RANCH	960 sq ft	0.45	401	99,900 BRADLEY JOSHUA MICHAEL & JACLYN M	48,060 TO	ARMS-LENGTH RALSTON BRIAN D	12/16/2016
22	271 ST MARYS LAKE RD 13-18-910-006-00	RANCH	1,205 sq ft	0.19	401	110,000 FEDERAL NATIONAL MORTGAGE ASSOC	67,620 TO	FORECLOSURE RESALE BORDNER TERRY R & DAWNE	12/14/2016
23	0 VIKING (Behind 244) 13-18-030-972-10		0 sq ft	8.50	425	1 CALHOUN COUNTY TREASURER	14,250 TO	FORECLOSURE TRANSFER CALHOUN COUNTY LAND BANK AUTHORITY	12/01/2016
24	115 WEDGEWOOD PLACE 13-18-235-048-00	RANCH	1,841 sq ft	0.87	401	242,500 MERCER VADA TRUST	112,780 TO	ARMS-LENGTH MILLER SCOTT G & MICHELE R	12/09/2016
25	7338 WHITE RABBIT RD 13-18-017-466-20	RANCH	1,852 sq ft	10.50	401	179,900 TCF NATIONAL BANK	63,470 TO	FORECLOSURE RESALE ELLISON CHAD E & RENAY G	12/27/2016

SHERIFF FORECLOSURE: Initial foreclosure of property

FORECLOSURE JUDGMENT: County owns for back taxes

FORECLOSURE RESALE: Sale by bank to individual

FORECLOSURE TRANSFER: Transfer from bank to bank

Pennfield Charter Township

20260 Capital Avenue NE, Battle Creek, MI 49017
(269) 968-8549 - Fax (269) 968-2021 - www.pennfieldtwp.com

"A great place to live - A great place to grow"

January 5, 2017

TO: Township Board members

FROM: Zoning/Transitional Advisor Rob Behnke



RE: Zoning Monthly Report for DECEMBER 2016

ZONING REPORT:

TOWNSHIP PERMITS REVIEWED/SIGNED (building & zoning)- 6

CALLS RECEIVED AND MADE INVOLVING ZONING ISSUES- 9

VIOLATION LETTERS SENT- 1

TECHNICAL ADVISOR REPORT:

SAW GRANT- we have been granted a five (5) month extension to complete work associated with our SAW Grant. We will be submitting this month our next reimbursement request. Since the inception of this grant, Pennfield Township has received \$362,368.25 in reimbursement of our costs.

PENNFIELD TOWNSHIP RENTAL HOUSE- we have been notified by our current renter, Ms. Victoria Bolden, that she will be moving out of our rental house (20300 Capital Avenue, NE) on **March 31, 2017**.

WELLHEAD PROTECTION GRANT REIMBURSEMENT- we received our reimbursement check from the Michigan Department of Environmental Quality (MDEQ) in the amount of \$16,515.57 for work done on updating our Wellhead Protection Plan.

UNDERGROUND STORAGE TANK RELEASE- we are still waiting for the final documentation from the Michigan Department of Environmental Quality (MDEQ) that will need to be approved by the Township Board. Once approved, it will close the file on our 1989 underground storage tank release (leak).

PENNFIELD TOWNSHIP TACO BELL- the Taco Bell in Pennfield Township did change ownership. We were provided contact information by the new ownership group.

GMEN TRUST/TIA CORPORATION/22072 PINE LAKE ROAD- we received a copy of a communication sent to property owner at 22072 Pine Lake Road from the Michigan Department of Environmental Quality (MDEQ) as it relates to previous violations.

PENNFIELD TOWNSHIP ZONING BOARD OF APPEALS- the zoning board of appeals is scheduled to meet on Wednesday, February 1st to hear a variance request for the construction of a new proposed pole barn at 21105 Pine Lake Road.

PENNFIELD TOWNSHIP PLANNING COMMISSION- the planning board did not meet in the month of December or January. They are scheduled to meet on February 7, 2017 to discuss the new medical marijuana laws.

Thank you.

January 3, 2017

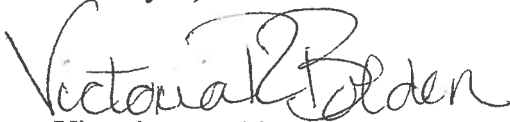
To Whom It May Concern:

This is to inform Pennfield Township that myself and all other occupants are giving a 90-day notice and will be terminating the lease effective March 31, 2017.

My forwarding address will be 9515 Old Bellevue Road, Battle Creek, MI 49014.

On the date listed above, I will have any utilities (Consumers Energy and Semco Energy) terminated from my name.

Thank you,


Victoria R. Bolden

STATE OF MICHIGAN REMITTANCE ADVICE

INVOICE NUMBER	INVOICE DATE	INVOICE DESCRIPTION	REF. DOC.	CURRENT DOC.	AMOUNT
761		761 ENVIRONMENTAL QUALITY			
N/A		FY16 WELLHEAD PROTECTION PROG	PT011652	W7700989	\$ 16,515.57
PURCHASE ORDER NO: 761P6600087, LINE ITEM 1 - WELLHEAD PROTECTION PROGRAM ALLOCATION.					
--PAYMENT REQUEST ISSUED FOR \$16,515.57-A/P REQUEST ISSUED FOR \$18,419.00					

NON-NEGOTIABLE

NON-NEGOTIABLE

NON-NEGOTIABLE

LIQUIDATE REMAINING BALANCE OF ACCOUNTS PAYABLE - \$1,903.43

WARRANT AMOUNT \$ 16,515.57

SG State Grant



NON-NEGOTIABLE

NON-NEGOTIABLE

NON-NEGOTIABLE

NON-NEGOTIABLE

NON-NEGOTIABLE

NON-NEGOTIABLE

DETACH HERE - RETAIN STUB FOR YOUR RECORDS - DETACH HERE

Border Foods, Inc
5425 Boone Ave North
New Hope, MN 55428
(763) 559-7338

LIVE MÁS

December 17, 2016

To Whom It May Concern,

As of December 21, 2016, Border Foods, Inc will have purchased the Taco Bell stores previously owned by Chicago Diversified (see attached list). Border Foods, Inc. is a corporation that operates 79 restaurants in Minnesota and Wisconsin. Lee Engler is the President and CEO and has a successful track record in the restaurant business for almost 20 years. Lee and Jeff Engler have proven to be highly successful as business owners and operators of restaurant companies.

Please submit all invoices for any expenses incurred after December 21, 2016 to:

Border Foods, Inc.
PO Box 638
Nixa, MO 65714

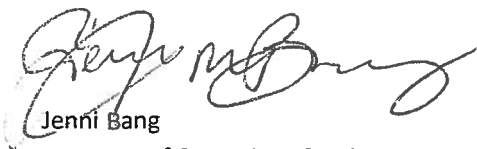
Invoice Inquiries:
Office: (417) 883-8500 ext. 2012
BFIPNL@delaget.com

Payroll Garnishments can be sent the address above or faxed to 1-888-907-9611.

The Company requires a W-9 and a certificate of insurance in order to pay invoices. Please send these documents via email to BFIPNL@delaget.com.

Attached, you will find our credit references. If you have any questions or concerns regarding this change, please let me know.

Thank you,



Jenni Bang
Manager of Operations Services
(P) (763) 489-2984
(F) (763) 489-3005



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY
KALAMAZOO



C. HEIDI GREYER
DIRECTOR

December 29, 2016

Mr. Philip Slot
Tia Corporation
77 Monroe Center NW, Suite 700
Grand Rapids, Michigan, 49503

VN-006664

Dear Mr. Slot:

SUBJECT: Complaint Number 2HD-7SZ1-JK58
Calhoun County, T01S, R 07W, Section 11

The Department of Environmental Quality's (DEQ) Water Resources Division (WRD) conducted an inspection of the above referenced site to determine if restoration was satisfactorily completed as required in our August 4, 2016, letter.

The DEQ finds that the site has been satisfactorily restored in accordance with our restoration requirements. The WRD will not seek further enforcement action in this matter.

Any further excavation, filling, or construction in regulated areas on this property will require a permit prior to initiating the activity under authority of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended. Copies of the statute and application forms are available from this office or from our Web site at: <http://www.michigan.gov/deq>.

Thank you for your cooperation in this matter. If you have any questions, you may contact me at 269-568-2693; CombsJ8@michigan.gov; or DEQ, Kalamazoo District Office, Kalamazoo, Michigan 49009-5025.

Sincerely,

Jason Combs
Environmental Quality Analyst
Kalamazoo District Office
Water Resources Division

JC:se

cc: Pear Wickstrom, Owner
Patrick Gerard, Agent
Pennfield Township Clerk
Erin Cummings, Calhoun SESC Officer
Randy Ramsey, Civil Engineers Inc., Consultant



SAW GRANT STATUS REPORT:

Date: January 6, 2017
To: Rob Behnke, Pennfield Township Supervisor
From: Kevin Hale, PE - Civil Engineers, Inc.
Subject: Sanitary Sewer System Asset Management Plan Monthly Update for August 2016

The following Work Tasks reference the Documentation for Estimated Project Costs dated January 23, 2014 as submitted with the SAW Grant Application for Pennfield Charter Township *Wastewater Asset Management Plan*.

Asset Inventory & Condition Assessment:

Field Data Collect Sewer Manholes: The only remaining manholes are currently in the roadway and covered. The Calhoun County Road Department is aware of these and working on a plan to raise them. The road department has been contacted on the status of these manholes and **CEI is still awaiting a response.**

A list of these manholes with latitude and longitude coordinates was given to the Road Department.

Paved Over			
MH#	Lat	Long	Street
D04-45	42.375754	-85.180576	258 Marys Lake Rd
D04-7	42.367713	-85.180961	1534 NORTH AVE
D05-2	42.349555	-85.180676	NORTH AVE
E04-48B	42.369682	-85.145674	1531 CAPITAL AVE
E05-116A	42.352267	-85.152161	Maplehurst
E05-88	42.349612	-85.148256	1460 SUNSET BLVD
E06-116	42.340773	-85.161032	EAST AVE
E06-279	42.344133	-85.16745	271' east of Garrison
F04-1	42.368581	-85.139871	PENNBROOK TRL
F06-3	42.335197	-85.138418	Hampton Ave
F06-4	42.335235	-85.138929	Hampton Ave

Refinements to the asset inventory, primarily laterals, continue to be made on the raw data that was field surveyed and imported into the CUPSS database.

The task of entering data on sewer laterals has been completed.

Level of Service:

Determine Regulatory Requirements: CEI has reviewed the project and data base to assure compliance with DEQ regulations.



Prioritize and Characterize System's Asset: CUPSS program data continues to be refined and managed to estimate system repair/replacement costs and Consequence of Failure.

Rate Structure Development:

New Inter-municipal Services Agreement: CEI has just received the proposed rate structure so this task can now proceed in earnest. The next major step is to work with Township staff to develop the system's financial plan so that this can be entered into the CUPSS application for generating capital improvement and asset management plans.

Consider Replacement of Operating Assets: As the data entry into CUPSS is completed, the factors of asset age, condition, replacement cost and consequence of failure can be used to determine the most practical plan for asset replacement.

Consider System Redundancy: The factors listed above can be used to help determine where lift stations could add/replace pumps and/or add automatic pump alternators.

Capital Improvement Project Plan:

The first draft of the capital improvement plan has been generated. It is being refined to insure that critical assets are properly called out. Financial data is also being entered so that future costs and revenues can be estimated for budgeting and rate structure development.

Summary: CEI has spent the bulk of its time this past month entering financial data and refining the inventory data in the CUPSS system to optimize the usefulness of the data.

The following table can be used for Pennfield's request for reimbursement to the MDEQ.

SAW GRANT STATUS REPORT TABLE:

Task (Budget Amount)	Amount	Completion Date	% Complete
Asset Inventory & Condition Assessment	\$369,000.00	3/1/2016	99%
Level of Service	\$22,000.00	9/1/2016	85%
Rate Structure Development	\$37,000.00	1/1/2016	35%
Capital Improvement Project Plan	\$25,000.00	4/1/2017	45%
TOTAL	\$453,000.00	AMP completed & approved 4/1/17	90% (of total)